

Final

Technical Proposal

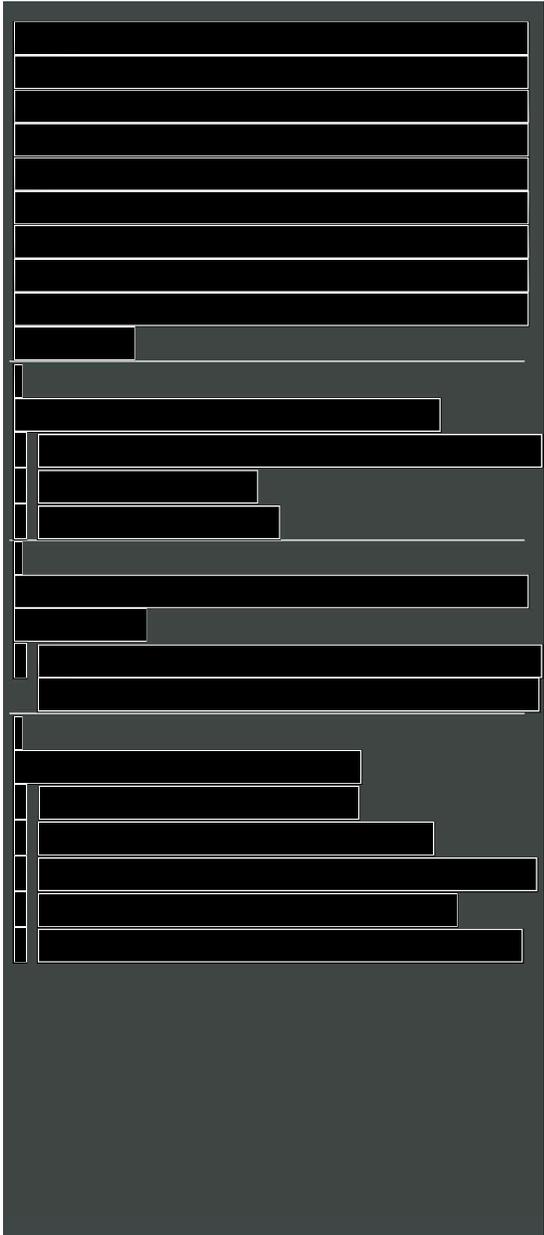
Part C – Key Personnel Resumes

February 14, 2025

No Changes From PTI Submittal

Project 3003 (24)
Project: LOR-90-10.76
PID 107714





[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

|



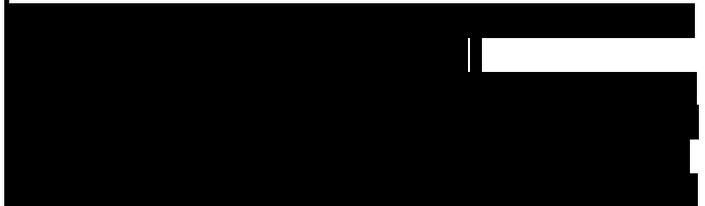
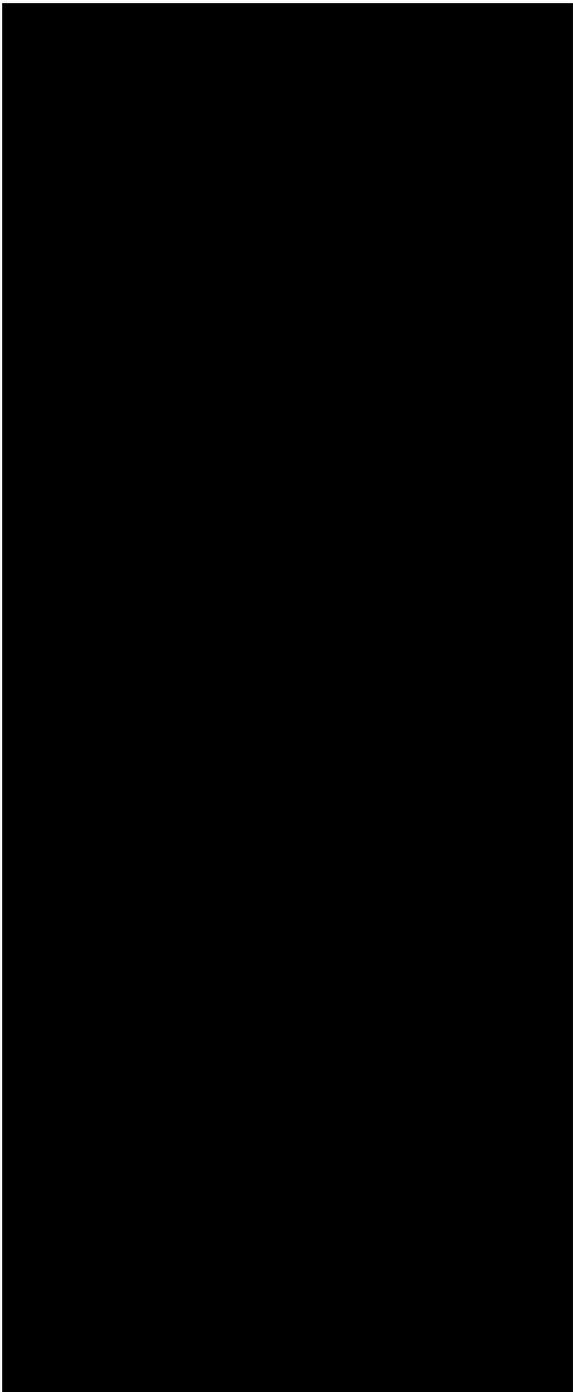
[REDACTED]

