

**MEMORANDUM TO FILE**

<b>PID</b>	<b>110412</b>
<b>C-R-S</b>	<b>FAI-37- 6.10</b>
<b>Parcel # (Owner Name)</b>	<b>PCL 006-SH, T1, T2; JTBD Investments, LLC</b>
<b>Date Review Completed</b>	<b>Monday, September 23, 2024</b>
<b>Preparer</b>	<b>Michele Sines</b>
<b>Reviewer</b>	<b>Brittany Bradford</b>

**RE: MEMO to file regarding ...**

The following is missing from the file: No receipts for recording in file or I-drive. RE-240 is not required because FMVE is less than \$25,000. RE-60 Negotiation Summary Report and RE-60-1 Negotiator Notes. The notes are in the brown folder, they are just not typed up.

9/23/2024

\_\_\_\_\_  
RS: Brittany Bradford

\_\_\_\_\_  
Date

9/23/2024

\_\_\_\_\_  
REM Kimber L. Heim

\_\_\_\_\_  
Date