

PRELIMINARY CONSTRUCTION MEETING

PROJECT NO. 240051

Date: MARCH 7, 2024

Time: 9:00 a.m.

Location: Dist. 8, Conference Rm's A,B,C & Microsoft Teams Meeting

INTRODUCTIONS:

Self: Chris Tuminello

PE/PS: Nick Hess

Contractor: R B Jergins Contractors Inc

Contractor Project Manager: Greg Siefring

Sign an Attendance List

GENERAL INFO:

Contract Signed: YES or NO

Start Date: 3/11/2024

Completion Date: 6/1/2026

C92's approved w/Time

DESCRIPTION OF WORK:

CONSTRUCTION A OF A NEW 0.34 MILE, 10' WIDE
SHARED-USE PATH CONNECTION FROM THE LITTLE
MIAMI SCENIC TRAIL NEAR THE SR 125 / SR 32
INTERCHANGE TO SPINDLEHILL DRIVE. THIS PROJECT
IS PHASE 2 OF THE GREATER ELSTUN CONNECTION
TO THE LITTLE MIAMI SCENIC TRAIL. THE PROJECT
INCLUDES A NEW STRUCTURE OVER CLOUGH CREEK

E.E.O.:

DBE Goal is 7.5% how will this goal be met?

PN 61 – Requires all payrolls must be submitted through the CRL system, no paper payrolls

Payrolls must be submitted no later than 3 weeks following work

Delinquent Payrolls

- Will withhold the dollar amount of the missing payroll times 2 on an estimate
- Will remove the payment from the estimate for the work performed by the contractor with the delinquent payroll.

Instruct Contractor to contact Mike Cash if they have any questions.

Tracking affidavit

UTILITIES:

- Page 61/117 in proposal
 - Duke Energy down guy relocation
 - MSD Pre and Post Videos

OTHER AGENCIES:

- ODNR- Aaron Rourke
- Anderson Township - Steve Sievers
- City of Cincinnati - Chris Kelley

PROPOSAL NOTES: (highlighted)

- DBE Goal – 7.5%
- PN 007
- PN 033
- PN 020 - Lynette Woods - Stevens Nick Hess will send to RB Jensen
- PN 031
- PN 013
- PN 107 - ~~back check~~ submitted full baseline submitted today

PLANS: (Highlighted)

- Page 1
 - SS800 10/20/2023
 - Special Provisions – Waterway Permit 12/15/2023
- Page 6
 - Benching of Foundation Slopes
 - Existing Gas Line Protection
 - Reinforced Embankment, APP
- Page 7
 - Settlement Platforms
- Page 8
 - Sole Source Aquifer
 - Spill Prevention Control - submitted today
 - Scenic River Coordination
 - Endangered Bat Habitat Removal
 - In-Stream Work and Mitigation - no 5/1/24 restriction
 - Streambank Vegetation
 - Waterway Permits
- Page 9
 - Existing Sewers to Remain
 - Embankment, As Per Plan - Duke Energy contact - Lucas Brown Nick follow up

- Page 10
 - Sequence of Construction
- Page 11
 - Protection of Little Miami Scenic Trail
 - Construction Access Points
- Page 15
 - Seeding and Mulching, APP
- Page 26
 - Reinforced Slope
- Page 51
 - Concrete Class QCS
 - Pile Driving Constraints
 - Pile Driving
 - TIP Testing
 - Cofferdams and Excavation Bracing, APP
- Page 52
 - Prefabricated Bridge *Contract*
- Page 79
 - Special Provisions — *finalized copy to Nick send out*

SPECIFICATIONS: 2023 Specifications

105.16 *Borrow and Waste Areas – Need copy of agreement.*

107.10 *Protection and Restoration of Property*

107.19 *Environmental Protection*

108.02.F *Mitigation and Notice.*

The Contractor and Engineer must explore and discuss potential mitigation efforts in a timely manner. Immediate oral notification is required to the Engineer upon discovering a circumstance. If the Engineer has not resolved the identified issue within two (2) working days after receipt of oral notification, provide written notice to the Engineer.

108.02.G *Dispute Resolution and Administrative Claims Process.*

Failure to meet any of the timeframes outlined below or to request an extension will terminate further review of the dispute and serve as a waiver of the Contractor's right to file a claim."

108.07 *Failure to Complete on Time*

509.03 *Care of Material*

Within 24 hours of delivery, cover reinforcement with canvas tarps or opaque polyethylene sheeting or other suitable opaque protective material to protect reinforcement from ultraviolet light.

524.03 *Contractor's Installation Plan*

611.04 *Submittals*

SS832 *Temporary Sediment And Erosion Control*

- SWPPPTrack

SS863 *Reinforced Soil Slopes*

- Submittal
- Storage of Geogrid
- Pre Activity Meeting prior to start work

SS870 *Prefabricated Modular Retaining Wall*

- Submittal
- Pre Activity Meeting prior to start work

SS878 *Inspection and Compaction Testing of Unbound Materials*

- Submittal
- Inspection AND testing
- Reports furnished DAILY

SS894 *Testing Foundations with Thermal Integrity Profiling (TIP)*

- Submittal
- Pre Activity meeting prior to drilled shafts

2 **ADDENDUMS:**

Addendum 1

- Revisions due to Pre-Bid Questions

Addendum 2

- Revision due to Pre-Bid Question

GENERAL DISCUSSION:

Estimate Dates are the 5TH and the 20TH of each month.

Meetings

- Bi-weekly Progress
- Greg and Nick weekly meetings

All correspondence to be submitted through **Nick Hess**

All instructions to the Contractor shall be given by **his** representative.

Weekly Certified Payrolls are required to be entered into the CRL system

- Two weeks after project starts and every week after that.
- Failure to submit payrolls in a timely matter, may result in held estimates.

_____ The Contractor is reminded that all signing, and traffic control is to be in accordance with the plans and the OMUTCD.

_____ All Time Extension requests shall be submitted, with proper documentation, in writing, within thirty (30) days.

_____ Final Quantities must be returned by the Contractor within thirty (30) days.

and project

_____ The Contractor shall submit for approval:

<input checked="" type="checkbox"/>	✓	PROGRESS SCHEDULE	
<input checked="" type="checkbox"/>	✓	CONTRACTOR'S MATERIAL LOG	<i>submitted to Tina</i>
<input type="checkbox"/>		EQUIPMENT LISTS	
<input type="checkbox"/>		MATERIAL/SUPPLIER LISTS	
<input type="checkbox"/>		SUB-CONTRACTORS	
<input type="checkbox"/>		HAUL ROADS	
<input type="checkbox"/>		WASTE SITES	

Nick to return

_____ The Contractor is given all pertinent memos, manuals, directives, posters, etc. for his Information

_____ **All Materials must be approved before being incorporated into the work.**

_____ The Contractor is again reminded to adhere to all Erosion Control and Environmental Requirements presented in the Plans and Proposal.

_____ Any additional questions or discussion?

_____ Informal Partnering

_____ All discussion being completed, meeting was adjourned.

Notes:

★ Solar Eclipse discussion *★*