[REDACTED]

[REDACTED]



Lead Design
Engineer



[REDACTED]

[REDACTED]

[REDACTED]

Final

Technical Proposal

Part D – DRAFT DBE Open-Ended
Performance Plan

February 14, 2025

Project 3003 (24)
Project: LOR-90-10.76
PID 107714



LOR-90-10.76 , PID107714; PROJECT (24)3003
DRAFT DBE Open-Ended Performance Plan

OEPP Part 1: DBE Utilization Commitment

Letter Attached

OEPP Part 2: DBE Utilization Manager

██████████, ██████████ will serve as the DBE Utilization Manager. ██████ reports directly to ██████████ and is responsible for DBE outreach, recruitment, and establishing DBE relationships. DEB compliance tracking and any necessary adjustments to the OEPP will be performed by ██████████ under the supervision of the ██████████ and with oversight by the ██████████. In addition to ██████████, ██████████ will assist with any EEO situations which require specialized knowledge and expertise. ██████ has ██████ years of experience in HR and EEO planning and implementation.

Resume and Qualifications Attached

OEPP Part 3: DBE Goal Attainment Reporting

- a. Upon award of the project, the procurement team hands off the DBE plan to the project team. From that point forward, all DBE tracking and reporting is performed on the project by a designated individual. The overall DBE Utilization is the responsibility of the Project Manager, and the reporting This role is typically an on-site Project Engineer. ██████████ leads the responsibility for identifying potential DBE subcontractors and performing any necessary outreach. ██████████ will manage any design subconsultant outreach and opportunities.

At the execution of their contract, the tracking process begins and is not completed until the overall contract is complete.

- b. At each pay cycle, the earned and paid amount for each DBE firm is downloaded to the report for monthly submission. This information is reported directly from the accounting payable system. The report submitted to the department clearly shows the current earned amounts as well as the individual commitments and overall project commitments. This process is completed for every pay estimate cycle.

Corporate Office: P.O. Box 226, Fredericktown, Ohio 43019-9159 Phone 740-694-6315



- c. A sample of an approved format from a prior design build project is attached.

OEPP Part 4: Good Faith Efforts

A DBE solicitation folder is established for each bid. This folder contains the solicitations for the various work packages as well as a log detailing all of the communication, information, and is formal evidence of all communication with each potential DBE participant. This includes email, letters, quotes, phone calls and any other pertinent information.

If a DBE firm's quote is not accepted, it is documented in the log as to the specific reasons for non-selection, including but not limited to price, the DBE's ability to effectively perform the work, schedule, safety record, and the DBE's available capacity. [Each responding DBE is notified via electronic communication following the bid opening as to the outcome of their quotation.](#)

When a DBE committed work item is non-performed by the Department, written correspondence is sent to the Department detailing the effect on the DBE plan and goals. A reasonable good faith effort is then made to recover the lost opportunity thru new DBE assignments or additional work for the existing plan participants. This process is very transparent and includes the project and district personnel.

OEPP Part 5: Non-Discrimination, Affirmative Action, and EEO

———Applicable corporate policies are attached and will be strictly adhered to.

