

# L P A S C O P E O F S E R V I C E S F O R M

## A. Project Identification

County-Route-Section (Project Name): BEL Thompson Dr Rehabilitation

Project Sponsor / Maintenance Responsibility: City of St. Clairsville

☐ Local Let

☒ ODOT Let

PID (ODOT assigned): 122487

Scope Field Review: August 5, 2025

Scope Meeting: August 5, 2025

Proposed Sale Date: April 2027

State Fiscal Year: 2027

Highway Functional Classification: 05 – Major Collector

Federal Aid System (ODOT assigned): Yes

## B. Design Standard

ODOT Location and Design Manuals

## C. Project Description

Paving and pavement repairs on Thompson Dr from SR 9 to Clark Rd. Work includes 3" +/- asphalt mill and fill, full-depth pavement repairs, curb, pipe extensions, and other associated roadway items.

Prior studies / plan (identify):

SFY 2024 Local Roads Oil and Shale Application (January 2024)

Estimate Project Length:

(begin pavement to end pavement including bridge) 0.25 mile +/-

Work Length:

(including project length & approach work) 0.25 mile +/-

Alignment: ☒ Existing

☐ Relocated (explain)

Profile: ☒ Existing

☒ New (explain)

Existing except for profile correction 100' +/- west of Carroll Dr

Logical Termini:

(w/ explanation) SR 9 to Clark Rd

## D. Typical Sections

Existing	Pavement Width:	<input type="checkbox"/> curb to curb <input checked="" type="checkbox"/> edge to edge	Graded Shoulder: <i>Varies</i> Treated Shoulder: <i>Varies</i>
	<i>Varies; 18'-20' +/-</i>		
	R/W Width: <i>40' – to be verified as/if necessary during the Plan Development Process (PDP)</i>		
Bridge Width:		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	
<i>N/A</i>			

Existing	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section:

*Pavement cores (a few at 3-4 locations throughout the project limits) required to determine exist. pavement buildup, which will be critical in determining removal and mill & fill thicknesses.*

Proposed	Pavement Width:	<input type="checkbox"/> curb to curb <input checked="" type="checkbox"/> edge to edge	Graded Shoulder: <i>Varies</i> Treated Shoulder: <i>Varies</i>
	<i>Match Exist. (except at pipe extension)</i>		
	R/W Width: <i>40' (Existing)</i>		
Bridge Width:		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	
<i>N/A</i>			

Proposed	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If needed on south side only from drive east of Carroll Dr to catch basin</i>
Curb ramps (*)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**Note (\*) – Curb ramps must be updated to current ADA standards.**

Additional Things To Note About **Proposed** Typical Section:

*Existing pipe (in non-jurisdictional ditch) at Carroll Dr is to be extended and covered as needed*

**Supplemental Information: Thompson Dr**

ADT (2027)	<u>1,800</u>	Design ADT (2039)	<u>1,900</u>
DHV (2039)	<u>209</u>	Certified Traffic	<u>N/A</u>
T24 (2039)	<u>3% (assumed)</u>	Legal Speed	<u>25 MPH</u>
Design Speed	<u>25 MPH</u>		
Comments: <u>Opening Year – 2027; Design Year - 2039</u>			

**E. Right-of-Way**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approximate Number of Parcels:			
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Name:			
Encroachments:	<input type="checkbox"/>	<input type="checkbox"/>	<u>To be verified by the Township/Consultant</u>
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Airport Name:			
Comments:			

**Caution:** Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

## F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>		
<b>Aerial</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&amp;T</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&amp;T and/or Comcast</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP and City of St. Clairsville</i>		
<b>Underground</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&amp;T</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&amp;T and/or Comcast</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP and City of St. Clairsville</i>		
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Columbia Gas of Ohio</i>		
	Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
				<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of St. Clairsville</i>
	Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of St. Clairsville</i>
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of St. Clairsville</i>	
Other: _____						
Comments: _____						

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 11 Utilities Coordinator with the appropriate reference numbers:

*Ohio 811: 1-800-362-2764 or 811*

A listing of all utility companies within the project limits shall be included in the Stage 1 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 11 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

