

April 2019 Tasks Completed

<u>TASK</u>	<u>STATUS</u>
Transition Plan Timeline Updates	Release of standards (released from beta) - April 15, 2019
CADD Users Group Meeting support	Held April 23, 2019
Monthly Technology Emails	Sent April 26, 2019 Sent to District: CPAs, DSMs, Design Engineers, Surveyors, CADD managers.
Videos	Sent out Bentley Learn Videos to the trainers Sent PW videos out to survey group <ul style="list-style-type: none"> • Before attending ORD class staff need to watch the video sent by Jack Kerstetter, on how to log on to ProjectWise (along with some additional training information). • It is necessary to follow the instructions in the video BEFORE attending ORD training, otherwise the user will not be populated in PW and will not acquire proper permissions • The PW training is a prereq to attending ORD training (Please allow approximately 3 hours to complete)
Training	Additional dates were added for Train the Trainer to accommodate schedules. Continued to work on ODOT Learn system for setting up summer classes. Began survey training in D03 April 30 th . (for D01, D02, D03, D04, D12)
Waivers	Waivers received: 0 Waivers in review: 0 Waivers approved: 0 Waivers denied: 0 Question was raised about shelved projects. Several potential issues have been noted and will be discussed at the July 23 rd CADD Users Group Meeting. We suggest lead engineers for the districts attend in addition to their CADD support teams to participate in the discussion.
Current Pilot Projects	District 5: PID 109329 District 6: 96213 District 8: 106411 District 12: 106261
CADD Manual (New)	To be released July 2019

May 2019 Tasks to Complete

Transition Plan Timeline Updates as Required
Monitor Pilot Projects - Add additional projects
Consultant CADD Meeting - May 29 th



Monthly Technology Emails - send May 24 th
Monthly ProjectWise & ORD Implementation Status email - send May 29 th
Website: add FAQs
Videos: continue to circulate prereq videos and additional videos as created
Training: Survey D01, D02, D03, D04, D12 April 30 - May 1 @ D03 Survey D06, D10, D11 May 7 - 8 @ D05 Survey D06, D07, D08, D09 May 15 - 16 @ 1616 W Broad, CO
Track Waivers & schedule district discussions.