[EEO Violation or Compliant Reporting Procedures to ODOT : Kokosing Construction will promptly investigate any reports or complaints of any EEO violations. The scope and other details of each investigation will depend on the nature of the report and the related circumstances.](#)

- [Within 24 hours of receiving a report or complaint, Kokosing will notify ODOT's Office of Business & Economic Opportunity and the Office of Civil Rights Compliance of the concern and the action steps that are being taken to address the issue/concern.](#)
- [At the conclusion of the investigation, Kokosing will notify ODOT's Office of Business & Economic Opportunity and the Office of Civil Rights Compliance that the investigation has been completed, and appropriate action has been taken to address the issue/concern](#)

~~[Any reported EEO or civil rights complaint or violation will be reported to the appropriate ODOT department or authority upon receipt.](#)~~

OEPP Part 6: DBE Prompt Payment

When a DBE is paid on an owner estimate, the designated project person generates a payment based on the owner items. This is submitted to the accounts payable department with a payment date that falls within the prompt payment period. All DBE's are paid by

direct deposit. On a weekly basis, an internal report indicating all DBE's that were paid that week is generated, and the ODOT Signet system is updated. Signet notifies the DBE, which prompts them to verify the receipt of the payment.

OEPP Part 7: DBE Contracting Notification

The Kokosing DBT will work to keep the Department informed of all work performed on the project by the DBE firms at all times. At a minimum, 24 hour notice of DBE work scheduled will be given to the Department personnel. Additionally, the DBE work will be specifically included on all 3-week schedules and provided to the Department on a weekly basis.

The designer will review its upcoming work schedule each week and will notify ODOT of any new DBEs that will be starting that following week via an email to the project manager and Kokosing. This email will list the name of the DBE, the scope of work they are being used for, and the physical location of the firm performing the design work

OEPP Part 8: Commercial Useful Function

All DBE firms associated with the project have clear understanding of the requirements. This is done through the bidding process, contracts, and project site specific meetings prior to work. The DBE work is monitored by jobsite personnel to ensure the management, purchasing, and labor are being completed the DBE.

OEPP Part 9: DBE Work Package Notification

Work Packages are established via discussion between the procurement, estimating, and operations personnel for each project [when the project is advertised](#).

DBE solicitations are initially sent via email [within a week of advertisement](#). [Kokosing has an extensive database of known DBE contractors and suppliers. Coupled with the Department's approved list, known and potential prospective partners are selected based on location, work type, and project requirements. A Sharefile site is utilized when appropriate to distribute and update information.](#) Through the log and tracking system in place, everything is documented which includes detailed communication including phone calls, written letters, or face to face meetings.

Outreach events are attended by knowledgeable personnel to meet, and develop greater relationships with the [potential](#) DBE firms prior to the formal bid date.

The DBE selection criteria is based upon price, the DBE's ability to effectively perform the work, schedule, safety record, and the DBE's available capacity.

OEPP Part 10: DBE Planned Utilization Forecast

An example of the work forecast graph is attached. Note that the formal plan will include anticipated work types and estimated work type value to be performed in each corresponding month and year.

RE: LOR-90-10.76 , PID107714; PROJECT (24)3003
OEPP and DBE Commitment Certification

Kokosing Construction Company, Inc. hereby commits to making all Good Faith Efforts, including those efforts outlined in the DBE Open-Ended Performance Plan (OEPP), to meet the Project's identified DBE Goals.

Kokosing Construction Company, Inc. hereby commits to negotiating and contracting in Good Faith with each DBE to allow economically disadvantaged individuals a fair opportunity to compete for work on the Project.

This OEPP is being provided in Good Faith and demonstrates the intent of Kokosing Construction Company, Inc. and the DBT project management team to cooperate fully in meeting our requirements of the applicable DBE regulations and the requirements within the DBE Open-Ended Performance Plan (OEPP) specifications for the Project.

KOKOSING CONSTRUCTION COMPANY, INC.

Attachment Part 1

Corporate Office: P.O. Box 226, Fredericktown, Ohio 43019-9159 Phone 740-694-6315

