



OHIO DEPARTMENT OF TRANSPORTATION

CENTRAL OFFICE • 1980 WEST BROAD STREET • COLUMBUS, OH 43223
JOHN R. KASICH, GOVERNOR • JERRY WRAY, DIRECTOR

8/9/2016

Project 173000 **Addendum No. 1**
PID No. 96833
CUY – IR 490/SR 10 – 2.09/19.28
New Construction
Letting: August 25, 2016

Notice to all Bidders and Suppliers to please be advised of the attached Proposal Addendum.

The Department utilizes Bid Express (<http://www.bidx.com>) as the official medium for electronic bid submittal. All bidders must prepare bids and submit them online via Bid Express.

Addenda amendments must be acknowledged in the miscellaneous section of the Expedite (EBS) file and all amendments loaded in order for your bid to be considered for award of this project. Bid express will not accept bids that do not have amendments incorporated. Failure to incorporate changed quantities or items in your Expedite (EBS) submissions will result in the rejection of your bid.

Proposal Addendum
For
CUY-IR 490/SR 10-2.09/19.28; PID 96833
Project 173000

Please be advised of the following:

Revised Request for Qualifications (RFQ). See both “Clean” and “Clouded” documents for changes.

Summary of Changes.

- Changed date for the SOQ submission date.
- Adjustment to the number of years experience required for the Design Build Rail/Utilities/City Coordinator.
- Modification to Work History Form B.

RFQ
CUY IR 490/SR 010 02.09/19.28
PID 96833

**STATE OF OHIO
DEPARTMENT OF TRANSPORTATION**

**CUY IR 490/SR 010
02.09/19.28**

**PID 96833
Project 3000 (17)**

**DESIGN-BUILD
(Value-Based)**

Request for Qualifications

08/08/2016

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Opportunity Corridor – Project 3: Design-Build Project

Ohio Department of Transportation



PROJECT EXPECTATIONS

This document describes the Statement of Qualifications (SOQ) requirements for Opportunity Corridor-Project 3 Design-Build Project. The Opportunity Corridor Project, CUY IR 490/SR 010 02.09/19.28 (PID 96833) (“OC3”) is the third and final major project to be constructed from CUY-Opportunity Corridor (PID 77333) planning efforts that have spanned the last decade. OC3 primarily involves the construction of a new roadway from I-490 to E. 93rd Street and reconstruction of portions of the following streets:

- I-490 approach to E. 55th Street
- E. 55th Street
- Kinsman Road
- E. 75th Street
- E 79th Street
- Rawlings Avenue
- Buckeye Road
- Woodland Avenue
- Removal of various local streets
- Resurfacing and sidewalk improvements along various local streets

The project also involves the following bridges:

- E. 55th Street over OC Boulevard (new structure)
- Pedestrian Bridge over OC Boulevard at E. 59th Street (new structure)
- OC Boulevard over GCRTA Test Track & Kingsbury Run ravine (new structure)
- OC Boulevard over GCRTA Blue and Green Lines (new structure)
- NS Railroad over OC Boulevard (new structure)
- NS Railroad over vacated Grand Avenue (remove structure)
- E. 89th Street Pedestrian Bridge (remove existing and replace with new pedestrian structure)

In addition, the project includes NS track phasing and permanent track relocation, building demolitions, storm sewers and retention basins, sanitary sewers, combined sewer regulators, waterlines, power distribution systems, roadway lighting, traffic signals, traffic control and other miscellaneous work items, all within the City of Cleveland. The anticipated substantial completion date for this highly complex project is November 1, 2019. The substantial completion milestone will generally require the main and side roadways to be open and functional, with allowable ancillary work remaining (e.g. non-safety related work on side roads, mainline, punch list items, landscaping, and final pavement course). The Project completion date will be approximately June 30, 2020.

OC3 will be awarded by the Department through a Value Based / Design-Build Contract, and is estimated to exceed \$200,000,000. The award will be to a “Design-Build Team” or “DBT”. Value based awards allow the Department to select a DBT that not only has the requisite skill to perform the work, but also choose the DBT that represents the best interest of the community and those impacted by the project.

With OC3, strategies for inclusion, diversity, small/new/local business development are being facilitated through the Value Based/ Design-Build Contract. Department staff, with feedback from the community, reviewed the then available project documents, evaluated the proposed work types, reconciled with known new, small, local, and disadvantaged businesses in the area and formulated selection criteria that will assure maximum opportunities for these businesses.

To enhance this opportunity, the Department will be placing greater weight on the proposer’s diversity initiatives and the ability of their proposal to stimulate economic prosperity for this region and its residents. Proposers will be expected to provide creative ways to utilize goals to spur diversity in the subcontracting community, attract or enhance the capacity of new and small businesses, expand workforce development, and continue community outreach.

The Department will implement the following requirements for a combined 20% sub-contractor goal on OC3:

- 2% New businesses: A “New” business is defined as a business that was established within five years of performing work or has never completed work for the Department in the capacity of design, construction, or other work required for transportation projects;
- 2% Small businesses: A “Small” business for the intent of this Project is defined as the following:
 - The firm must specialize in the construction and/or construction-related consultant services industry, and be at least 51% owned by one or more individuals whose personal net worth and adjusted gross income do not exceed the amount stated in 49 Code of Federal Regulation Part 26.67, or in the case of any publicly-owned business, at least 51% of its stock is owned by one or more individuals whose personal net worth and adjusted gross income do not exceed the amount stated in 49 CFR Part 26.67; and
 - Whose management and daily business operations are controlled by one or more of the owners whose personal net worth and adjusted gross income do not exceed the amount stated in 49 CFR Part 26.67; and
 - Whose annual receipts for the firm averaged over the most recent three years does not exceed \$15,000,000 (construction firms) or \$7,000,000 (construction-related consultant services firms).

- Or who is listed as an SBE at the following link at the time of Technical and Price Proposal submittal:
http://odotextprt.dot.state.oh.us/ViewReport.aspx?reportPath=%2fprd%2fpreconstruction%2fpublic%2fsbe_vendor_list

Information regarding the Small Business Enterprise Program application process can be found here: <http://www.dot.state.oh.us/Divisions/ODI/SDBE/Pages/SBE.aspx>

- 6% Local businesses: A “Local” business is defined as a business with an established physical office in Cuyahoga or Lorain County on or before August 1, 2014;
- 10% socially and economically disadvantaged businesses (EDGE): These businesses must be certified as an EDGE business at the time of Technical and Price Proposal submission for firms disclosed by the Offeror at bid-time. For firms disclosed after bid-time (for example, in the event that there is a termination/replacement of firms), the firm must be EDGE certified at the time of the submission of the C-92. EDGE requirements can be found at the following link: <http://das.ohio.gov/Divisions/EqualOpportunity/MBEEDGECertification.aspx>

The DBT will be required to employ an independent Diversity, Inclusion & Outreach Consultant. The Consultant, along with the DBT’s other members, will perform outreach efforts to the disparately impacted disadvantaged community, will assist the DBT in reaching their goals, and will assist in expanding workforce development with the DBT’s other members. Past experience shows that when such a consultant is engaged, the outreach and inclusion programs and goals at all levels have a much greater chance at success. The DBT shall identify a “DB Diversity/Outreach Lead Manager” in a Key Personnel role for the DBT.

The Department will continue to employ its own diversity and inclusion outreach staff who will facilitate the DBT and continue to make opportunities for new, small, and disadvantaged local businesses a priority for the DBT and the Department.

The Department’s unprecedented outreach efforts and goals set in OC1 and OC2 have already begun laying the groundwork for both the DBT and the Department to enjoy success in diversity and inclusion goals. The Department has also engaged community leaders and created an Opportunity Corridor Inclusion Advisory Committee which will be engaging the community and DBTs as they proceed with this project. The project will have a yet to be specified professional services on the job training (OJT) requirement for residents of Cuyahoga or Lorain County. With all these in place, the Department is confident that the goals of diversity, inclusion, and small and new business development will be accomplished to the benefit of the local community and the project.

The Offeror shall employ an Independent Quality Firm (IQF) responsible for verifying and documenting all quality related to design. The IQF will be responsible for providing

qualified personnel and verifying that Project design quality requirements are met. The IQF will:

- Be an independent entity and must not be owned or affiliated with other entities in the Offeror
- Directly report to the DBT Project Manager. The IQF will have the required authority and the responsibility to stop all design work, if design quality requirements are not being met.
- Be responsible for ensuring the Design is complete, accurate, and meets all standards and requirements necessary and shall owe a duty of care to the Department in carrying out its obligations in relation to the design of the Project throughout the term of the Contract.

It is anticipated that the Department will separately engage a Quality Assurance Manager (QAM) for construction quality assurance. Neither the inclusion of the IQF nor the use of a QAM shall relieve the DBT of their responsibility to ensure quality of the project.

The Department will require co-location of the Lead Contractor, the IQF, the Lead Designer, and any other DBT Key Personnel, ODOT's QAM, and ODOT staff.

1 GENERAL

1.1 SELECTION PROCESS OVERVIEW

The Department hereby requests a SOQ from those entities (Offerors) interested in serving as the DBT for the **Opportunity Corridor Project #3** (Project or OC3). The Offeror is the DBT, including but not limited to, the Lead Contractor, Lead Designer, Independent Quality Firm, Diversity & Inclusion Consultant, Sub-Contractors, Sub-Consultants, and any other entities or individuals proposed in the SOQ identified in Section 2.5. The purpose of this Request for Qualifications (RFQ) is to solicit information enabling the Department to determine which Offerors: (a) are best qualified to successfully execute the design and construction of the Project; and (b) may be invited to submit a Technical and Price Proposal.

The Department will use a two-phase procurement process. Selection of a DBT for this project will consist of

- 1) Short-listing of Offerors by the evaluation of a SOQ to determine allowable Shortlisted Offerors, and
- 2) Technical evaluation to determine, in the judgment of the Department, the Shortlisted Offeror's Technical Proposal and Bid combination which addresses the Department's best interest.

This RFQ represents the first phase in the selection process.

The SOQ evaluation will be based upon the Selection Criteria established in this RFQ. Offerors' SOQs must meet all requirements established by this RFQ. Requirements of this RFQ generally will use the words "shall", "will", or "must" (or equivalent terms) to identify a required item that must be submitted with an Offeror's SOQ.

Offerors' SOQs will be rated by an SOQ Evaluation Team. This evaluation team shall consist of a Technical SOQ Evaluation Team and an Executive Level Evaluation Team.

The Technical SOQ Evaluation Team will comparatively rate the submitted SOQ from interested Offerors. Failure to meet an RFQ requirement may render an Offeror's SOQ non-responsive. The extent to which an Offeror definitively meets or exceeds evaluation criteria described in Section 2.2 will be determined by the Technical SOQ Evaluation Team in its sole discretion and will be reflected in the rating of Offeror's SOQs.

The Technical SOQ Evaluation Team will present the rating information to the Executive Level Evaluation Team for consideration. The Executive Level Evaluation Team will make the ultimate recommendation of the Shortlisted Offerors with concurrence from the Technical SOQ Evaluation Team. Based on the recommendations of the Executive Level Evaluation Team, the Department will short-list no more than three (3) Offerors.

Only the recommended Short-listed Offerors will be invited to prepare a Technical and Price Proposal.

The Technical Proposal will address the planned management, design, construction, quality, and diversity and inclusion efforts. Technical Proposal scoring will be based on meeting and exceeding the forthcoming Request for Proposal (RFP) requirements and objectives in a beneficial way that provides a consistently outstanding level of quality and best value.

The Price Proposal will include the cost of all work proposed to be completed in accordance with the contract documents and the commitments within the SOQ and Technical Proposal.

Requirements for the Technical and Price Proposals will be released with the RFP.

If it is determined to be in the best interest of the Department, the Technical Proposal Evaluation Team will recommend a prospective DBT to the Executive Level Evaluation Team and Director for Award.

1.2 PREQUALIFICATION

An Offeror's Lead Contractor and Lead Designer must be prequalified by the Department or become prequalified prior to the *Notification to Offerors of short-listing*

date according to ORC Chapters 5525 & 5526, and the rules and regulations governing prequalification. The IQF must be prequalified according to ORC Chapter 5526.

The Lead Contractor shall be prequalified in the major items of work identified in the Major Work Items Summary Document. The Lead Designer and IQF shall both meet at least one of the prequalification requirements listed in the Major Work Items Summary Document. Upon award, all work related to design must be performed by a firm who is pre-qualified.

