| RE 60-1 | **NEGOTIATOR NOTES** | C/R/S | FAI-037-06.10 |
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| Rev. 01/2010 | PARCEL | 015-SH |
|  | PID No. | 110412 |
|  |  | FEDERAL PROJECT No. | E191296/450049 |
|  |  |  |  |
| Marital Status | Unmarried |  |  |
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|  |  |  |  |
| Betty Joan Sakas      |
| Name |
| 845 Baltimore-Somerset Road NE |
| Address |
| Baltimore, OH 43105 |
| City/State/Zip |
| 740-862-8121 |
| Phone/Cell |
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| PLEASE NOTE THE FOLLOWING CHECKED ITEMS ARE REQUIRED BY FEDERAL TITLE III COMPLIANCE LAWS AND DEPARTMENTAL POLICY:  |
|  |
|  |  |  | DATE |
|  |  |  |
| [ ]  | Title Report Verified On | 2/23/2021 |
| **X****X** |  |  |
| [ ]  | Appraisal Procedure Explained On | 2/23/2021 |
| **X** |  |  |
| [ ]  | Fair Price Policy Explained On | 2/23/2021 |
| **X** |  |  |
| [ ]  | Payment In 6 to 8 Weeks Explained On | 3/24/2021 |
| **X** |  |  |
| [ ]  | Made Offer Verbally On | 2/23/2021 |
| **X** |  |  |
| [ ]  | Made Offer In Writing On | 1/28/2021 |
|  |  |  |
| [ ]  | Explained Payment Of Taxes (if applicable) On | Click for date. |
|  |  |  |
| [ ]  | Structure Retention Offered (if applicable) On | Click for date. |
| **X** |  |  |
| [ ]  | Appropriation Procedure Explained On | 2/23/2021 |
| **X** |  |  |
| [ ]  | Plan Letter Delivered/Mailed/Project Explained On | 1/28/2021 |
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| **DATE** | **REMARKS** |

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| **01/25/2021** | Telephoned Mrs. Sakas to set appointment for acquisition package meeting. Mrs. Sakas asked me to drop the documents off due to a death in the family over the weekend. I provided my condolences to Mrs. Sakas over the loss of her brother. I let her know I would bring the documents in an envelope inside her door. She thanked me for my thoughtfulness and agreeing to drop the documents off at her residence without a meeting. |
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| **02/18/2021** | Telephoned Mrs. Sakas to see if she could meet with me to discuss the project and acquisition details. Mrs. Sakas informed me she would be available on 2/23/2021 when I would be in her area meeting with her neighbors across the street. Mrs. Sakas said she would be available around noon. |
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| **2/23/2021** | Allison Durant and I arrived at Mrs. Sakas’ house to discuss the acquisition and Mrs. Sakas was sitting in her vehicle waiting for a tow truck due to an issue with her vehicle. I asked if we could go over the documents while she was waiting? Mrs. Sakas was agreeable to discussing the documents. |
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|  | I asked Mrs. Sakas if she had any questions concerning the NIAGFO and the details spelled out in the Plan Letter. We discussed the area of the acquisition as colored on the plans, Mrs. Sakas said she is fine with the acquisition area and the project. Mrs. Sakas confirmed there was no drainage through her front yard running toward SR 256. Mrs. Sakas asked if her driveway would be reconnected and we confirmed her drive would be replaced in kind.  |
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|  | Mrs. Sakas then asked if she needed to sign the Easement in front of me. I told her she most certainly could sign the Easement, and I would notarize the document for her. She provided me the NIAGFO Acknowledgement signed and dated. Then we signed the Easement and I notarized. She provided me the W9 nd SIF and told me she did not have any more time and if I wanted to return after 1 pm, she thought she would be back from the mechanics. |
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|  | I thanked her for her time and told her we would stop by at 1 pm to answer any additional questions she might have or think of while we were gone. |
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|  | We returned. Mrs. Sakas wanted to know how long the payment would take, I informed her 6 to 8 weeks, but we were experiencing much more timely turnaround. She smiled and thanked me again for my time and taking the time to explain all the information to her. We discussed her brother who had just passed and what a great brother he was to Mrs. Sakas. |
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|  | Allison Durant and I left with the signed documents. |
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| **03/23/2021** | I returned with the SIF/W9 as they were rejected by DAS. Mrs. Sakas signed in the right place and we thanked her for her time. |
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| **03/29/2021** | Billing package prepared for processing, forwarding to fiscal for RE 24 processing. |
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