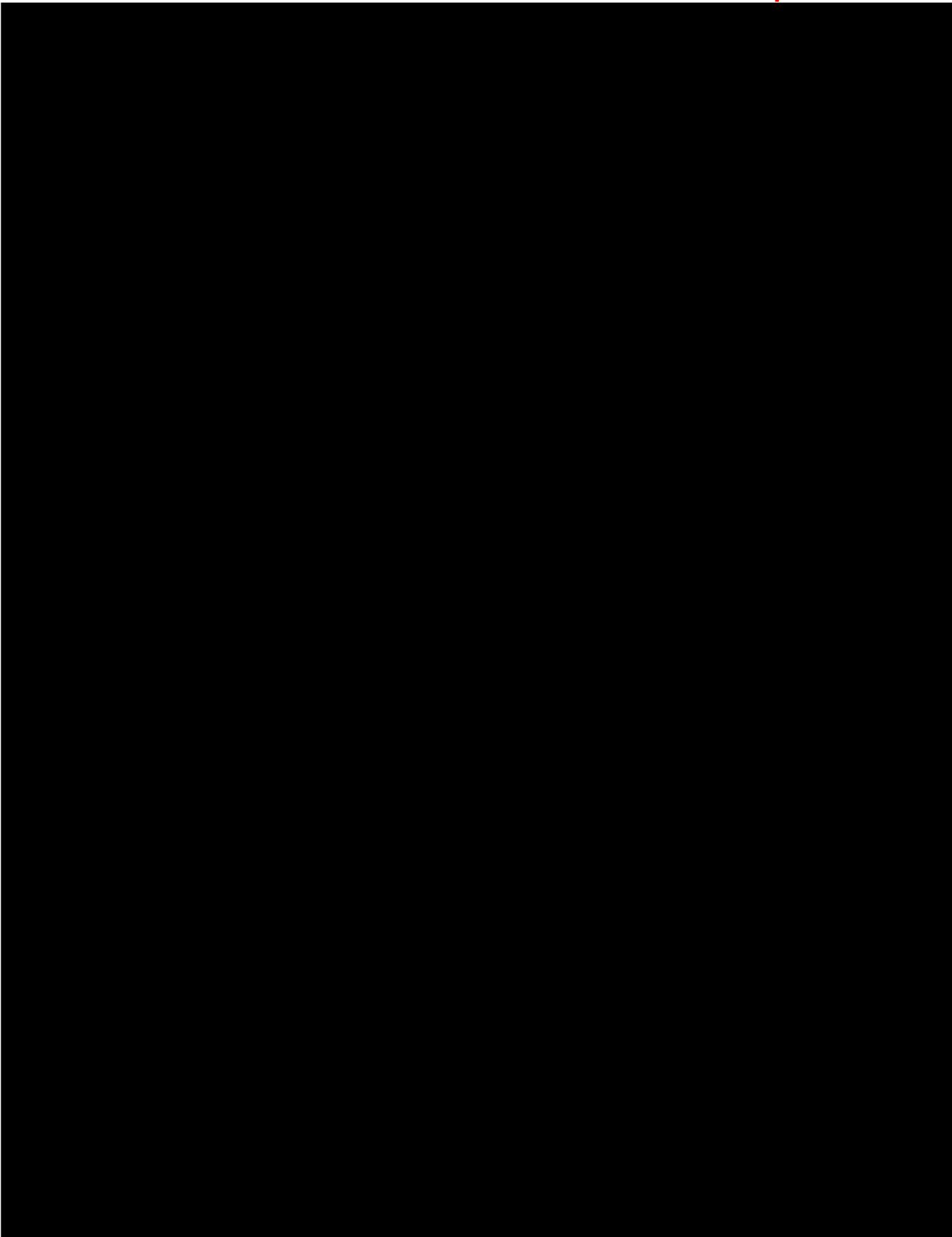