Upon request, the Department will provide a prequalification application, applicable rules and regulations, and other relevant information.

For an individual prospective Lead Contractor, Lead Designer, or IQF that are not yet prequalified, furnish the Department with a properly completed prequalification application within one week after the "SOQ Submission" date (Section 1.5). Offerors who are not prequalified by the *Notification to Offerors of short-listing* date will not be short-listed.

For rules governing changes in the Offeror's team or Key Personnel, refer to Section 3.2.

1.3 RIGHTS OF THE DEPARTMENT

The Department reserves the right to reject any and all SOQs.

The Department reserves the right to cancel, withdraw, postpone, modify, revise or extend any part of this RFQ in whole or in part at any time prior to the Director's execution of the Design-Build Contract, without incurring any obligations or liabilities.

The Department reserves the right, at its sole discretion, to ask written questions of the Offerors, to seek written clarifications, and to conduct discussions on the SOQs. Such requests will be for purposes of clarification only. The Offeror agrees to respond to the Department's requests with the appropriate personnel to answer questions necessary to provide clarification of any areas where the intent or meaning of the submittal is in doubt. In response to a requested clarification, changes or modifications to the SOQ will not be permitted.

Offerors shall be aware that the Department reserves the right to conduct an independent investigation of any information, including prior experiences, by contacting project references, accessing public information, contacting independent parties, or by any other means. The Department reserves the right to acknowledge this information and include this information within the evaluation.

Minimum Pass/Fail requirements are listed in Appendix A. However, the Department reserves the right to deem a SOQ non-responsive if found to be materially deficient, as judged by the Department, or by failing to depict a competent DBT.

1.4 ADVERTISEMENT

Initial advertisement of this project at the RFQ stage includes a Major Work Items Summary Document along with other applicable documents to the Project. The summary describes the Work to be undertaken by the DBT under the Design-Build Contract for this Project. Attachments to the summary document will also be provided.

Proposers should thoroughly review the information provided at the time of the issuance of this Request for Qualifications. These documents can be found at the following link:

<ftp://ftp.dot.state.oh.us/pub/Construction/OC3RFQInfo/>

The Department may issue Addenda to clarify, correct, or revise the information provided.

The SOQ presents, in general terms, the Offeror's qualifications, understanding and approach to the project. Offerors shall prepare their SOQ in response to this RFQ and Work as set forth in the Major Work Items Summary and its attachments.

Specific formatting instructions for preparing the SOQ are found in Section 2.

The finalized Scope of Services, document inventory, Special Provisions, and Project Proposal will be distributed to all Short-listed Offerors when the final Request for Proposal is released. Offerors shall note that the Major Work Items Summary and its attachments are being provided for informational purposes only for the development of the SOQ and all documents included therein are subject to change; therefore, these documents shall not be relied upon for the purposes of developing the Technical and Price Proposal.

Any Offeror initiated questions must be issued and answered through the Department's Pre-Bid Website.

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Pages/PBQs.aspx>

1.5 SCHEDULE

The Department currently anticipates conducting this procurement in accordance with the following list of milestones. This schedule is subject to revision and the Department reserves the right to modify this schedule as it finds necessary, at its sole discretion.

Milestone	Date
Advertise RFQ	Wednesday, July 27, 2016
Industry Open House	Tuesday, August 2, 2016 – 10:00 am

Deadline to submit questions	Monday, August 15, 2016 – 5:00 pm
Deadline for Department response to questions	Monday, August 22, 2016
Last recommended day for RFQ Addendum	Tuesday, August 23, 2016
SOQ submission	Tuesday, August 30, 2016 – 12:00 pm (noon)
Notification to Offerors of short-listing	Thursday, September 29, 2016
Short-listed Teams must respond to advancing	Tuesday, October 4, 2016
Begin Advertise (RFP Issued)	Thursday, October 6, 2016
One-on-One ATC Meeting (if applicable)	Thursday, October 20, 2016
2nd One-on-One ATC Meeting (if applicable)	Thursday, November 3, 2016
3rd One-on-One ATC Meeting (if applicable)	Thursday, November 17, 2016
Deadline for submittal of ATCs	Thursday, December 8, 2016 – 12:00 pm (noon)
Last day for the Department to respond to ATC	Thursday, December 22, 2016
Last day to submit questions/comments on Scope	Thursday, December 22, 2016 – 5:00 pm
Last recommended day for RFP Addendum	Thursday, December 29, 2016
Tech Proposals Due:	Thursday, January 19, 2017 – 12:00 pm (noon)
Scores Announced	Thursday, March 16, 2017
Anticipated Award Date	Monday, March 27, 2017

2 SHORT-LISTING BASED ON QUALIFICATIONS

2.1 STATEMENT OF QUALIFICATIONS (SOQ)

The Department will evaluate submitted SOQs and determine which Offerors will be short-listed to participate in development of Technical Proposals and Bids.

2.2 EVALUATION OF QUALIFICATIONS

The Offeror's qualifications will be evaluated based on the following criteria:

Topic	Evaluation Criteria	Maximum Points
Project Understanding and Approach	How well does the Offeror demonstrate a preliminary understanding of the risks, design and construction requirements of the	15

	project?	
Design-Build Project Team	How well do the Offeror's qualifications, experience and time availability relate to the requirements of the project?	30
Capabilities and Experience	How well does the Offeror demonstrate their design, construction and management experience for this project?	35
Diversity and Inclusion	How well does the Offeror demonstrate their ability to ensure overall inclusive atmosphere to ensure a diverse Team, demonstrated past experiences with developing or mentoring disadvantaged firms, and experience in a diverse Workforce development program?	30
Total		110

2.3 SOQ FORMAT

General

2.3.1

The RFQ phase of the procurement process is intended to enable Offerors to demonstrate their qualifications to perform the Project, and to enable the Department to evaluate those qualifications in arriving at a short-list. Offerors are advised that the SOQ should include specific information that will demonstrate the qualifications and experience required by this RFQ. Offerors should note that it is not the intent of the Department to receive Project-specific design or engineering recommendations as part of the SOQ unless specifically requested within the RFQ.

If the Offeror has concerns about information included in its Statement of Qualifications that may be deemed confidential, trade secret or proprietary, the Offeror shall adhere to the requirements set forth by Section 2.7.

2.4 SOQ SUBMISSION REQUIREMENTS

Submit one (1) unbound version of the SOQ, and one (1) CD/DVD or (1) USB "thumb" drive containing two electronic files of the SOQ as follows:

- a) One electronic searchable single file PDF format which does not restrict printing or copying text, images and other content.
- b) One electronic password protected single file PDF format which restricts copying of text, images and other content

All information shall be identical in all copies.

2.5 SOQ CONTENT

SOQs shall contain all information as detailed in this section.

Layout

To ensure a timely and consistent review, the format of the SOQ must adhere to the requirements of this section.

2.5.1 The following table lists the maximum number of pages that may be used by the Offeror in the SOQs. Content should be organized by parts as indicated. To ensure a timely and consistent review, the SOQ response shall be organized in a format corresponding to the RFQ organization.

Part	Content	Maximum Pages
A	Introduction	2
B	Project Understanding and Approach	20
C	Design-Build Project Team	
D	Capabilities and Experiences	
E	Diversity and Inclusion	
F	Supplemental Information (Forms A, B & Resumes)	15
G	Addenda	X
H	Technical Experience Attachments	10
I	Evaluation Forms	X
J	Liquidated Damages and/or Penalties Attachment	X
	Total (not including Part G/I/J)	47

A page shall be 8 ½" x 11", printed on one side only. Font shall be at least 12 point in Times New Roman. All pages shall be numbered with a footer depicting, at a minimum, DBT name and page number (DBT name – Page X of XX). Margins shall be at least 1" all around.

If dividers are used and contain project information, they will be counted towards the maximum number of pages. Foldout pages are not allowed.

Submissions exceeding the page limitations or failing to follow the section format instructions outlined above may be rejected.

2.5.2 Graphics, tables and figures which include text to describe the graphics, tables, and figures may use a smaller font size but shall remain legible. The abuse and excessive use of graphic's text to unreasonably expand the content of the SOQ (as determined by the Department) may be grounds for rejection of the SOQ.

PART A – Introduction

The introduction shall contain the following information:

1. The Introduction page(s) shall be on the Lead Contractor's letterhead and identify the full legal name and address. Font, font size and page margins requirements may be disregarded in regards to the Lead Contractor's letterhead if the Lead Contractor's standard blank letterhead would violate the formatting limitations. Offerors who are joint ventures may submit on any letterhead of the joint venture, or submit on a new letterhead depicting the joint venture. The Introduction shall be signed by an authorized representative of the Offeror's organization. All signatures in the Introduction submitted with the unbound version of the SOQ shall be original and signed in ink. The electronic version does not require a signature.
2. Identify the name, title, address, phone and fax numbers, and e-mail address of an individual who will serve as the Point Of Contact for the Offeror.
3. Identify whether the Offeror will be structured as a corporation, Limited Liability Company, general partnership, joint venture, limited partnership or other form of legal organization. *Note:* The Department recommends that Offerors who are joint ventures register their company or fictitious name with the Ohio Secretary of State.
4. Identify the full legal name of the Lead Contractor, the Lead Designer, and IQF for this Project. The Lead Contractor is defined as the prime/general contractor responsible for overall construction of the Project and will serve as the legal entity who will execute the Contract with the Department.
5. Provide the name of the principal(s) or officer(s) of the Lead Designer. Provide the registration number of the Lead Designer and IQF confirming that the firms are properly registered with the Ohio State Board of Registration for Professional Engineers and Surveyors at the time of submittal, who will be responsible for the design work included in this contract. The Lead Designer is the firm that employs the DB Design Project Manager.
6. Identify the full legal name of the Diversity, Inclusion & Outreach Consultant. The Diversity, Inclusion & Outreach Consultant is the firm who employs the DB Diversity/Outreach Lead Manager.
7. A statement that the Offeror's Lead Contractor, Lead Designer, and IQF are prequalified with the Department in accordance with the requirements of the Department or a statement that the Lead Contractor, Lead Designer, and IQF will become prequalified prior to the *Notification to Offerors of short-listing* date.
8. A statement confirming the commitment of the Key Personnel identified in the submittal to the extent necessary to meet the Department's quality and project duration expectations.

9. A statement warranting that no members of the Offeror have a personal conflict of interest or an organizational conflict of interest. (See Section 4.1)
10. A statement that the Offeror will comply with the Department's new, small, local, and socially and economically disadvantaged business goals and OJT goals for this Contract as described in the Project Expectations and will comply with the Department's Nondiscrimination policy.

PART B – Project Understanding and Approach

Describe the Offeror's project understanding and anticipated approach to the project; including the following:

2.5.3

1. Describe the general approach to the Project. Address the Offeror's anticipated general approach to managing risks specific to the Project during procurement and after Award, how the Offeror will monitor the quality of the Work to ensure high quality for the duration of the Project, and the Offeror's anticipated approach to ensure timely initiation of design and physical project construction.
2. Describe the Offeror's approach to the Design and Construction specifically addressing the three (3) most significant tasks involved with the project, the three (3) major task's potential risks and methods of addressing and managing those risks. (Note: Do not include the Diversity, Inclusion, and Outreach requirements or the attainment of the new, small, local, and disadvantaged business goals as the major tasks or risks.)

2.5.4

PART C –Design Build Project Team

The Offeror shall provide sufficient information to enable the Department to understand and evaluate the Offeror's Team. The Offeror shall provide an organizational chart showing the "chain of command" of the anticipated roles proposed for the Offeror's organization regarding the Project.

Describe the experience of the firms that are part of the Offeror. Firms listed on Form B shall be specifically addressed as to their role on the Offeror's team. Focus on experience that relates to carrying out the proposed project.

Identify the following Key Personnel. Provide information within the SOQ to demonstrate the abilities of all identified personnel through a description of qualifications, experiences, and performance of similar tasks on previous similar projects, background, and education. These qualifications and experience should provide confidence to the Department that the Project, Project risks, and required diversity inclusion & outreach efforts will be effectively managed through personal competence and accountability. This information may be expounded through resumes provided in Part F. Resumes for individuals who are not identified in the SOQ as Key Personnel are not to be included.