## G. Structure Requirements – N/A

<b>Existing Structure Information:</b>	Structure type: _____	
	Bridge No.: _____	Structural File No.: _____
	Sufficiency Rating: _____	General Appraisal: _____
	Crossing: _____	
	Bridge Length: _____	Number of Spans: _____
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Proposed Structure Information:</b>	New Structure: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Rehabilitate Existing Bridge by: _____	
	Structure Type: _____	
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a	
	Structure Width: _____	Number of Spans: _____
	<b>Local must have proposed structure's load rating on file</b>	
	Other Design Considerations / Explanation of Change in Line/Grade:  	
Guardrail Type: _____		

## H. Design Exception(s) Required

☐ Yes Explain: *Consultant to verify per ODOT L&D Manual – Volume 1*  
☐ No

## I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Remove and re-erect or remove and replace as needed within project limits</i>
Striping:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signals:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

## J. Maintenance of Traffic

Type of MOT: ☒ Detour, ☐ Part Width, ☐ Daily Flagging

Remarks/Describe: *Local traffic is to be maintained throughout construction*

Will Pedestrian Traffic need to be maintained? *No*

Remarks/Describe: *No pedestrian facilities within the project limits*

## K. Driveways

☒ Yes Type: *Residential – asphalt and concrete*  
☐ No

## L. Project Funding

Project Cost Estimate: \$455,000.00

Quantity splits needed in plans to differentiate funding participation: ☐ Yes ☒ No Comments: \_\_\_\_\_

Coordination with Concurrent Projects Required: ☐ Yes ☒ No Comments: \_\_\_\_\_

Funding Source: Oil & Shale (4SH7) State Maximum: \$500,000.00

Funding Split: 100

### Cost Estimates:

	Local Information			State Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total State Funds	Percent Split	
Preliminary Engineering				4SH7	\$60,000.00	100	\$60,000.00
Detailed Design				4SH7	\$10,000.00	100	\$10,000.00
Construction				4SH7	\$350,000.00	100	\$350,000.00
Construction Engineering				4SH7	\$35,000.00	100	\$35,000.00
<b>Total:</b>					<b>\$455,000.00</b>		<b>\$455,000.00</b>

Additional remarks about funding:

Actual engineering/design costs and construction estimate will be monitored throughout the PDP.

## M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate<sup>1</sup>
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)<sup>2</sup>
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☐ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If so, does that system track both payroll and project hours concurrently?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)*

Does the LPA ensure that timecards are signed by the employee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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## N. Environmental – see NEPA Scope of Services




































## O. Roles/Responsibilities

**Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.**

Construction Plan Development:	<a href="#">ODOT Prequalified Consultant</a>
Proposal/Specification Development:	<a href="#">ODOT</a>
LPA Agreement:	<a href="#">ODOT/LPA</a>
Form and Preliminary Legislation:	<a href="#">ODOT/LPA</a>
Environmental Tasks:	<a href="#">ODOT (see NEPA SOS)</a>
Advertising and Award of Contract:	<a href="#">ODOT</a>
Construction Inspection:	<a href="#">ODOT</a>
R/W Plan Development:	<a href="#">N/A</a>
R/W Acquisition / Appraisals:	<a href="#">N/A</a>
Utility Relocation:	<a href="#">Coordination and Relocation by LPA/ODOT Prequalified Consultant</a>

## P. Field Review – held on August 5, 2025 with LPA and ODOT D11 personnel

## Q. Commitment Dates

Milestone 	Date 	Completed	SFY (Qtr)
 Initial Project Scope Complete	 08/20/2025		2026 (Q1)
 Stage 1 Plans - Submitted	 05/01/2026		2026 (Q4)
 Stage 2 Plans - Submitted	 05/01/2026		2026 (Q4)
 Stage 3 Plans - Submitted	 08/31/2026		2027 (Q1)
 Environmental Document Approved	 10/30/2026		2027 (Q2)
 District R/W Certification	 12/21/2026		2027 (Q2)
 Plan Package Received in C.O.	 01/01/2027		2027 (Q3)
 Sale	 04/01/2027		2027 (Q4)
 Award	 04/01/2027		2027 (Q4)
 Begin Construction	 06/01/2027		2027 (Q4)
 End Construction	 09/30/2027		2028 (Q1)