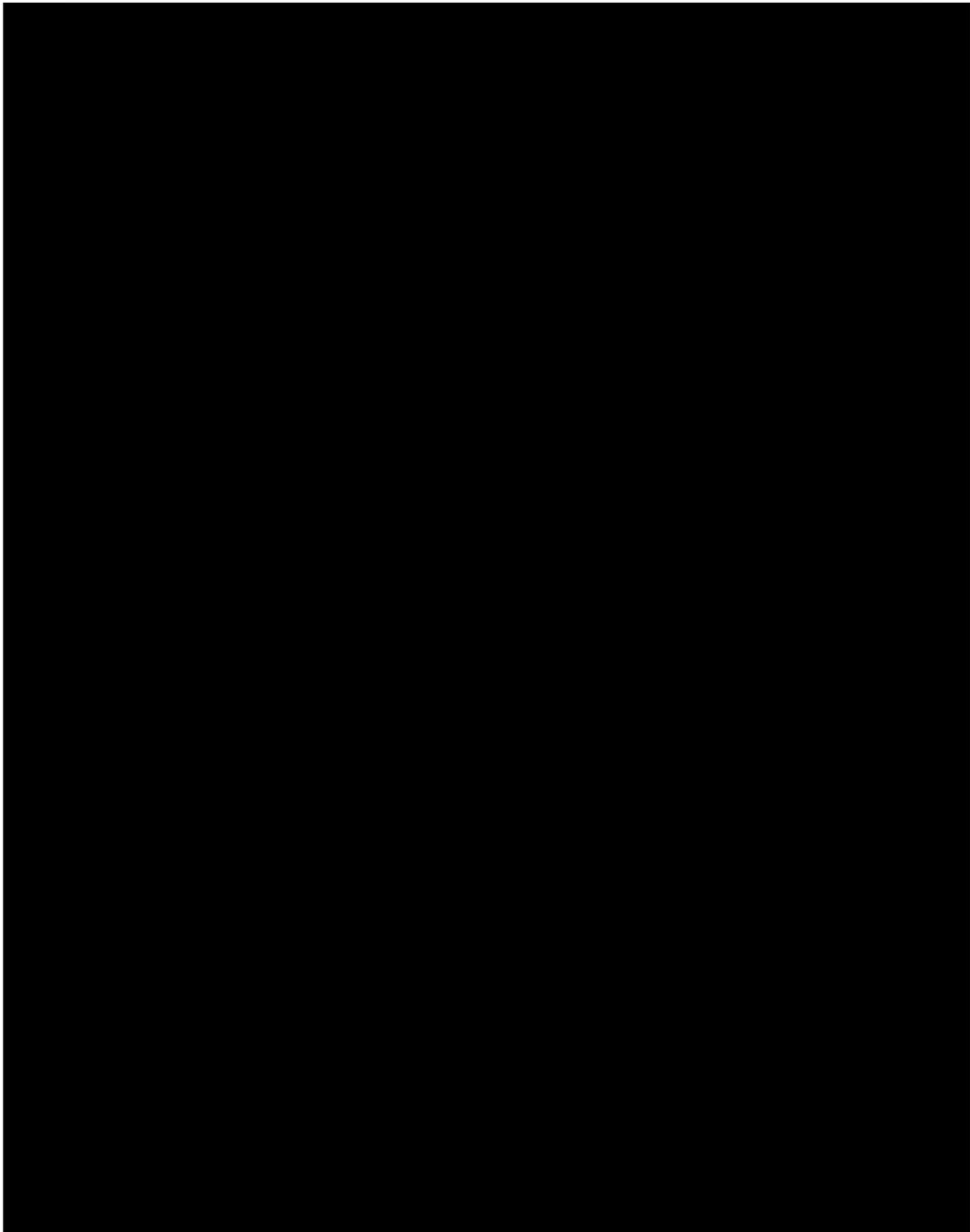
AN EQUAL
OPPORTUNITY
EMPLOYER