KEY PERSONNEL	DUTIES
DB Project Manager	Ultimately responsible for the Offeror's performance. Ensures that personnel and other resources are made available. Responsible for contractual matters. The DB Project Manager shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Design Project Manager	Actively manages the overall design of the project. Must be an employee of the Lead Designer. Responsible for overall design of the project inclusive of all structures and structural elements (bridge substructures and superstructures, retaining walls, noise walls) and roadway items (alignment, drainage, pavement, lighting, traffic signals, maintenance of traffic, etc.) Must be an Ohio P.E. at the time of Award. The DB Design Project Manager shall be co-located on a full-time basis for the duration of design activities unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Construction Project Manager/Engineer	Actively manages the overall construction of the project. Must be an employee of the Lead Contractor. Responsible for overall construction inclusive of all structures and structural elements (bridge substructure and superstructure, retaining walls, noise walls) and roadway items (alignment, drainage, pavement, lighting, traffic signals, maintenance of traffic, etc). The DB Construction Project Manager/Engineer shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Diversity/Outreach Lead Manager	Actively manages the project specific Diversity and Workforce Development program. Must be an employee of the Diversity, Inclusion & Outreach Consultant. Acts in conjunction with the Department, as the Project's lead contact in regards to local community outreach efforts.

Design IQF Project Manager	Actively manages the Design Quality Assurance. Must be a member the IQF. Responsible for ensuring that the requirements of the Design Quality Management Plan are being met and to manage any other matters related to design quality. Must be an Ohio P.E. at the time of Award. The Design IQF Project Manager shall be co-located on a full-time basis for the duration of design activities unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Rail/Utilities/City Coordinator	Responsible for coordination with utilities, railroads, city/local representatives and other third parties with authority to make commitments on behalf of the DBT. Role may be held by more than one person. Must be an Ohio P.E. at the time of Award or have seven (7) years of verifiable experience applicable to the position. The DB Rail/Utilities/City Coordinator shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.

For all Key Personnel, provide the following information:

- a) The individual's position and authority within the Offeror.
- b) Previous projects, similar in nature to the proposed project (in regards to the DB Project Manager, DB Design Manager, DB Construction Project Manager/Engineer, Design IQF Project Manager, and DB Rail/Utilities Coordinator) or other significant efforts (in regards to the DB Diversity/Outreach Lead Manager) for which the individual has performed a similar function.
- c) Identify percentage of time that the individual will be dedicated to the Project during the following:
 - i Design phase
 - ii Construction phase
- d) Relevant experience, professional registrations, education and other components of qualifications applicable to this project.
- e) Any unique qualifications.
- f) A statement indicating that the individual is currently employed by a member of the Offeror at the time of the SOQ submittal.

Duties may be performed by more than one person. If this is the case, provide information for each person and clarify individual duties. (Note: Part F page count will not be increased.)

Any person proposed as Key Personnel position requiring a Professional Engineering license who is not currently an Ohio P.E. may be proposed if 1) the person is licensed in another state and 2) submits a commitment in the SOQ to becoming licensed in Ohio prior to Award.

PART D - Capabilities and Experience

Provide specific information as it relates to previous project experience, available resources and anticipated design/construction methods.

2.5.5

2.5.5.1 Resources

- a) Indicate the resources that will be made available, and from what source, to perform the work for the proposed project.
- b) Describe how the DBT will allocate its available resources and manage production levels to ensure that the Project completion date will be met. Demonstrate that appropriate resources and capacity will be available and committed to perform the work.
- c) Describe any notable expertise or other special capabilities of members of DB project team that are critical to your project approach.

2.5.5.2 Project Management Methodologies

- a) Describe how the Offeror will provide an integrated team approach
 - i. coordinating between the Construction, Design, and Quality activities while considering ongoing diversity, inclusion and outreach efforts.
 - ii. addressing methodology to ensure the integration of all entities including the Department and the City of Cleveland.
- b) Describe how the Offeror will coordinate the following:
 - i. Utility work and
 - ii. NS and GCRTA railroad work for the Project.
- c) Describe the Offeror's internal procedures for planning and monitoring the Project's progress helping to ensure timely completion and achievement of critical project milestones while considering project risks.

2.5.5.3 Past Projects - Shall consider Design, Construction, and Diversity Inclusion & Outreach (where applicable)

- a) Complete the Work History information in Form B (to be included only in Part F). An Owner's reference shall be included for each project listed. As a minimum, the reference shall include an individual's name and current telephone number.
- b) Complete the technical experience attachments described in Part H (to be included only in Part H).
- c) Provide an attachment (to be included in Part J) listing all projects designed and/or constructed by the Lead Designer and/or Lead Contractor that have resulted in the assessment of liquidated damages and/or penalties exceeding \$50,000 in the last five years if applicable to the respective role.

PART E – Diversity and Inclusion

- 2.5.6
- a) Describe the Offeror's business practices which ensure all new, small, local, and disadvantaged businesses have had equal or better opportunity for inclusion within Projects. Provide specific examples and experiences.
 - b) Describe the Offeror's past efforts or experience on projects which have mentored or expanded the pool of new, small, local, or disadvantaged businesses; provide specific examples and any experiences.
 - c) Describe the Offeror's experiences with Workforce Development and placement, particularly in regards to utilizing non-traditional approaches to engage traditional disadvantaged demographics or workers with the project regions.

2.5.7

PART F – Supplemental Information

This section shall include Form A, Form B, and Resumes of Key Personnel. Resumes shall be limited to no more than two (2) pages per individual. (Resumes for individuals shall be on separate and distinct pages).

PART G – Addenda

2.5.8 Receipt of Addenda issued prior to submission of the SOQ shall be acknowledged by inserting a copy of the cover sheet of the Addenda in the SOQ.

PART H – Technical Experience Attachments

The section shall include technical experience attachments, which shall not exceed 10 pages total, that provide narrative descriptions of the ten relevant experiences listed on Form B. Technical experience attachments shall be on distinct pages and not continue across multiple pages, limited to 1 page per experience listed on Form B. In particular, the narratives should demonstrate experiences in each of the following areas:

- Construction of projects of similar scope and complexity, as applicable to the Contractor
- Design of projects of similar scope and complexity, as applicable to the Designer

- Design Quality Control/Quality Assurance of projects of similar scope and complexity, as applicable to the IQF
- Outreach for diversity and inclusion efforts
- Timely completion of projects of similar scope and complexity
- Proposed Key Personnel members roles with the project, if applicable

Each project description must include the following information:

- A narrative describing the project.
- Bid construction costs.
- Name of the project, the owner's contract information (project manager name, phone number, e-mail address), and project number. If the owner project manager is no longer with the owner, provide an alternate contact at the agency that is familiar with the project. The alternate contact must have played a leadership role for the owner during the project.
- Dates of design (if applicable) and construction (if applicable).
- Detailed description of the work or services provided and percentage of the overall project actually performed.
- Description of original scheduled completion deadlines and actual completion dates, as applicable to the Designer and/or Contractor. Describe reasons for completing the project in advance of the contract completion deadline. Describe reasons for completing the projects later than the contract completion deadline specified within the original contract. Describe any reasons for assessed liquidated damages and/or penalties, if applicable.
- Description of project challenges and subsequent mitigation efforts by the Offeror to overcome those project challenges and how these challenges and mitigation efforts may relate to this project.
- Description of diversity, inclusion & outreach efforts, if applicable.
- Provide evaluation forms for each project, for contractor and consultant similar to ODOT C-95's and CES. (Note: C-95 and CES forms for ODOT projects do not need to be provided).

2.5.10

2.5.11 **PART I –Evaluation Forms**

Include evaluation forms as described in Section 2.5.9 Part H.

PART J – Liquidated Damages and/or Penalties

This section shall include an attachment as described in Section 2.5.5.3.

2.6 SOQ REVIEW AND SHORT-LISTING PROCESS

SOQs will be evaluated by a SOQ Technical Evaluation Team anticipated to consist of Department representatives from District 12 as well as Central Office.

The Department's SOQ Technical Evaluation Team will rate (at their sole discretion) the Offeror's Statements of Qualifications based upon the evaluation criteria found in

this RFQ and in accordance with the Department's internal SOQ Evaluation Guidelines.

Failure to meet all RFQ requirements may render an SOQ non-responsive. The extent to which an Offeror meets or exceeds evaluation criteria will be comparatively rated by the Department SOQ Technical Evaluation Team and will be reflective of the Department SOQ Technical Evaluation Team's ratings (in their sole discretion) of the Statements of Qualifications submitted by Offerors. The Department reserves the right to find clerical errors *de minimus*.

The Technical Evaluation Team may be assisted by any number of Technical subgroups and/or subject matter experts within the Department, FHWA, City, other involved agencies, and/or contracted by the Department.

For each of the rating topics, the SOQ Technical Evaluation Team will determine the highest rated Offeror within each rating topic, with the highest rated Offeror receiving the maximum number of points. Lower rated Offerors will receive commensurately lower ratings based on a relative comparison to the highest rated Offeror.

The ratings will be based on the information provided by the Offeror within the SOQ, independent investigation of any information, prior experiences with the Offeror by the Department, existing public information, and evaluation information obtained from the owners of previous projects.

The Technical Evaluation Team will present the findings, ratings, and shall make a recommendation to the Executive Level Evaluation Team. This Executive Level Evaluation Team will consist of designees of:

- ODOT District Deputy Director
- ODOT Deputy Director of Construction Management
- ODOT Deputy Director of Engineering
- ODOT Chief Engineer
- ODOT Deputy Director of Opportunity, Diversity, & Inclusion

The Executive Level Evaluation Team will examine the Technical Level Evaluation Team's findings and will render ultimate selection of the Short-listed Offerors with concurrence from the Technical SOQ Evaluation Team.

The Director has final authority to determine the best interests of the Department in selection of the Short-listed Offerors.

2.7 THE PUBLIC RECORDS ACT

All documents received by the Department are subject to Section 149.43 of the Ohio Revised Code, also known as The Public Records Act, and are subject to release unless a statutory exception exists that exempts the documents from public release.

Trade Secrets

If any information in an SOQ is to be treated as a “trade secret” as defined by the Ohio Revised Code Section 1333.61(D), the Offeror must identify each and every occurrence of the information within the SOQ by:

- 2.7.1
1. Listing the page numbers of every occurrence of the “trade secret” on the cover sheet submitted with the SOQ.
 2. Placing an asterisk before and after each line of the SOQ which contains “trade secret” information.

Disclosure

The Department shall not share with, or convey to, any person the information provided by the Offeror, unless disclosure is required by law or the Offeror gives prior written approval for such disclosure. In the event the department is required to disclose any information the Offeror considers a trade secret pursuant to applicable law, prior to disclosing such information, the department shall notify the Offeror in writing. The Department shall use reasonable efforts to give notice of disclosure at least three days in advance of release. However, upon award, all information provided to the Department that was used in the evaluation of the SOQ will be considered a public record. The department shall not be obligated to maintain in confidence any information that is not a trade secret including information that

1. Is already known by the state, or
2. Is or comes into the public domain through no fault of the state, or
3. Is independently developed by the state, or
4. Comes to the state from a third party in a manner not in violation of any obligation of confidentiality by such third party to the Offeror.

State law generally requires that documents which contain both confidential/trade secret and non-confidential information be disclosed with confidential information redacted.

Because of the confidential nature of the evaluation, and to preserve the propriety of each Offeror’s SOQ, it is the Department’s intention, subject to applicable law, not to consider a request for disclosure until after Award. Submitted SOQs, any clarification requests made by the Department, any clarifications provided by an Offerors, and rating information shall be held confidential until after Award of the Project. Offerors are on notice that once a Design-Build Contract is executed, some or all of the information submitted in the SOQ may lose its protection under the applicable Ohio law.

3 TECHNICAL PROPOSAL PREPARATION

All Short-listed Offerors will be notified by the Department by a RFP. Short-listed Offerors will be invited to prepare Technical and Price Proposal. Within 4 Business

Days of receiving the invitation, the Short-listed Offeror shall confirm in writing its intent to proceed with the Design-Build process.

If an initially Short-listed Offeror fails to respond or notifies the Department of their intent not to proceed with the process, the Department may short-list the next highest rated Offeror.

3.1 TECHNICAL AND PRICE PROPOSAL PREPARATION

Technical and Price Proposal preparation shall be per the RFP and shall only be accepted from notified and confirmed Short-listed Offerors. Short-listed Offerors are Offerors who have received a RFP and have confirmed in writing their intent of preparing a Technical Proposal and Bid.

