

# L P A S C O P E O F S E R V I C E S F O R M

## A. Project Identification

County-Route-Section (*Project Name*): JEF CR 22A (Cadiz Rd) Signal

Project Sponsor / Maintenance Responsibility: Jefferson County Engineer

☐ Local Let

☒ ODOT Let

PID (*ODOT assigned*): 123787

Scope Field Review: N/A Scope Meeting: N/A (done remotely via coordination)

Proposed Sale Date: April 2027 State Fiscal Year: 2027

Highway Functional Classification: 03 – Principal Arterial Other

Federal Aid System (*ODOT assigned*): Yes

## B. Design Standard

ODOT Location and Design Manuals

## C. Project Description

Replace and upgrade existing traffic signals, poles and controllers at the intersection of CR 22A (Cadiz Road) and Springdale Avenue. Pedestrian crosswalks with signals will also be installed, and sidewalks connecting a shopping center and residential area will be constructed.

Prior studies / plan (identify):

Estimate Project Length:

(begin pavement to end pavement including bridge) 0.002 mile +/-

Work Length:

(including project length & approach work)

Alignment: ☒ Existing

☐ Relocated (*explain*)

Profile: ☒ Existing

☐ New (*explain*)

Logical Termini:

(w/ explanation) CR22A (Cadiz Rd) / Springdale Ave

## D. Typical Sections

Existing	Pavement Width: <u>55 ft CR22A</u>	<input checked="" type="checkbox"/> curb to curb	Graded Shoulder:	
		<input type="checkbox"/> edge to edge	Treated Shoulder:	
	R/W Width: <u>Varies</u>			
	Bridge Width:	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets		

Existing	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Curb ramps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <u>4 ft</u>
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section:

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Proposed	Pavement Width: <u>55 ft CR22A</u>	<input checked="" type="checkbox"/> curb to curb	Graded Shoulder:	
		<input type="checkbox"/> edge to edge	Treated Shoulder:	
	R/W Width:			
	Bridge Width:	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets		

Proposed	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Curb ramps (*)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: _____
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**Note (\*) – Curb ramps must be updated to current ADA standards.**

Additional Things To Note About **Proposed** Typical Section:

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**Supplemental Information: Cadiz Rd**

ADT (2027)	<u>West Leg-7,600</u> <u>East Leg-11,300</u>	Design ADT (2039)	<u>West Leg-8,100</u> <u>East Leg-11,900</u>
DHV	<u>West Leg-779</u> <u>East Leg-1,253</u>	Certified Traffic	<u>N/A</u>
T24	<u>9%</u>	Legal Speed	<u>West Leg-45 MPH</u> <u>East Leg-35 MPH</u>
Design Speed	<u>West Leg-45 MPH</u> <u>East Leg-35 MPH</u>		
Comments:	<u>Opening Year – 2027; Design Year – 2039 (Short Project Spreadsheet utilized)</u>		

**E. Right-of-Way**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>County will supply Right of Way</u>
Approximate Number of Parcels:			<u></u>
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u></u>
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u></u>
Railroad Name:			<u></u>
Encroachments:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u></u>
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u></u>
Airport Name:			<u></u>
Comments:			<u></u>

**Note:** Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

**Caution:** Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

## F. Utilities – Please review and revise as needed (or verify) and provide Utility Names

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>		
<b>Aerial</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&amp;T</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Comcast</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>American Electric Power</i>		
<b>Underground</b>	Phone	<input type="checkbox"/>	<input type="checkbox"/>			
	Cablevision	<input type="checkbox"/>	<input type="checkbox"/>			
	Power	<input type="checkbox"/>	<input type="checkbox"/>			
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Columbia Gas</i>		
	Pipelines:	<input type="checkbox"/>	<input type="checkbox"/>			
	<div style="display: flex; justify-content: space-between; padding: 0 10px;"> <span><u>Private</u></span> <span><u>Public</u></span> <span><u>Name of Company</u></span> </div>					
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Jefferson County Water and Sewer District</i>
	Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Jefferson County Engineer</i>	
Other: _____						
Comments: _____						

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 11 Utilities Coordinator with the appropriate reference numbers:

*Ohio 811: 1-800-362-2764 or 811*

A listing of all utility companies within the project limits shall be included in the Stage 1 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 11 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