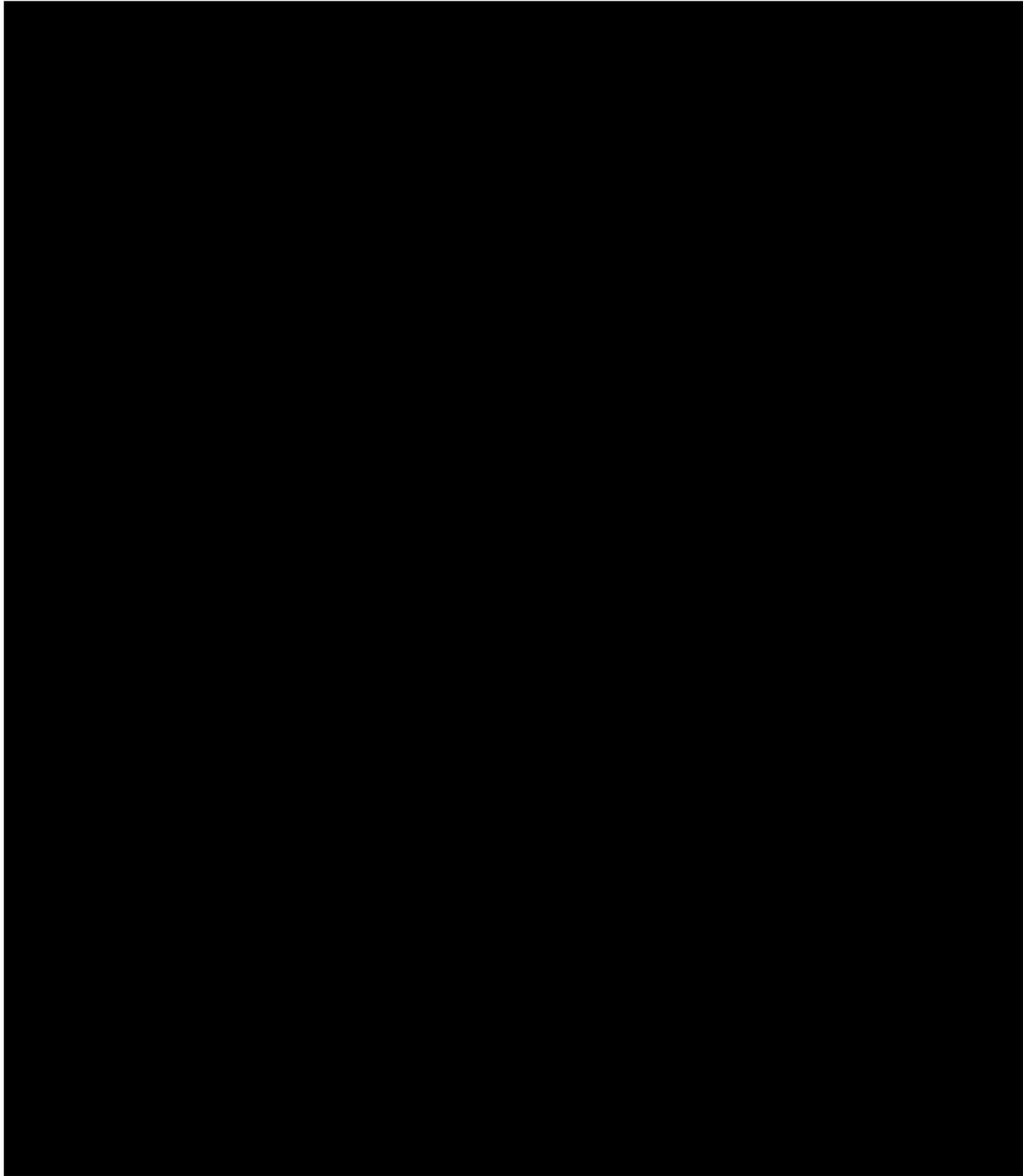


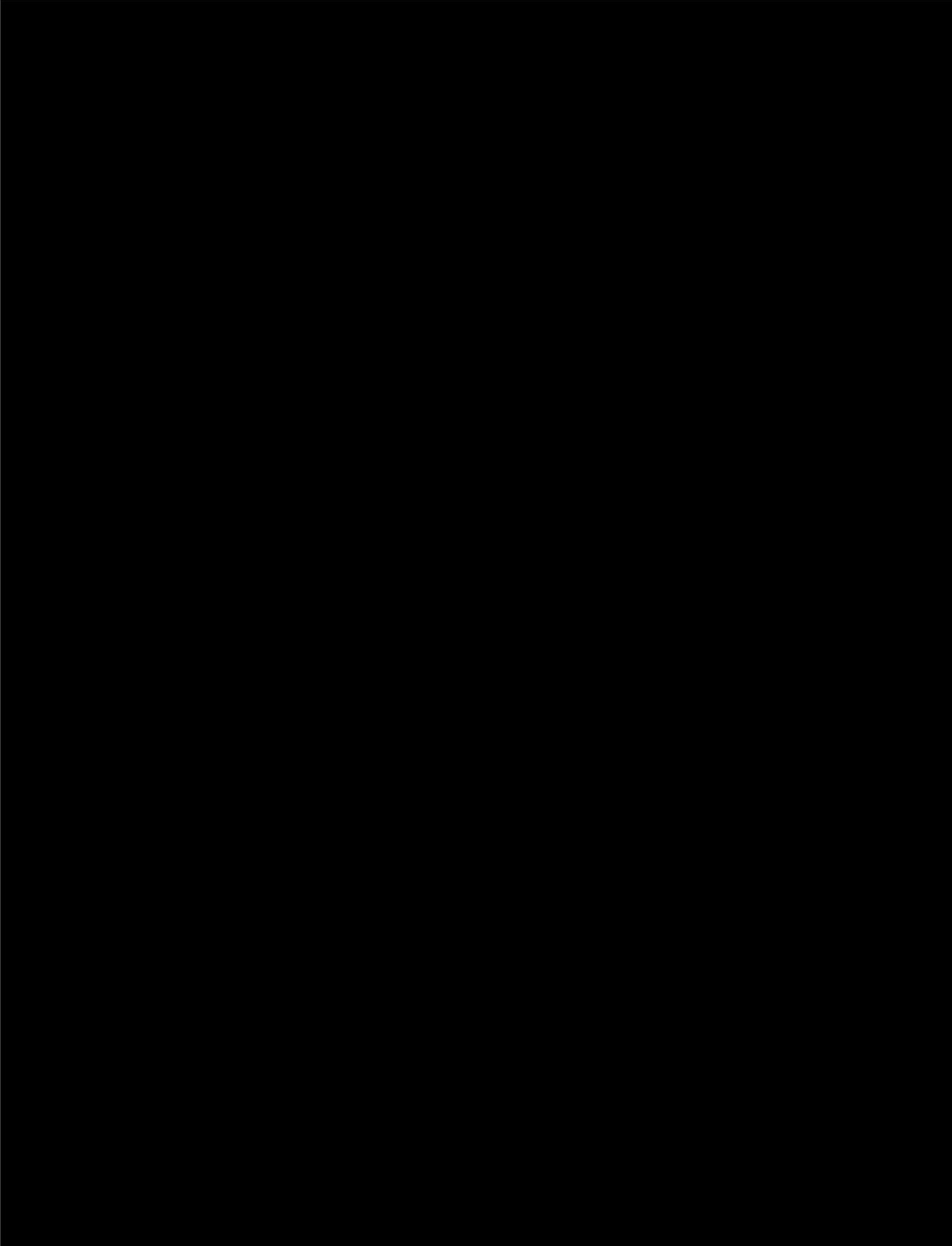


