



OHIO DEPARTMENT OF TRANSPORTATION

Mike DeWine, Governor

Jack Marchbanks, Ph.D., Director

District 8

505 S. State Route 741, Lebanon, OH 45036

513-933-6568

transportation.ohio.gov

JOHN R JURGENSEN COMPANY
11641 MOSTELLER RD.
MIDDLETOWN, OHIO 45241

Re: Project : CLE103954
Alternate ID: 21-0591
Route: CLE SR 32-3.50 (PART1,2,3)
Fed. Proj. ID: E180(439)
County: Clermont County

To whom it may concern:

We have been advised of the recent award to you for the referenced project and wish to extend our congratulations. In order to review the plans and discuss the proposed method of operation to accomplish the work, we have scheduled a Preliminary Construction meeting for Thursday, January 27th, 2022 at 9:00am -10:00 am. The meeting will be held at the Clermont County Engineer's Office at 2381 Clermont Center Drive, Batavia, Ohio. It is the intent to conduct this meeting in person. If you cannot attend and would rather attend via our virtual option please use the information listed below.

Microsoft Teams meeting

To call in (audio only)

1-614-721-2972 United States, Columbus

Phone Conference ID: 938 626 848#

Please complete the Progress Schedule as specified in the Contract Documents and submit it via email to your Project Manager along with a typewritten list of all equipment, sources of material and haul routes you propose to use. Please provide a map showing locations of haul routes, and your anticipated dates for hauling. Be aware that the use of local roads and streets is conditional on the approval of local authorities. A change in policy requires you to obtain written permission from local maintaining agencies should you wish to use local haul roads. Please provide this documentation before the Pre-Construction meeting.

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Please be reminded that the Project Proposal and/or Construction and Material Specifications requires that an Initial Progress Schedule shall be submitted prior to or at the time of the Pre-Construction meeting. This schedule shall show the relationship between each work item and it shall clearly identify the critical path of work for this project and other items as required. Along with the Initial Progress Schedule, Section 108.02 also requires that a list of proposed subcontractors and material suppliers be provided at or before the Pre-Construction meeting.

Please be advised that as part of your Progress Schedule, the first day of work for all DBE's/EDGE subcontractors must be reported to your Project Manager. It is required that the contractor abides by all laws regarding the DBE program. ODOT personnel will be conducting CUF reports as well as Wage Rate interviews during the duration of this project. Cooperation is expected. Please be aware the prime contractor is responsible to invite your DBE/EDGE subcontractor(s) to this Pre-Construction meeting. Additionally, there may be other requirements addressed in the contract for project specific reporting. If there are E.E.O. questions please call Anthony Cunningham in our E.E.O. Department. Weekly Certified Payroll are required to be submitted electronically on the ODOT payroll site for all State, Federal and otherwise funded projects. Please read your contract carefully and follow accordingly.

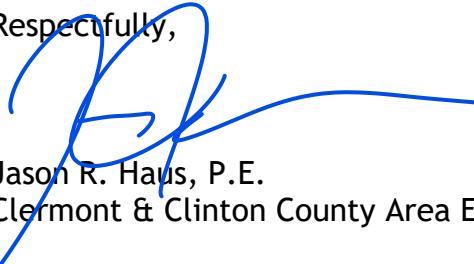
Please be advised that the Progress Estimates for the referenced project will be prepared twice each month at dates determined by the project administrator.

Please be aware that C-92's (Requests to Sublet) are to be submitted for approval directly to the Office of Contracts, Ohio Department of Transportation, 1980 West Broad Street, 1st Floor, Columbus, Ohio 43223. Per the Construction and Material Specifications, a list of intended subcontractors is to be submitted to the Project Engineer at the Pre-Construction meeting. Please note that each subcontractor must be approved by C-92 before performing any work on the project.

Additionally, all materials used on this project must be approved prior to use, as per Section 106.01, 106.03, 106.04 and 106.08 of the 2019 Construction and Material Specifications. There are no exceptions to this requirement.

If you have any questions, please contact me at (513)933-6529.

Respectfully,

A handwritten signature in blue ink, appearing to read "JRH".

Jason R. Haus, P.E.
Clermont & Clinton County Area Engineer