

## **GENERAL ENGINEERING SERVICES DISTRICT 03 & 12 Scope of Services**

The consultant may be required to perform miscellaneous design tasks, plan review, and environmental investigations on a task order type basis. Basic services may include, but are not limited to, the following:

- Roadway Design
- Plan Review
- Intersection & Interchange Design
- Surveying Services
- Drainage Design
- Traffic Studies
- Preparation of Right of Way Descriptions
- Landscaping Design
- Lighting Design
- Right of Way Engineering Services
- Structural Design and Review Services
- Geotechnical Services
- Major Investment Studies
- Retaining Wall Design and Review Services
- Public Involvement Coordination
- Safety Studies
- Level 2 Bridge Inspection
- Title Research and Reports

The consultant shall maintain a project cost accounting system that will segregate costs for individual task orders. Price proposals, invoicing and payment for individual task order requests shall follow guidelines and procedures as outlined in Volume 1 Consultant Contract Administration Manual posted on the Department's website.

Price proposal for establishing the agreement shall consist of a statement from the consultant that they have a clear understanding of the scope of services. The proposal shall also include the names and starting hourly rates of the personnel doing the work, average overhead rate (based on the length of the agreement), average cost of money rate, analytical rates and testing rates (if applicable).

If subconsultants are used, the amount to be expended annually with each subconsultant shall be shown in a tabular format. A proposal by cover letter from the subconsultant to the prime consultant showing hourly rates, average overhead rate, average cost of money rate, analytical rates and testing rates (if applicable).