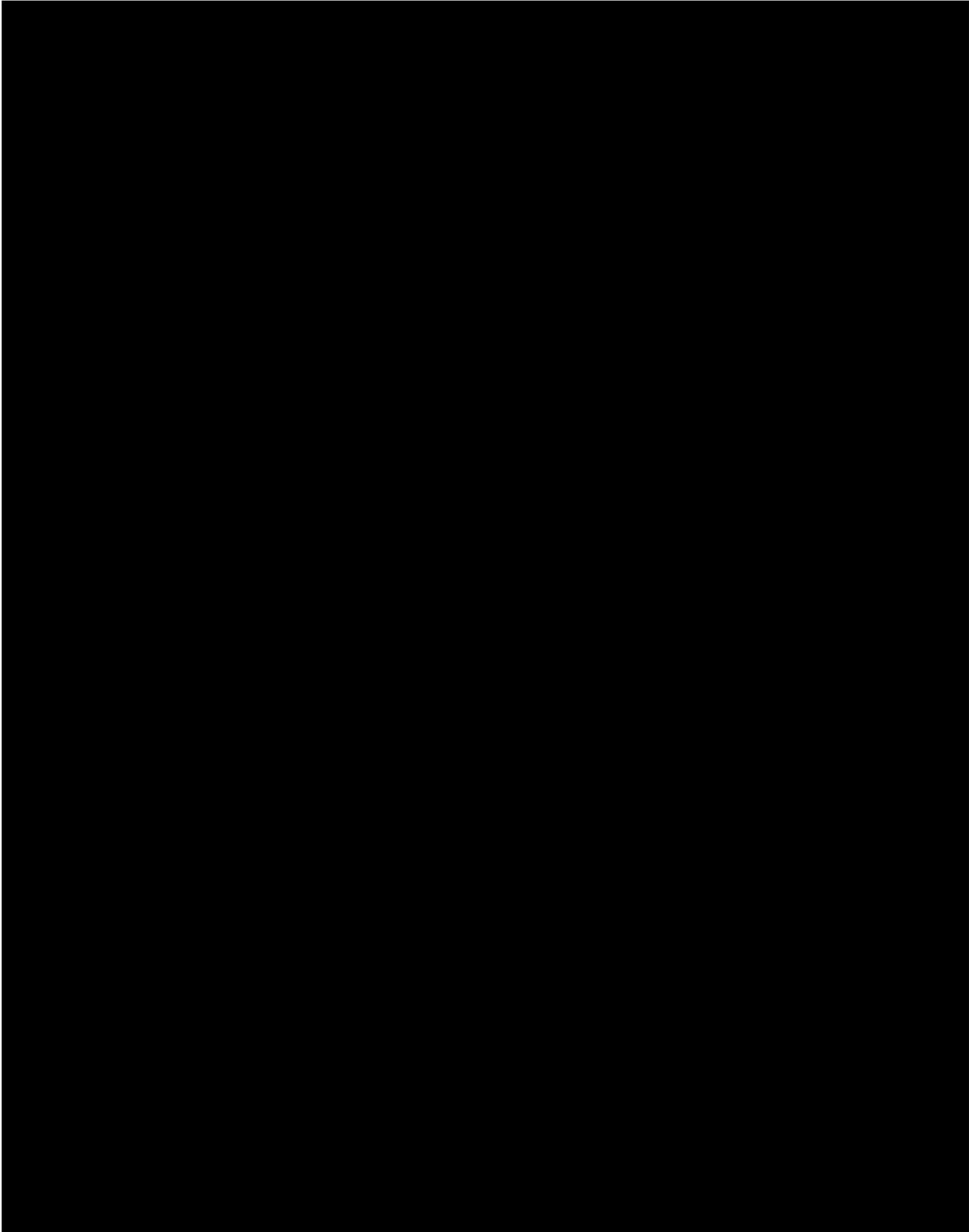