Commitments made in the SOQ which can reasonably be interpreted as offers to provide higher quality items or additional services shall be incorporated by reference into the awarded DBT's contract requirements. Commitments made null due to revisions made by the Department occurring between the SOQ documents issuance and the final RFP documents issuance shall not be incorporated, inclusive of all Addenda, as determined by the Department.

3.2 REQUIREMENT TO KEEP TEAM INTACT

The team proposed by Offeror, including but not limited to the Offeror's organizational structure, Lead Contractor, the Lead Designer, Key Personnel, named sub consultant and/or subcontractor, and other individuals identified in accordance with the Offeror's response to Section 2.5, shall remain on the Offeror's team for the duration of the procurement process and, if the Shortlisted Offeror is awarded the Design-Build Contract, the duration of the Design-Build Contract subject to Section 4.3.

If extraordinary circumstances require a proposed change to the Lead Designer, IQF, Diversity and Inclusion Consultant, Key Personnel, named subconsultant and/or subcontractor and other individuals identified as pursuant to Section 2.5 prior to Award, it must be submitted in writing to ODOT's Division of Construction Management (contact: Alternative Project Delivery, 1980 W Broad St, Mail Stop 5100, Columbus OH 43223), who, with consensus of the Evaluation Team, will determine whether to authorize a change. Any proposed changes shall only be approved if they meet or exceed the qualifications of the originally submitted member as determined by the Evaluation Team. Unauthorized changes to the Offeror's team at any time during the procurement process may result in the elimination of the Offeror from further consideration or potential rejection of the Bid.

Failure to meet this requirement may result in a non-responsiveness determination for Technical Proposal evaluation.

4 MISCELLANEOUS

4.1 CONFLICT OF INTEREST

Any SOQ received in violation of this section's requirements may be rejected.

1. The Offeror's attention is directed to 23 CFR Part 636 Subpart A and in particular Section 636.116 regarding organizational conflicts of interest. Section 636.103 defines "organizational conflict of interest" as follows:

"Organizational conflict of interest means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the owner, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage."

Offerors are prohibited from receiving any advice or discussing any aspect relating to the Project or procurement of the Project with any person or entity with an organizational conflict of interest. The Department may disqualify an Offeror if an organizational conflict of interest exists.

The Offeror agrees that, if after award, an organizational conflict of interest is discovered, the Offeror must make an immediate and full written disclosure to the Department that includes a description of the action that the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist, the Department may, at its discretion, cancel the contract for this project.

The Offeror's attention is further directed to Ohio Administrative Code Section 4733-35-05 (C) and the requirements regarding organizational conflicts of interest.

2. Each Offeror shall require its proposed team members to identify potential conflicts of interest or a real or perceived competitive advantage relative to this procurement. Offerors are notified that prior or existing contractual obligations between a company and a federal or state agency relative to the Project or ODOT's Design-Build program may present a conflict of interest or a competitive advantage. If a potential conflict of interest or competitive advantage is identified, the Offeror shall submit in writing the pertinent information to ODOT's Point Of Contact prior to the submittal of the SOQ. The Offeror may request a waiver of the conflict of interest for the Department's consideration. ODOT's Point of Contact: Eric Kahlig, P.E., Alternative Project Delivery-Division of Construction Management, Mail Stop 5100, 1980 W Broad St, Columbus OH, 43223. Ph. 614-387-2406, email: eric.kahlig@dot.ohio.gov)

The Department, in its sole discretion, will make a determination relative to potential organizational conflicts of interest or a real or perceived competitive advantage, and its ability to mitigate such a conflict. An organization determined to have a conflict of interest or competitive advantage relative to this

procurement that cannot be mitigated, shall not be allowed to participate as a DBT member for the Project. The Department will attempt to make all reasonable efforts to make a timely response to a waiver request. Failure to abide by the Department's determination in this matter may result in a SOQ being declared non-responsive.

3. Conflicts of interest and a real or perceived competitive advantage are described in state and federal law, and, for example, may include, but are not limited to the following situations:
 - a) An organization or individual hired by the Department to provide assistance in development of instructions to Offerors or evaluation criteria for the Project.
 - b) An organization or individual hired by the Department to provide assistance in development of instructions to Offerors or evaluation criteria as part of the programmatic guidance or procurement documents for the Department's Design-Build program, and as a result has a unique competitive advantage relative to the Project.
 - c) An organization or individual with a present or former contract with the Department to prepare planning, environmental, engineering, or technical work product for the Project, and has a potential competitive advantage because such work product is not available to all potential Offerors in a timely manner prior to the procurement process.
 - d) An organization or individual with a present contract with the Department to provide assistance in Design-Build contract administration for the Project.
4. The Department may, in its sole discretion, determine that a conflict of interest or a real or perceived competitive advantage may be mitigated by disclosing all or a portion of the work product produced by the organization or individual subject to review under this section. If documents have been designated as proprietary by Ohio law, the Offeror will be given the opportunity to waive this protection from protection from disclosure. If Offeror elects not to disclose, Offeror may be declared non-responsive.
5. The firms listed below will not be allowed to participate as an Offeror or a DBT member due to a conflict of interest:
 - Burgess & Niple, Inc.
 - C&K Industrial Services, Inc.
 - CT Consultants
 - HNTB Ohio, Inc.
 - HzW Environmental Consultants, LLC
 - Jacobs

O.R. Colan Associates, Inc.
Pipeline Inspection Partners Corp
Pro Geotech, Inc.
So-Deep US, P.C.
Thomas Fok & Associates, Inc.
• Wade Trim
•

6. The Department may request additional information if a potential conflict of interest is found within an SOQ. The Department will reject an SOQ if a conflict of interest is found to exist which has not received a written waiver prior to submittal.

4.2 ESCROWED DOCUMENTS

It is anticipated that the Department will include PN110 - Escrow Bid Documents. The development of the SOQ will be considered a part of the development of the Bid Documents.

4.3 REQUIREMENT TO KEEP TEAM INTACT – POST AWARD

If extraordinary circumstances require a proposed change to the Lead Designer, Key Personnel, Diversity and Inclusion Consultant, named sub consultants and/or subcontractors and other individuals identified in accordance with the Offeror's response to Section 2.5, after award, it must be submitted in writing to the Project Engineer pursuant to the Contract Documents. The Department, at its sole discretion, will determine whether to authorize a change. The Department shall be cognizant of the circumstances and the stage of the Work when considering the requested change.

4.4 OBLIGATED FOR COSTS OF PROPOSING

The Department assumes no obligations, responsibilities, and liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred or alleged to have been incurred by parties considering a response to and/or responding to this RFQ, or the subsequent Bid. All of such costs shall be borne solely by each Offeror and its team members.

The Department will provide a payment currently anticipated to be \$800,000 or the Shortlisted Offeror's actual costs, whichever is less, of preparing a responsive Technical Proposal to each non-winning Shortlisted Offeror. The unsuccessful Shortlisted Offerors shall provide the documentation exhibits as required per the RFP. The Department retains the right to waive deficiencies, informalities and irregularities in the Exhibits and seek clarifications prior to releasing payment to the unsuccessful Shortlisted Offeror. The Department shall have sole discretion in determining sufficiency of documentation. The successful Shortlisted Offeror will not receive a separate payment.

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The procedure for submitting a request for payment, as well as further terms and conditions related to this payment, will be set forth with greater specificity in the RFP.

5 ALTERNATIVE TECHNICAL CONCEPTS

An Alternative Technical Concept (ATC) is a preliminary design concept proposal changing the Project Scope to provide a solution that is equal to or better than what is required by the scope, as determined by the Department.

The Department may consider ATCs in the procurement of the Project. All Short-listed Offerors will be given the opportunity to submit ATCs for consideration. The complete ATC process will be provided in the Request for Proposals. It is anticipated that the Department will allow proprietary ATC meetings to be held.

The ATC Process schedule, meeting times, and meeting locations will be provided to Short-listed Offerors.

The Department estimated review time from receipt to response to ATC is 10 calendar days.

Deviations which require additional Right-of-Way or pavement buildup or composition change will not be considered.

The Department may consider design exceptions at select locations. The Shortlisted Offeror shall complete all necessary proposed design exception paperwork in accordance with the ODOT Location and Design Manual requirements for submission with the ATC for concurrent evaluation by ODOT if a design exception is condition precedent.

6 SUBMISSIONS

Statements of Qualifications shall be submitted to:

Ohio Department of Transportation
Division of Construction Management, First Floor
Mail Stop 5100
1980 W. Broad St.
Columbus, OH 43223

The outer wrapping of each submission shall clearly indicate the following information:

Attention: Letting Manager
Project *3000 (17)*
Design-Build Team Name
Project: CUY IR 490/SR 010 02.09/19.28
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Statement of Qualifications

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A cover sheet shall be provided with each copy of submissions and shall clearly indicate the same information printed on the outer wrapping of each submission. Submissions shall include page numbers in the bottom-center footer location of each page (not counting the cover sheet).

All submissions will be received in sealed packages. Submissions will NOT be accepted after the time specified.

FORM A

OFFEROR INFORMATION

PROJECT NO. _____

COUNTY-ROUTE-SECTION _____

PID _____

Offeror:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	

Offeror's Lead Contractor:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	

Offeror's Lead Designer:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	
Ohio Registration Number:	

FORM B

WORK HISTORY FORM

List three projects completed by the Offeror’s Lead Contractor or Sub-Contractors, three projects completed by the Offeror’s Lead Designer or Sub-Consultants, two projects completed by the IQF or Sub-Consultants, and two projects completed by the Diversity, Inclusion & Outreach Consultant with a brief description of each project. Include work by firms or joint-venture members which best illustrates current qualifications relevant to this project. Projects listed should be completed or substantially completed. Specify if noted Cost of Project is Design Cost or Construction Cost. List not more than 10 projects. Note: Firms listed are subject to Sections 3.2 and 4.3.

PROJECT NAME, LOCATION, AND DESCRIPTION	NAME OF FIRM AND NATURE OF FIRM'S RESPONSIBILITY	FIRM'S PROJECT MANAGER	PROJECT OWNER'S NAME AND ADDRESS; OWNER'S PROJECT MANAGER'S NAME, PHONE NUMBER AND EMAIL	ACTUAL OR ESTIMATED COMPLETION DATE	COST OF PROJECT	COST OF WORK FOR WHICH FIRM WAS RESPONSIBLE

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PROJECT NAME, LOCATION, AND DESCRIPTION	NAME OF FIRM AND NATURE OF FIRM'S RESPONSIBILITY	FIRM'S PROJECT MANAGER	PROJECT OWNER'S NAME AND ADDRESS; OWNER'S PROJECT MANAGER'S NAME, PHONE NUMBER AND EMAIL	ACTUAL OR ESTIMATED COMPLETION DATE	COST OF PROJECT	COST OF WORK FOR WHICH FIRM WAS RESPONSIBLE

APPENDIX A
PASS/FAIL Checklist

The Department will evaluate the following items at receipt of the SOQ for general responsiveness to the RFQ. This is being provided for informational purposes to the Offerors to assist in preparation of the SOQ.

Statement of Qualifications received by the required deadline as listed in the RFQ documents, or applicable addenda?
Are general formatting requirements (e.g., (1) unbound printed version of the SOQ, and one (1) CD/DVD or one (1) USB "Thumb" drive containing two (2) SOQ files (one in electronic searchable single file PDF format and one in password protected single file PDF format), page numbers, no foldouts, 8.5"x11" sheet size, at least 12 point Times New Roman font, 1" margins met?
Is the SOQ in a format generally corresponding to the required RFQ organization with content and maximum page requirements met?
Completed an introductory page with a signature of the authorized representative of the Offeror, with the identity of the Point of Contact, with the identity of the business structure of the Offeror, with the identity of the Lead Contractor, Lead Designer (with the Registration number of the Lead Designer), and Diversity Inclusion & Outreach Consultant?
Included certification that the Lead Contractor, Lead Designer, and IQF pre-qualified with the Department in accordance with the requirements of this RFQ or a statement that the members will become prequalified prior to the Shortlisting date?
Included a statement confirming the commitment of the key personnel identified in the submittal to the extent necessary to meet the Department's quality and project duration expectations?
Included a certification that no members of the Offeror have a personal conflict of interest or an organizational conflict of interest as defined in the RFQ?
Included a statement that the Offeror will comply with the Department's requirements on diversity and inclusion goals for this Contract and the Department's Nondiscrimination requirement and that the Offeror will also comply with the EEO and OJT requirements?
Completed Form A - Offeror Information?
Completed the Work History information in Form B?
Completed an attachment (Part J) listing all projects designed and/or constructed by the Lead Designer and/or Lead Contractor that have resulted in the assessment of liquidated damages and/or penalties exceeding \$50,000 in the last five years if applicable to the respective role.
Is Receipt of Addenda issued prior to submission of the SOQ acknowledged by inserting a copy of the cover sheet of the Addenda(s) in the SOQ?