## G. Structure Requirements – N/A

<b>Existing Structure Information:</b>	Structure type: _____	
	Bridge No.: _____	Structural File No.: _____
	Sufficiency Rating: _____	General Appraisal: _____
	Crossing: _____	
	Bridge Length: _____	Number of Spans: _____
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Proposed Structure Information:</b>	New Structure: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Rehabilitate Existing Bridge by: _____	
	Structure Type: _____	
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a	
	Structure Width: _____	Number of Spans: _____
	<b>Local must have proposed structure's load rating on file</b>	
	Other Design Considerations / Explanation of Change in Line/Grade:	
Guardrail Type: _____		

## H. Design Exception(s) Required

☐ Yes Explain: *Consultant to verify per ODOT L&D Manual – Volume 1 (none anticipated)*  
☐ No

## I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Striping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signals:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

## J. Maintenance of Traffic

Type of MOT: ☐ Detour, ☐ Part Width, ☒ Daily Flagging and Law Enforcement Officers (LEOs)  
*Maintain vehicular traffic throughout construction per plan details/notes and*

Remarks/Describe: *SCDs. LEOs will be required.*

Will Pedestrian Traffic need to be maintained? Yes

Remarks/Describe: *Maintain pedestrian/non-motorist traffic throughout construction per plan details/notes and SCDs.*

## K. Driveways

☒ Yes Type: *Commercial (asphalt and concrete, but most are concrete.)*  
☐ No

## L. Project Funding

Project Cost Estimate: \$557,374.00

Quantity splits needed in plans to differentiate funding participation: ☐ Yes ☒ No Comments: \_\_\_\_\_

Coordination with Concurrent Projects Required: ☐ Yes ☒ No Comments: \_\_\_\_\_

Funding Source: CMAQ (4TB7/BH11) Federal Maximum: \$557,374.00

Funding Split: 100 (w/TRC)

### Cost Estimates:

	Local Information			State/Federal Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total Federal or State Funds	Percent Split	
Preliminary Engineering				4TB7	\$70,210.00	100	\$70,210.00
Detailed Design				4TB7	\$12,390.00	100	\$12,390.00
Construction				4TB7	\$412,847.00	100	\$412,847.00
Construction Engineering				4TB7	\$61,927.00	100	\$61,927.00
<b>Totals:</b>							<b>\$557,374.00</b>

Additional remarks about funding:

*Combination of CMAQ (4TB7/BH11) Federal funds and Toll Revenue Credit are not to exceed \$557,374.00 Federal maximum. Toll Revenue Credit covers Local Match SAC used for Design and Construction Phases.*

## M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate<sup>1</sup>
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)<sup>2</sup>
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☐ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If so, does that system track both payroll and project hours concurrently?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)*

Does the LPA ensure that timecards are signed by the employee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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## N. Environmental – see NEPA Scope of Services

























## O. Roles/Responsibilities

*Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.*

Construction Plan Development:	<a href="#">ODOT Prequalified Consultant</a>
Proposal/Specification Development:	<a href="#">ODOT</a>
LPA Agreement:	<a href="#">ODOT</a>
Form and Preliminary Legislation:	<a href="#">ODOT</a>
Environmental Tasks:	<a href="#">ODOT and ODOT Prequalified Consultant (per NEPA SOS)</a>
Advertising and Award of Contract:	<a href="#">ODOT</a>
Construction Inspection:	<a href="#">ODOT</a>
R/W Plan Development:	<a href="#">N/A</a>
R/W Acquisition / Appraisals:	<a href="#">N/A</a>
Utility Relocation:	<a href="#">Coordination and Relocation by LPA/ODOT Prequalified Consultant</a>

## P. Field Review – N/A

## Q. Commitment Dates

Milestone 	Date 	Completed	SFY (Qtr)
 Initial Project Scope Complete	 08/01/2025	—	2026 (Q1)
 Stage 1 Plans - Submitted	 12/01/2025	—	2026 (Q2)
 Stage 2 Plans - Submitted	 04/01/2026	—	2026 (Q4)
 Environmental Document Approved	 05/01/2026	—	2026 (Q4)
 Stage 3 Plans - Submitted	 08/31/2026	—	2027 (Q1)
 District R/W Certification	 12/23/2026	—	2027 (Q2)
 Plan Package Received in C.O.	 01/01/2027	—	2027 (Q3)
 Sale	 04/01/2027	—	2027 (Q4)
 Award	 04/01/2027	—	2027 (Q4)
 Begin Construction	 07/01/2027	—	2028 (Q1)
 End Construction	 09/30/2027	—	2028 (Q1)