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STATE OF OHIO
DEPARTMENT OF TRANSPORTATION

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PID 96833
Project 3000 (17)

DESIGN-BUILD
(Value-Based)

Request for Qualifications

07/27/201608/08/2016

Comment [Add1-1]:

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FOR REFERENCE ONLY

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Opportunity Corridor – Project 3: Design-Build Project

Ohio Department of Transportation



PROJECT EXPECTATIONS

This document describes the Statement of Qualifications (SOQ) requirements for Opportunity Corridor-Project 3 Design-Build Project. The Opportunity Corridor Project, CUY IR 490/SR 010 02.09/19.28 (PID 96833) ("OC3") is the third and final major project to be constructed from CUY-Opportunity Corridor (PID 77333) planning efforts that have spanned the last decade. OC3 primarily involves the construction of a new roadway from I-490 to E. 93rd Street and reconstruction of portions of the following streets:

- I-490 approach to E. 55th Street
- E. 55th Street
- Kinsman Road
- E. 75th Street
- E 79th Street
- Rawlings Avenue
- Buckeye Road
- Woodland Avenue
- Removal of various local streets
- Resurfacing and sidewalk improvements along various local streets

The project also involves the following bridges:

- E. 55th Street over OC Boulevard (new structure)
- Pedestrian Bridge over OC Boulevard at E. 59th Street (new structure)
- OC Boulevard over GCRTA Test Track & Kingsbury Run ravine (new structure)
- OC Boulevard over GCRTA Blue and Green Lines (new structure)
- NS Railroad over OC Boulevard (new structure)
- NS Railroad over vacated Grand Avenue (remove structure)
- E. 89th Street Pedestrian Bridge (remove existing and replace with new pedestrian structure)

In addition, the project includes NS track phasing and permanent track relocation, building demolitions, storm sewers and retention basins, sanitary sewers, combined sewer regulators, waterlines, power distribution systems, roadway lighting, traffic signals, traffic control and other miscellaneous work items, all within the City of Cleveland. The anticipated substantial completion date for this highly complex project is November 1, 2019. The substantial completion milestone will generally require the main and side roadways to be open and functional, with allowable ancillary work remaining (e.g. non-safety related work on side roads, mainline, punch list items, landscaping, and final pavement course). The Project completion date will be approximately June 30, 2020.

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OC3 will be awarded by the Department through a Value Based / Design-Build Contract, and is estimated to exceed \$200,000,000. The award will be to a "Design-Build Team" or "DBT". Value based awards allow the Department to select a DBT that not only has the requisite skill to perform the work, but also choose the DBT that represents the best interest of the community and those impacted by the project.

With OC3, strategies for inclusion, diversity, small/new/local business development are being facilitated through the Value Based/ Design-Build Contract. Department staff, with feedback from the community, reviewed the then available project documents, evaluated the proposed work types, reconciled with known new, small, local, and disadvantaged businesses in the area and formulated selection criteria that will assure maximum opportunities for these businesses.

To enhance this opportunity, the Department will be placing greater weight on the proposer's diversity initiatives and the ability of their proposal to stimulate economic prosperity for this region and its residents. Proposers will be expected to provide creative ways to utilize goals to spur diversity in the subcontracting community, attract or enhance the capacity of new and small businesses, expand workforce development, and continue community outreach.

The Department will implement the following requirements for a combined 20% sub-contractor goal on OC3:

- 2% New businesses: A "New" business is defined as a business that was established within five years of performing work or has never completed work for the Department in the capacity of design, construction, or other work required for transportation projects;
- 2% Small businesses: A "Small" business for the intent of this Project is defined as the following:
 - The firm must specialize in the construction and/or construction-related consultant services industry, and be at least 51% owned by one or more individuals whose personal net worth and adjusted gross income do not exceed the amount stated in 49 Code of Federal Regulation Part 26.67, or in the case of any publicly-owned business, at least 51% of its stock is owned by one or more individuals whose personal net worth and adjusted gross income do not exceed the amount stated in 49 CFR Part 26.67; and
 - Whose management and daily business operations are controlled by one or more of the owners whose personal net worth and adjusted gross income do not exceed the amount stated in 49 CFR Part 26.67; and
 - Whose annual receipts for the firm averaged over the most recent three years does not exceed \$15,000,000 (construction firms) or \$7,000,000 (construction-related consultant services firms).

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- Or who is listed as an SBE at the following link at the time of Technical and Price Proposal submittal:
http://odotextrpt.dot.state.oh.us/ViewReport.aspx?reportPath=%2fprd%2fpreconstruction%2fpublic%2fsbe_vendor_list

Information regarding the Small Business Enterprise Program application process can be found here: <http://www.dot.state.oh.us/Divisions/ODI/SDBE/Pages/SBE.aspx>

- 6% Local businesses: A “Local” business is defined as a business with an established physical office in Cuyahoga or Lorain County on or before August 1, 2014;
- 10% socially and economically disadvantaged businesses (EDGE): These businesses must be certified as an EDGE business at the time of Technical and Price Proposal submission for firms disclosed by the Offeror at bid-time. For firms disclosed after bid-time (for example, in the event that there is a termination/replacement of firms), the firm must be EDGE certified at the time of the submission of the C-92. EDGE requirements can be found at the following link: <http://das.ohio.gov/Divisions/EqualOpportunity/MBEEDGECertification.aspx>

The DBT will be required to employ an independent Diversity, Inclusion & Outreach Consultant. The Consultant, along with the DBT’s other members, will perform outreach efforts to the disparately impacted disadvantaged community, will assist the DBT in reaching their goals, and will assist in expanding workforce development with the DBT’s other members. Past experience shows that when such a consultant is engaged, the outreach and inclusion programs and goals at all levels have a much greater chance at success. The DBT shall identify a “DB Diversity/Outreach Lead Manager” in a Key Personnel role for the DBT.

The Department will continue to employ its own diversity and inclusion outreach staff who will facilitate the DBT and continue to make opportunities for new, small, and disadvantaged local businesses a priority for the DBT and the Department.

The Department’s unprecedented outreach efforts and goals set in OC1 and OC2 have already begun laying the groundwork for both the DBT and the Department to enjoy success in diversity and inclusion goals. The Department has also engaged community leaders and created an Opportunity Corridor Inclusion Advisory Committee which will be engaging the community and DBTs as they proceed with this project. The project will have a yet to be specified professional services on the job training (OJT) requirement for residents of Cuyahoga or Lorain County. With all these in place, the Department is confident that the goals of diversity, inclusion, and small and new business development will be accomplished to the benefit of the local community and the project.

The Offeror shall employ an Independent Quality Firm (IQF) responsible for verifying and documenting all quality related to design. The IQF will be responsible for providing

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qualified personnel and verifying that Project design quality requirements are met. The IQF will:

- Be an independent entity and must not be owned or affiliated with other entities in the Offeror
- Directly report to the DBT Project Manager. The IQF will have the required authority and the responsibility to stop all design work, if design quality requirements are not being met.
- Be responsible for ensuring the Design is complete, accurate, and meets all standards and requirements necessary and shall owe a duty of care to the Department in carrying out its obligations in relation to the design of the Project throughout the term of the Contract.

It is anticipated that the Department will separately engage a Quality Assurance Manager (QAM) for construction quality assurance. Neither the inclusion of the IQF nor the use of a QAM shall relieve the DBT of their responsibility to ensure quality of the project.

The Department will require co-location of the Lead Contractor, the IQF, the Lead Designer, and any other DBT Key Personnel, ODOT's QAM, and ODOT staff.

1 GENERAL

1.1 SELECTION PROCESS OVERVIEW

The Department hereby requests a SOQ from those entities (Offerors) interested in serving as the DBT for the **Opportunity Corridor Project #3** (Project or OC3). The Offeror is the DBT, including but not limited to, the Lead Contractor, Lead Designer, Independent Quality Firm, Diversity & Inclusion Consultant, Sub-Contractors, Sub-Consultants, and any other entities or individuals proposed in the SOQ identified in Section 2.5. The purpose of this Request for Qualifications (RFQ) is to solicit information enabling the Department to determine which Offerors: (a) are best qualified to successfully execute the design and construction of the Project; and (b) may be invited to submit a Technical and Price Proposal.

The Department will use a two-phase procurement process. Selection of a DBT for this project will consist of

- 1) Short-listing of Offerors by the evaluation of a SOQ to determine allowable Shortlisted Offerors, and
- 2) Technical evaluation to determine, in the judgment of the Department, the Shortlisted Offeror's Technical Proposal and Bid combination which addresses the Department's best interest.

This RFQ represents the first phase in the selection process.

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The SOQ evaluation will be based upon the Selection Criteria established in this RFQ. Offerors' SOQs must meet all requirements established by this RFQ. Requirements of this RFQ generally will use the words "shall", "will", or "must" (or equivalent terms) to identify a required item that must be submitted with an Offeror's SOQ.

Offerors' SOQs will be rated by an SOQ Evaluation Team. This evaluation team shall consist of a Technical SOQ Evaluation Team and an Executive Level Evaluation Team.

The Technical SOQ Evaluation Team will comparatively rate the submitted SOQ from interested Offerors. Failure to meet an RFQ requirement may render an Offeror's SOQ non-responsive. The extent to which an Offeror definitively meets or exceeds evaluation criteria described in Section 2.2 will be determined by the Technical SOQ Evaluation Team in its sole discretion and will be reflected in the rating of Offeror's SOQs.

The Technical SOQ Evaluation Team will present the rating information to the Executive Level Evaluation Team for consideration. The Executive Level Evaluation Team will make the ultimate recommendation of the Shortlisted Offerors with concurrence from the Technical SOQ Evaluation Team. Based on the recommendations of the Executive Level Evaluation Team, the Department will short-list no more than three (3) Offerors.

Only the recommended Short-listed Offerors will be invited to prepare a Technical and Price Proposal.

The Technical Proposal will address the planned management, design, construction, quality, and diversity and inclusion efforts. Technical Proposal scoring will be based on meeting and exceeding the forthcoming Request for Proposal (RFP) requirements and objectives in a beneficial way that provides a consistently outstanding level of quality and best value.

The Price Proposal will include the cost of all work proposed to be completed in accordance with the contract documents and the commitments within the SOQ and Technical Proposal.

Requirements for the Technical and Price Proposals will be released with the RFP.

If it is determined to be in the best interest of the Department, the Technical Proposal Evaluation Team will recommend a prospective DBT to the Executive Level Evaluation Team and Director for Award.

1.2 PREQUALIFICATION

An Offeror's Lead Contractor and Lead Designer must be prequalified by the Department or become prequalified prior to the *Notification to Offerors of short-listing*

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date according to ORC Chapters 5525 & 5526, and the rules and regulations governing prequalification. The IQF must be prequalified according to ORC Chapter 5526.

The Lead Contractor shall be prequalified in the major items of work identified in the Major Work Items Summary Document. The Lead Designer and IQF shall both meet at least one of the prequalification requirements listed in the Major Work Items Summary Document. Upon award, all work related to design must be performed by a firm who is pre-qualified.

Upon request, the Department will provide a prequalification application, applicable rules and regulations, and other relevant information.

For an individual prospective Lead Contractor, Lead Designer, or IQF that are not yet prequalified, furnish the Department with a properly completed prequalification application within one week after the "SOQ Submission" date (Section 1.5). Offerors who are not prequalified by the *Notification to Offerors of short-listing* date will not be short-listed.

For rules governing changes in the Offeror's team or Key Personnel, refer to Section 3.2.

1.3 RIGHTS OF THE DEPARTMENT

The Department reserves the right to reject any and all SOQs.

The Department reserves the right to cancel, withdraw, postpone, modify, revise or extend any part of this RFQ in whole or in part at any time prior to the Director's execution of the Design-Build Contract, without incurring any obligations or liabilities.

The Department reserves the right, at its sole discretion, to ask written questions of the Offerors, to seek written clarifications, and to conduct discussions on the SOQs. Such requests will be for purposes of clarification only. The Offeror agrees to respond to the Department's requests with the appropriate personnel to answer questions necessary to provide clarification of any areas where the intent or meaning of the submittal is in doubt. In response to a requested clarification, changes or modifications to the SOQ will not be permitted.

Offerors shall be aware that the Department reserves the right to conduct an independent investigation of any information, including prior experiences, by contacting project references, accessing public information, contacting independent parties, or by any other means. The Department reserves the right to acknowledge this information and include this information within the evaluation.

Minimum Pass/Fail requirements are listed in Appendix A. However, the Department reserves the right to deem a SOQ non-responsive if found to be materially deficient, as judged by the Department, or by failing to depict a competent DBT.

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1.4 ADVERTISEMENT

Initial advertisement of this project at the RFQ stage includes a Major Work Items Summary Document along with other applicable documents to the Project. The summary describes the Work to be undertaken by the DBT under the Design-Build Contract for this Project. Attachments to the summary document will also be provided.

Proposers should thoroughly review the information provided at the time of the issuance of this Request for Qualifications. These documents can be found at the following link:

<ftp://ftp.dot.state.oh.us/pub/Construction/OC3RFQInfo/>

The Department may issue Addenda to clarify, correct, or revise the information provided.

The SOQ presents, in general terms, the Offeror's qualifications, understanding and approach to the project. Offerors shall prepare their SOQ in response to this RFQ and Work as set forth in the Major Work Items Summary and its attachments.

Specific formatting instructions for preparing the SOQ are found in Section 2.

The finalized Scope of Services, document inventory, Special Provisions, and Project Proposal will be distributed to all Short-listed Offerors when the final Request for Proposal is released. Offerors shall note that the Major Work Items Summary and its attachments are being provided for informational purposes only for the development of the SOQ and all documents included therein are subject to change; therefore, these documents shall not be relied upon for the purposes of developing the Technical and Price Proposal.

Any Offeror initiated questions must be issued and answered through the Department's Pre-Bid Website.

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Pages/PBQs.aspx>

1.5 SCHEDULE

The Department currently anticipates conducting this procurement in accordance with the following list of milestones. This schedule is subject to revision and the Department reserves the right to modify this schedule as it finds necessary, at its sole discretion.

Milestone	Date
Advertise RFQ	Wednesday, July 27, 2016
Industry Open House	Tuesday, August 2, 2016 – 10:00 am

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Deadline to submit questions	Monday, August 15, 2016 – 5:00 pm
Deadline for Department response to questions	Monday, August 22, 2016
Last recommended day for RFQ Addendum	Tuesday, August 23, 2016
SOQ submission	Monday, August 29 Tuesday, August 30, 2016 – 12:00 pm (noon)
Notification to Offerors of short-listing	Thursday, September 29, 2016
Short-listed Teams must respond to advancing	Tuesday, October 4, 2016
Begin Advertise (RFP Issued)	Thursday, October 6, 2016
One-on-One ATC Meeting (if applicable)	Thursday, October 20, 2016
2nd One-on-One ATC Meeting (if applicable)	Thursday, November 3, 2016
3rd One-on-One ATC Meeting (if applicable)	Thursday, November 17, 2016
Deadline for submittal of ATCs	Thursday, December 8, 2016 – 12:00 pm (noon)
Last day for the Department to respond to ATC	Thursday, December 22, 2016
Last day to submit questions/comments on Scope	Thursday, December 22, 2016 – 5:00 pm
Last recommended day for RFP Addendum	Thursday, December 29, 2016
Tech Proposals Due:	Thursday, January 19, 2017 – 12:00 pm (noon)
Scores Announced	Thursday, March 16, 2017
Anticipated Award Date	Monday, March 27, 2017

Comment [Add1-2]:

2 SHORT-LISTING BASED ON QUALIFICATIONS

2.1 STATEMENT OF QUALIFICATIONS (SOQ)

The Department will evaluate submitted SOQs and determine which Offerors will be short-listed to participate in development of Technical Proposals and Bids.

2.2 EVALUATION OF QUALIFICATIONS

The Offeror's qualifications will be evaluated based on the following criteria:

Topic	Evaluation Criteria	Maximum Points
Project Understanding and Approach	How well does the Offeror demonstrate a preliminary understanding of the risks, design and construction requirements of the	15

	project?	
Design-Build Project Team	How well do the Offeror's qualifications, experience and time availability relate to the requirements of the project?	30
Capabilities and Experience	How well does the Offeror demonstrate their design, construction and management experience for this project?	35
Diversity and Inclusion	How well does the Offeror demonstrate their ability to ensure overall inclusive atmosphere to ensure a diverse Team, demonstrated past experiences with developing or mentoring disadvantaged firms, and experience in a diverse Workforce development program?	30
Total		110

2.3 SOQ FORMAT

2.3.1 General

The RFQ phase of the procurement process is intended to enable Offerors to demonstrate their qualifications to perform the Project, and to enable the Department to evaluate those qualifications in arriving at a short-list. Offerors are advised that the SOQ should include specific information that will demonstrate the qualifications and experience required by this RFQ. Offerors should note that it is not the intent of the Department to receive Project-specific design or engineering recommendations as part of the SOQ unless specifically requested within the RFQ.

If the Offeror has concerns about information included in its Statement of Qualifications that may be deemed confidential, trade secret or proprietary, the Offeror shall adhere to the requirements set forth by Section 2.7.

2.4 SOQ SUBMISSION REQUIREMENTS

Submit one (1) unbound version of the SOQ, and one (1) CD/DVD or (1) USB "thumb" drive containing two electronic files of the SOQ as follows:

- a) One electronic searchable single file PDF format which does not restrict printing or copying text, images and other content.
- b) One electronic password protected single file PDF format which restricts copying of text, images and other content

All information shall be identical in all copies.

2.5 SOQ CONTENT

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SOQs shall contain all information as detailed in this section.

2.5.1 Layout

To ensure a timely and consistent review, the format of the SOQ must adhere to the requirements of this section.

The following table lists the maximum number of pages that may be used by the Offeror in the SOQs. Content should be organized by parts as indicated. To ensure a timely and consistent review, the SOQ response shall be organized in a format corresponding to the RFQ organization.

Part	Content	Maximum Pages
A	Introduction	2
B	Project Understanding and Approach	20
C	Design-Build Project Team	
D	Capabilities and Experiences	
E	Diversity and Inclusion	
F	Supplemental Information (Forms A, B & Resumes)	15
G	Addenda	X
H	Technical Experience Attachments	10
I	Evaluation Forms	X
J	Liquidated Damages and/or Penalties Attachment	X
	Total (not including Part G/I/J)	47

A page shall be 8 ½" x 11", printed on one side only. Font shall be at least 12 point in Times New Roman. All pages shall be numbered with a footer depicting, at a minimum, DBT name and page number (DBT name – Page X of XX). Margins shall be at least 1" all around.

If dividers are used and contain project information, they will be counted towards the maximum number of pages. Foldout pages are not allowed.

Submissions exceeding the page limitations or failing to follow the section format instructions outlined above may be rejected.

Graphics, tables and figures which include text to describe the graphics, tables, and figures may use a smaller font size but shall remain legible. The abuse and excessive use of graphic's text to unreasonably expand the content of the SOQ (as determined by the Department) may be grounds for rejection of the SOQ.

2.5.2 PART A – Introduction

The introduction shall contain the following information:

1. The Introduction page(s) shall be on the Lead Contractor's letterhead and identify the full legal name and address. Font, font size and page margins requirements may be disregarded in regards to the Lead Contractor's letterhead if the Lead Contractor's standard blank letterhead would violate the formatting limitations. Offerors who are joint ventures may submit on any letterhead of the joint venture, or submit on a new letterhead depicting the joint venture. The Introduction shall be signed by an authorized representative of the Offeror's organization. All signatures in the Introduction submitted with the unbound version of the SOQ shall be original and signed in ink. The electronic version does not require a signature.
2. Identify the name, title, address, phone and fax numbers, and e-mail address of an individual who will serve as the Point Of Contact for the Offeror.
3. Identify whether the Offeror will be structured as a corporation, Limited Liability Company, general partnership, joint venture, limited partnership or other form of legal organization. *Note:* The Department recommends that Offerors who are joint ventures register their company or fictitious name with the Ohio Secretary of State.
4. Identify the full legal name of the Lead Contractor, the Lead Designer, and IQF for this Project. The Lead Contractor is defined as the prime/general contractor responsible for overall construction of the Project and will serve as the legal entity who will execute the Contract with the Department.
5. Provide the name of the principal(s) or officer(s) of the Lead Designer. Provide the registration number of the Lead Designer and IQF confirming that the firms are properly registered with the Ohio State Board of Registration for Professional Engineers and Surveyors at the time of submittal, who will be responsible for the design work included in this contract. The Lead Designer is the firm that employs the DB Design Project Manager.
6. Identify the full legal name of the Diversity, Inclusion & Outreach Consultant. The Diversity, Inclusion & Outreach Consultant is the firm who employs the DB Diversity/Outreach Lead Manager.
7. A statement that the Offeror's Lead Contractor, Lead Designer, and IQF are prequalified with the Department in accordance with the requirements of the Department or a statement that the Lead Contractor, Lead Designer, and IQF will become prequalified prior to the *Notification to Offerors of short-listing* date.
8. A statement confirming the commitment of the Key Personnel identified in the submittal to the extent necessary to meet the Department's quality and project duration expectations.

9. A statement warranting that no members of the Offeror have a personal conflict of interest or an organizational conflict of interest. (See Section 4.1)
10. A statement that the Offeror will comply with the Department's new, small, local, and socially and economically disadvantaged business goals and OJT goals for this Contract as described in the Project Expectations and will comply with the Department's Nondiscrimination policy.

2.5.3 PART B – Project Understanding and Approach

Describe the Offeror's project understanding and anticipated approach to the project; including the following:

1. Describe the general approach to the Project. Address the Offeror's anticipated general approach to managing risks specific to the Project during procurement and after Award, how the Offeror will monitor the quality of the Work to ensure high quality for the duration of the Project, and the Offeror's anticipated approach to ensure timely initiation of design and physical project construction.
2. Describe the Offeror's approach to the Design and Construction specifically addressing the three (3) most significant tasks involved with the project, the three (3) major task's potential risks and methods of addressing and managing those risks. (Note: Do not include the Diversity, Inclusion, and Outreach requirements or the attainment of the new, small, local, and disadvantaged business goals as the major tasks or risks.)

2.5.4 PART C –Design Build Project Team

The Offeror shall provide sufficient information to enable the Department to understand and evaluate the Offeror's Team. The Offeror shall provide an organizational chart showing the "chain of command" of the anticipated roles proposed for the Offeror's organization regarding the Project.

Describe the experience of the firms that are part of the Offeror. Firms listed on Form B shall be specifically addressed as to their role on the Offeror's team. Focus on experience that relates to carrying out the proposed project.

Identify the following Key Personnel. Provide information within the SOQ to demonstrate the abilities of all identified personnel through a description of qualifications, experiences, and performance of similar tasks on previous similar projects, background, and education. These qualifications and experience should provide confidence to the Department that the Project, Project risks, and required diversity inclusion & outreach efforts will be effectively managed through personal competence and accountability. This information may be expounded through resumes provided in Part F. Resumes for individuals who are not identified in the SOQ as Key Personnel are not to be included.

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KEY PERSONNEL	DUTIES
DB Project Manager	Ultimately responsible for the Offeror's performance. Ensures that personnel and other resources are made available. Responsible for contractual matters. The DB Project Manager shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Design Project Manager	Actively manages the overall design of the project. Must be an employee of the Lead Designer. Responsible for overall design of the project inclusive of all structures and structural elements (bridge substructures and superstructures, retaining walls, noise walls) and roadway items (alignment, drainage, pavement, lighting, traffic signals, maintenance of traffic, etc.) Must be an Ohio P.E. at the time of Award. The DB Design Project Manager shall be co-located on a full-time basis for the duration of design activities unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Construction Project Manager/Engineer	Actively manages the overall construction of the project. Must be an employee of the Lead Contractor. Responsible for overall construction inclusive of all structures and structural elements (bridge substructure and superstructure, retaining walls, noise walls) and roadway items (alignment, drainage, pavement, lighting, traffic signals, maintenance of traffic, etc). The DB Construction Project Manager/Engineer shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Diversity/Outreach Lead Manager	Actively manages the project specific Diversity and Workforce Development program. Must be an employee of the Diversity, Inclusion & Outreach Consultant. Acts in conjunction with the Department, as the Project's lead contact in regards to local community outreach efforts.

Design IQF Project Manager	Actively manages the Design Quality Assurance. Must be a member the IQF. Responsible for ensuring that the requirements of the Design Quality Management Plan are being met and to manage any other matters related to design quality. Must be an Ohio P.E. at the time of Award. The Design IQF Project Manager shall be co-located on a full-time basis for the duration of design activities unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.
DB Rail/Utilities/City Coordinator	Responsible for coordination with utilities, railroads, city/local representatives and other third parties with authority to make commitments on behalf of the DBT. Role may be held by more than one person. Must be an Ohio P.E. at the time of Award <u>or have seven (7) years of verifiable experience applicable to the position.</u> The DB Rail/Utilities/City Coordinator shall be co-located on a full-time basis for the duration of the Project unless modification to the commitment is requested by the DBT and approved by ODOT in its sole discretion.

Comment [Add1-3]:

For all Key Personnel, provide the following information:

- a) The individual's position and authority within the Offeror.
- b) Previous projects, similar in nature to the proposed project (in regards to the DB Project Manager, DB Design Manager, DB Construction Project Manager/Engineer, Design IQF Project Manager, and DB Rail/Utilities Coordinator) or other significant efforts (in regards to the DB Diversity/Outreach Lead Manager) for which the individual has performed a similar function.
- c) Identify percentage of time that the individual will be dedicated to the Project during the following:
 - i Design phase
 - ii Construction phase
- d) Relevant experience, professional registrations, education and other components of qualifications applicable to this project.
- e) Any unique qualifications.
- f) A statement indicating that the individual is currently employed by a member of the Offeror at the time of the SOQ submittal.

Duties may be performed by more than one person. If this is the case, provide information for each person and clarify individual duties. (Note: Part F page count will not be increased.)

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Any person proposed as Key Personnel position requiring a Professional Engineering license who is not currently an Ohio P.E. may be proposed if 1) the person is licensed in another state and 2) submits a commitment in the SOQ to becoming licensed in Ohio prior to Award.

2.5.5 PART D - Capabilities and Experience

Provide specific information as it relates to previous project experience, available resources and anticipated design/construction methods.

2.5.5.1 Resources

- a) Indicate the resources that will be made available, and from what source, to perform the work for the proposed project.
- b) Describe how the DBT will allocate its available resources and manage production levels to ensure that the Project completion date will be met. Demonstrate that appropriate resources and capacity will be available and committed to perform the work.
- c) Describe any notable expertise or other special capabilities of members of DB project team that are critical to your project approach.

2.5.5.2 Project Management Methodologies

- a) Describe how the Offeror will provide an integrated team approach
 - i. coordinating between the Construction, Design, and Quality activities while considering ongoing diversity, inclusion and outreach efforts.
 - ii. addressing methodology to ensure the integration of all entities including the Department and the City of Cleveland.
- b) Describe how the Offeror will coordinate the following:
 - i. Utility work and
 - ii. NS and GCRTA railroad work for the Project.
- c) Describe the Offeror's internal procedures for planning and monitoring the Project's progress helping to ensure timely completion and achievement of critical project milestones while considering project risks.

2.5.5.3 Past Projects - Shall consider Design, Construction, and Diversity Inclusion & Outreach (where applicable)

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- a) Complete the Work History information in Form B (to be included only in Part F). An Owner's reference shall be included for each project listed. As a minimum, the reference shall include an individual's name and current telephone number.
- b) Complete the technical experience attachments described in Part H (to be included only in Part H).
- c) Provide an attachment (to be included in Part J) listing all projects designed and/or constructed by the Lead Designer and/or Lead Contractor that have resulted in the assessment of liquidated damages and/or penalties exceeding \$50,000 in the last five years if applicable to the respective role.

2.5.6 PART E – Diversity and Inclusion

- a) Describe the Offeror's business practices which ensure all new, small, local, and disadvantaged businesses have had equal or better opportunity for inclusion within Projects. Provide specific examples and experiences.
- b) Describe the Offeror's past efforts or experience on projects which have mentored or expanded the pool of new, small, local, or disadvantaged businesses; provide specific examples and any experiences.
- c) Describe the Offeror's experiences with Workforce Development and placement, particularly in regards to utilizing non-traditional approaches to engage traditional disadvantaged demographics or workers with the project regions.

2.5.7 PART F – Supplemental Information

This section shall include Form A, Form B, and Resumes of Key Personnel. Resumes shall be limited to no more than two (2) pages per individual. (Resumes for individuals shall be on separate and distinct pages).

2.5.8 PART G – Addenda

Receipt of Addenda issued prior to submission of the SOQ shall be acknowledged by inserting a copy of the cover sheet of the Addenda in the SOQ.

2.5.9 PART H – Technical Experience Attachments

The section shall include technical experience attachments, which shall not exceed 10 pages total, that provide narrative descriptions of the ten relevant experiences listed on Form B. Technical experience attachments shall be on distinct pages and not continue across multiple pages, limited to 1 page per experience listed on Form B. In particular, the narratives should demonstrate experiences in each of the following areas:

- Construction of projects of similar scope and complexity, as applicable to the Contractor
- Design of projects of similar scope and complexity, as applicable to the Designer

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- Design Quality Control/Quality Assurance of projects of similar scope and complexity, as applicable to the IQF
- Outreach for diversity and inclusion efforts
- Timely completion of projects of similar scope and complexity
- Proposed Key Personnel members roles with the project, if applicable

Each project description must include the following information:

- A narrative describing the project.
- Bid construction costs.
- Name of the project, the owner's contract information (project manager name, phone number, e-mail address), and project number. If the owner project manager is no longer with the owner, provide an alternate contact at the agency that is familiar with the project. The alternate contact must have played a leadership role for the owner during the project.
- Dates of design (if applicable) and construction (if applicable).
- Detailed description of the work or services provided and percentage of the overall project actually performed.
- Description of original scheduled completion deadlines and actual completion dates, as applicable to the Designer and/or Contractor. Describe reasons for completing the project in advance of the contract completion deadline. Describe reasons for completing the projects later than the contract completion deadline specified within the original contract. Describe any reasons for assessed liquidated damages and/or penalties, if applicable.
- Description of project challenges and subsequent mitigation efforts by the Offeror to overcome those project challenges and how these challenges and mitigation efforts may relate to this project.
- Description of diversity, inclusion & outreach efforts, if applicable.
- Provide evaluation forms for each project, for contractor and consultant similar to ODOT C-95's and CES. (Note: C-95 and CES forms for ODOT projects do not need to be provided).

2.5.10 PART I –Evaluation Forms

Include evaluation forms as described in Section 2.5.9 Part H.

2.5.11 PART J – Liquidated Damages and/or Penalties

This section shall include an attachment as described in Section 2.5.5.3.

2.6 SOQ REVIEW AND SHORT-LISTING PROCESS

SOQs will be evaluated by a SOQ Technical Evaluation Team anticipated to consist of Department representatives from District 12 as well as Central Office.

The Department's SOQ Technical Evaluation Team will rate (at their sole discretion) the Offeror's Statements of Qualifications based upon the evaluation criteria found in

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this RFQ and in accordance with the Department's internal SOQ Evaluation Guidelines.

Failure to meet all RFQ requirements may render an SOQ non-responsive. The extent to which an Offeror meets or exceeds evaluation criteria will be comparatively rated by the Department SOQ Technical Evaluation Team and will be reflective of the Department SOQ Technical Evaluation Team's ratings (in their sole discretion) of the Statements of Qualifications submitted by Offerors. The Department reserves the right to find clerical errors *de minimus*.

The Technical Evaluation Team may be assisted by any number of Technical subgroups and/or subject matter experts within the Department, FHWA, City, other involved agencies, and/or contracted by the Department.

For each of the rating topics, the SOQ Technical Evaluation Team will determine the highest rated Offeror within each rating topic, with the highest rated Offeror receiving the maximum number of points. Lower rated Offerors will receive commensurately lower ratings based on a relative comparison to the highest rated Offeror.

The ratings will be based on the information provided by the Offeror within the SOQ, independent investigation of any information, prior experiences with the Offeror by the Department, existing public information, and evaluation information obtained from the owners of previous projects.

The Technical Evaluation Team will present the findings, ratings, and shall make a recommendation to the Executive Level Evaluation Team. This Executive Level Evaluation Team will consist of designees of:

- ODOT District Deputy Director
- ODOT Deputy Director of Construction Management
- ODOT Deputy Director of Engineering
- ODOT Chief Engineer
- ODOT Deputy Director of Opportunity, Diversity, & Inclusion

The Executive Level Evaluation Team will examine the Technical Level Evaluation Team's findings and will render ultimate selection of the Short-listed Offerors with concurrence from the Technical SOQ Evaluation Team.

The Director has final authority to determine the best interests of the Department in selection of the Short-listed Offerors.

2.7 THE PUBLIC RECORDS ACT

All documents received by the Department are subject to Section 149.43 of the Ohio Revised Code, also known as The Public Records Act, and are subject to release unless a statutory exception exists that exempts the documents from public release.

2.7.1 Trade Secrets

If any information in an SOQ is to be treated as a “trade secret” as defined by the Ohio Revised Code Section 1333.61(D), the Offeror must identify each and every occurrence of the information within the SOQ by:

1. Listing the page numbers of every occurrence of the “trade secret” on the cover sheet submitted with the SOQ.
2. Placing an asterisk before and after each line of the SOQ which contains “trade secret” information.

2.7.2 Disclosure

The Department shall not share with, or convey to, any person the information provided by the Offeror, unless disclosure is required by law or the Offeror gives prior written approval for such disclosure. In the event the department is required to disclose any information the Offeror considers a trade secret pursuant to applicable law, prior to disclosing such information, the department shall notify the Offeror in writing. The Department shall use reasonable efforts to give notice of disclosure at least three days in advance of release. However, upon award, all information provided to the Department that was used in the evaluation of the SOQ will be considered a public record. The department shall not be obligated to maintain in confidence any information that is not a trade secret including information that

1. Is already known by the state, or
2. Is or comes into the public domain through no fault of the state, or
3. Is independently developed by the state, or
4. Comes to the state from a third party in a manner not in violation of any obligation of confidentiality by such third party to the Offeror.

State law generally requires that documents which contain both confidential/trade secret and non-confidential information be disclosed with confidential information redacted.

Because of the confidential nature of the evaluation, and to preserve the propriety of each Offeror’s SOQ, it is the Department’s intention, subject to applicable law, not to consider a request for disclosure until after Award. Submitted SOQs, any clarification requests made by the Department, any clarifications provided by an Offerors, and rating information shall be held confidential until after Award of the Project. Offerors are on notice that once a Design-Build Contract is executed, some or all of the information submitted in the SOQ may lose its protection under the applicable Ohio law.

3 TECHNICAL PROPOSAL PREPARATION

All Short-listed Offerors will be notified by the Department by a RFP. Short-listed Offerors will be invited to prepare Technical and Price Proposal. Within 4 Business

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Days of receiving the invitation, the Short-listed Offeror shall confirm in writing its intent to proceed with the Design-Build process.

If an initially Short-listed Offeror fails to respond or notifies the Department of their intent not to proceed with the process, the Department may short-list the next highest rated Offeror.

3.1 TECHNICAL AND PRICE PROPOSAL PREPARATION

Technical and Price Proposal preparation shall be per the RFP and shall only be accepted from notified and confirmed Short-listed Offerors. Short-listed Offerors are Offerors who have received a RFP and have confirmed in writing their intent of preparing a Technical Proposal and Bid.

Commitments made in the SOQ which can reasonably be interpreted as offers to provide higher quality items or additional services shall be incorporated by reference into the awarded DBT's contract requirements. Commitments made null due to revisions made by the Department occurring between the SOQ documents issuance and the final RFP documents issuance shall not be incorporated, inclusive of all Addenda, as determined by the Department.

3.2 REQUIREMENT TO KEEP TEAM INTACT

The team proposed by Offeror, including but not limited to the Offeror's organizational structure, Lead Contractor, the Lead Designer, Key Personnel, named sub consultant and/or subcontractor, and other individuals identified in accordance with the Offeror's response to Section 2.5, shall remain on the Offeror's team for the duration of the procurement process and, if the Shortlisted Offeror is awarded the Design-Build Contract, the duration of the Design-Build Contract subject to Section 4.3.

If extraordinary circumstances require a proposed change to the Lead Designer, IQF, Diversity and Inclusion Consultant, Key Personnel, named subconsultant and/or subcontractor and other individuals identified as pursuant to Section 2.5 prior to Award, it must be submitted in writing to ODOT's Division of Construction Management (contact: Alternative Project Delivery, 1980 W Broad St, Mail Stop 5100, Columbus OH 43223), who, with consensus of the Evaluation Team, will determine whether to authorize a change. Any proposed changes shall only be approved if they meet or exceed the qualifications of the originally submitted member as determined by the Evaluation Team. Unauthorized changes to the Offeror's team at any time during the procurement process may result in the elimination of the Offeror from further consideration or potential rejection of the Bid.

Failure to meet this requirement may result in a non-responsiveness determination for Technical Proposal evaluation.

4 MISCELLANEOUS

4.1 CONFLICT OF INTEREST

Any SOQ received in violation of this section's requirements may be rejected.

1. The Offeror's attention is directed to 23 CFR Part 636 Subpart A and in particular Section 636.116 regarding organizational conflicts of interest. Section 636.103 defines "organizational conflict of interest" as follows:

"Organizational conflict of interest means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the owner, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage."

Offerors are prohibited from receiving any advice or discussing any aspect relating to the Project or procurement of the Project with any person or entity with an organizational conflict of interest. The Department may disqualify an Offeror if an organizational conflict of interest exists.

The Offeror agrees that, if after award, an organizational conflict of interest is discovered, the Offeror must make an immediate and full written disclosure to the Department that includes a description of the action that the Offeror has taken or proposes to take to avoid or mitigate such conflicts. If an organizational conflict of interest is determined to exist, the Department may, at its discretion, cancel the contract for this project.

The Offeror's attention is further directed to Ohio Administrative Code Section 4733-35-05 (C) and the requirements regarding organizational conflicts of interest.

2. Each Offeror shall require its proposed team members to identify potential conflicts of interest or a real or perceived competitive advantage relative to this procurement. Offerors are notified that prior or existing contractual obligations between a company and a federal or state agency relative to the Project or ODOT's Design-Build program may present a conflict of interest or a competitive advantage. If a potential conflict of interest or competitive advantage is identified, the Offeror shall submit in writing the pertinent information to ODOT's Point Of Contact prior to the submittal of the SOQ. The Offeror may request a waiver of the conflict of interest for the Department's consideration. ODOT's Point of Contact: Eric Kahlig, P.E., Alternative Project Delivery-Division of Construction Management, Mail Stop 5100, 1980 W Broad St, Columbus OH, 43223. Ph. 614-387-2406, email: eric.kahlig@dot.ohio.gov)

The Department, in its sole discretion, will make a determination relative to potential organizational conflicts of interest or a real or perceived competitive advantage, and its ability to mitigate such a conflict. An organization determined to have a conflict of interest or competitive advantage relative to this

procurement that cannot be mitigated, shall not be allowed to participate as a DBT member for the Project. The Department will attempt to make all reasonable efforts to make a timely response to a waiver request. Failure to abide by the Department's determination in this matter may result in a SOQ being declared non-responsive.

3. Conflicts of interest and a real or perceived competitive advantage are described in state and federal law, and, for example, may include, but are not limited to the following situations:
 - a) An organization or individual hired by the Department to provide assistance in development of instructions to Offerors or evaluation criteria for the Project.
 - b) An organization or individual hired by the Department to provide assistance in development of instructions to Offerors or evaluation criteria as part of the programmatic guidance or procurement documents for the Department's Design-Build program, and as a result has a unique competitive advantage relative to the Project.
 - c) An organization or individual with a present or former contract with the Department to prepare planning, environmental, engineering, or technical work product for the Project, and has a potential competitive advantage because such work product is not available to all potential Offerors in a timely manner prior to the procurement process.
 - d) An organization or individual with a present contract with the Department to provide assistance in Design-Build contract administration for the Project.
4. The Department may, in its sole discretion, determine that a conflict of interest or a real or perceived competitive advantage may be mitigated by disclosing all or a portion of the work product produced by the organization or individual subject to review under this section. If documents have been designated as proprietary by Ohio law, the Offeror will be given the opportunity to waive this protection from protection from disclosure. If Offeror elects not to disclose, Offeror may be declared non-responsive.
5. The firms listed below will not be allowed to participate as an Offeror or a DBT member due to a conflict of interest:
 - Burgess & Niple, Inc.
 - C&K Industrial Services, Inc.
 - CT Consultants
 - HNTB Ohio, Inc.
 - HzW Environmental Consultants, LLC
 - Jacobs

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- O.R. Colan Associates, Inc.
- Pipeline Inspection Partners Corp
- Pro Geotech, Inc.
- So-Deep US, P.C.
- Thomas Fok & Associates, Inc.
- Wade Trim

6. The Department may request additional information if a potential conflict of interest is found within an SOQ. The Department will reject an SOQ if a conflict of interest is found to exist which has not received a written waiver prior to submittal.

4.2 ESCROWED DOCUMENTS

It is anticipated that the Department will include PN110 - Escrow Bid Documents. The development of the SOQ will be considered a part of the development of the Bid Documents.

4.3 REQUIREMENT TO KEEP TEAM INTACT – POST AWARD

If extraordinary circumstances require a proposed change to the Lead Designer, Key Personnel, Diversity and Inclusion Consultant, named sub consultants and/or subcontractors and other individuals identified in accordance with the Offeror's response to Section 2.5, after award, it must be submitted in writing to the Project Engineer pursuant to the Contract Documents. The Department, at its sole discretion, will determine whether to authorize a change. The Department shall be cognizant of the circumstances and the stage of the Work when considering the requested change.

4.4 OBLIGATED FOR COSTS OF PROPOSING

The Department assumes no obligations, responsibilities, and liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred or alleged to have been incurred by parties considering a response to and/or responding to this RFQ, or the subsequent Bid. All of such costs shall be borne solely by each Offeror and its team members.

The Department will provide a payment currently anticipated to be \$800,000 or the Shortlisted Offeror's actual costs, whichever is less, of preparing a responsive Technical Proposal to each non-winning Shortlisted Offeror. The unsuccessful Shortlisted Offerors shall provide the documentation exhibits as required per the RFP. The Department retains the right to waive deficiencies, informalities and irregularities in the Exhibits and seek clarifications prior to releasing payment to the unsuccessful Shortlisted Offeror. The Department shall have sole discretion in determining sufficiency of documentation. The successful Shortlisted Offeror will not receive a separate payment.

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The procedure for submitting a request for payment, as well as further terms and conditions related to this payment, will be set forth with greater specificity in the RFP.

5 ALTERNATIVE TECHNICAL CONCEPTS

An Alternative Technical Concept (ATC) is a preliminary design concept proposal changing the Project Scope to provide a solution that is equal to or better than what is required by the scope, as determined by the Department.

The Department may consider ATCs in the procurement of the Project. All Short-listed Offerors will be given the opportunity to submit ATCs for consideration. The complete ATC process will be provided in the Request for Proposals. It is anticipated that the Department will allow proprietary ATC meetings to be held.

The ATC Process schedule, meeting times, and meeting locations will be provided to Short-listed Offerors.

The Department estimated review time from receipt to response to ATC is 10 calendar days.

Deviations which require additional Right-of-Way or pavement buildup or composition change will not be considered.

The Department may consider design exceptions at select locations. The Shortlisted Offeror shall complete all necessary proposed design exception paperwork in accordance with the ODOT Location and Design Manual requirements for submission with the ATC for concurrent evaluation by ODOT if a design exception is condition precedent.

6 SUBMISSIONS

Statements of Qualifications shall be submitted to:

Ohio Department of Transportation
Division of Construction Management, First Floor
Mail Stop 5100
1980 W. Broad St.
Columbus, OH 43223

The outer wrapping of each submission shall clearly indicate the following information:

Attention: Letting Manager
Project 3000 (17)
Design-Build Team Name
Project: CUY IR 490/SR 010 02.09/19.28
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Statement of Qualifications

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A cover sheet shall be provided with each copy of submissions and shall clearly indicate the same information printed on the outer wrapping of each submission. Submissions shall include page numbers in the bottom-center footer location of each page (not counting the cover sheet).

All submissions will be received in sealed packages. Submissions will NOT be accepted after the time specified.

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FORM A
OFFEROR INFORMATION

PROJECT NO. _____
COUNTY-ROUTE-SECTION _____
PID _____

Offeror:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	

Offeror's Lead Contractor:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	

Offeror's Lead Designer:	
Contact Person:	
Address:	
Telephone Number:	
Email Address:	
Ohio Registration Number:	

FORM B
WORK HISTORY FORM

List three projects completed by the Offeror's Lead Contractor or Sub-Contractors, three projects completed by the Offeror's Lead Designer or Sub-Consultants, two projects completed by the IQF or Sub-Consultants, and two projects completed by the Diversity, Inclusion & Outreach Consultant with a brief description of each project. Include work by firms or joint-venture members which best illustrates current qualifications relevant to this project. Projects listed must should be completed or substantially completed. Specify if noted Cost of Project is Design Cost or Construction Cost. List not more than 10 projects. Note: Firms listed are subject to Sections 3.2 and 4.3.

Comment [Add1-4]:

Comment [Add1-5]:

PROJECT NAME, LOCATION, AND DESCRIPTION	NAME OF FIRM AND NATURE OF FIRM'S RESPONSIBILITY	FIRM'S PROJECT MANAGER	PROJECT OWNER'S NAME AND ADDRESS; OWNER'S PROJECT MANAGER'S NAME, PHONE NUMBER AND EMAIL	ACTUAL OR ESTIMATED COMPLETION DATE	COST OF PROJECT	COST OF WORK FOR WHICH FIRM WAS RESPONSIBLE

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PROJECT NAME, LOCATION, AND DESCRIPTION	NAME OF FIRM AND NATURE OF FIRM'S RESPONSIBILITY	FIRM'S PROJECT MANAGER	PROJECT OWNER'S NAME AND ADDRESS; OWNER'S PROJECT MANAGER'S NAME, PHONE NUMBER AND EMAIL	ACTUAL OR ESTIMATED COMPLETION DATE	COST OF PROJECT	COST OF WORK FOR WHICH FIRM WAS RESPONSIBLE

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APPENDIX A
PASS/FAIL Checklist

The Department will evaluate the following items at receipt of the SOQ for general responsiveness to the RFQ. This is being provided for informational purposes to the Offerors to assist in preparation of the SOQ.

Statement of Qualifications received by the required deadline as listed in the RFQ documents, or applicable addenda?
Are general formatting requirements (e.g., (1) unbound printed version of the SOQ, and one (1) CD/DVD or one (1) USB "Thumb" drive containing two (2) SOQ files (one in electronic searchable single file PDF format and one in password protected single file PDF format), page numbers, no foldouts, 8.5"x11" sheet size, at least 12 point Times New Roman font, 1" margins met?
Is the SOQ in a format generally corresponding to the required RFQ organization with content and maximum page requirements met?
Completed an introductory page with a signature of the authorized representative of the Offeror, with the identity of the Point of Contact, with the identity of the business structure of the Offeror, with the identity of the Lead Contractor, Lead Designer (with the Registration number of the Lead Designer), and Diversity Inclusion & Outreach Consultant?
Included certification that the Lead Contractor, Lead Designer, and IQF pre-qualified with the Department in accordance with the requirements of this RFQ or a statement that the members will become prequalified prior to the Shortlisting date?
Included a statement confirming the commitment of the key personnel identified in the submittal to the extent necessary to meet the Department's quality and project duration expectations?
Included a certification that no members of the Offeror have a personal conflict of interest or an organizational conflict of interest as defined in the RFQ?
Included a statement that the Offeror will comply with the Department's requirements on diversity and inclusion goals for this Contract and the Department's Nondiscrimination requirement and that the Offeror will also comply with the EEO and OJT requirements?
Completed Form A - Offeror Information?
Completed the Work History information in Form B?
Completed an attachment (Part J) listing all projects designed and/or constructed by the Lead Designer and/or Lead Contractor that have resulted in the assessment of liquidated damages and/or penalties exceeding \$50,000 in the last five years if applicable to the respective role.
Is Receipt of Addenda issued prior to submission of the SOQ acknowledged by inserting a copy of the cover sheet of the Addenda(s) in the SOQ?