Attachment Part 3

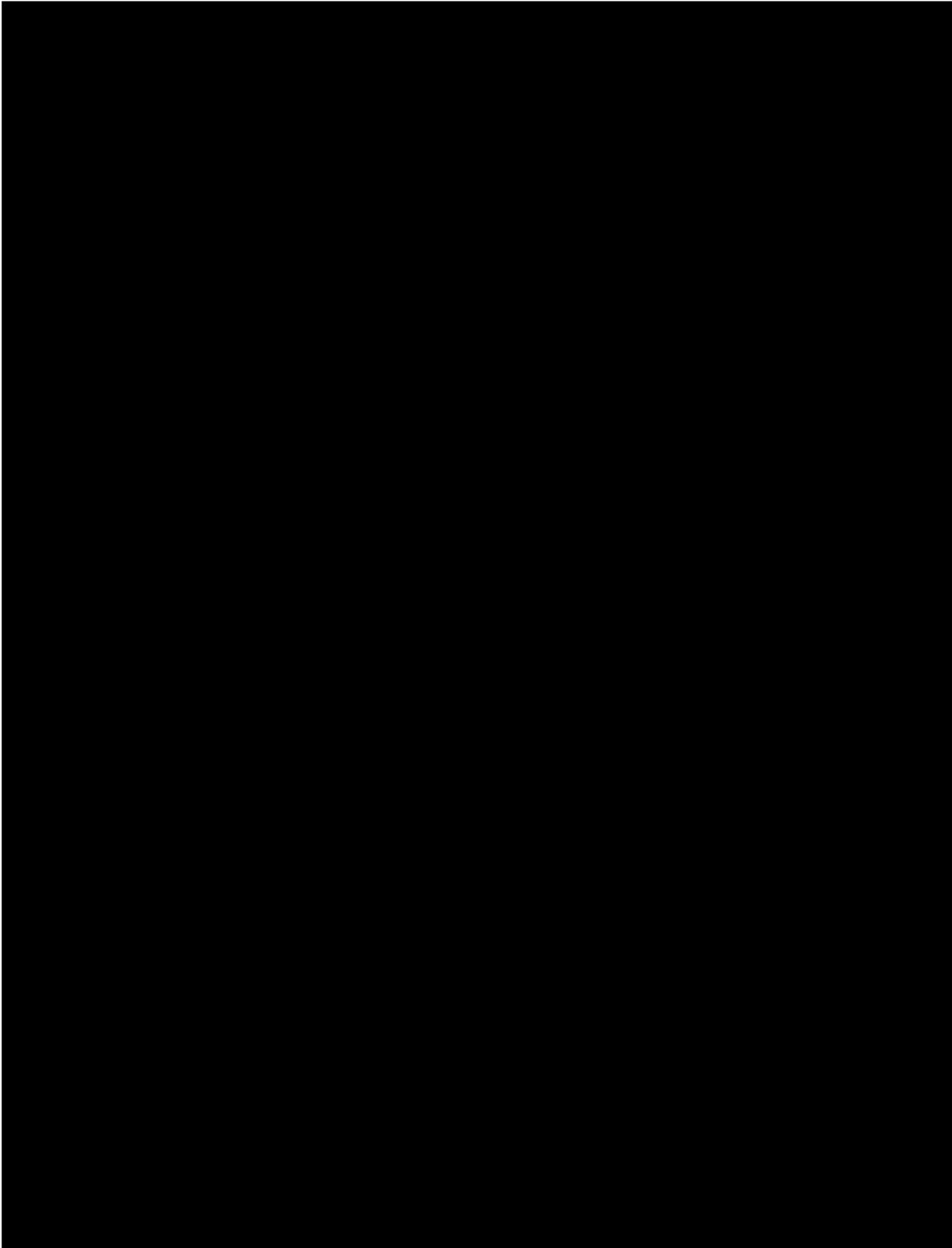


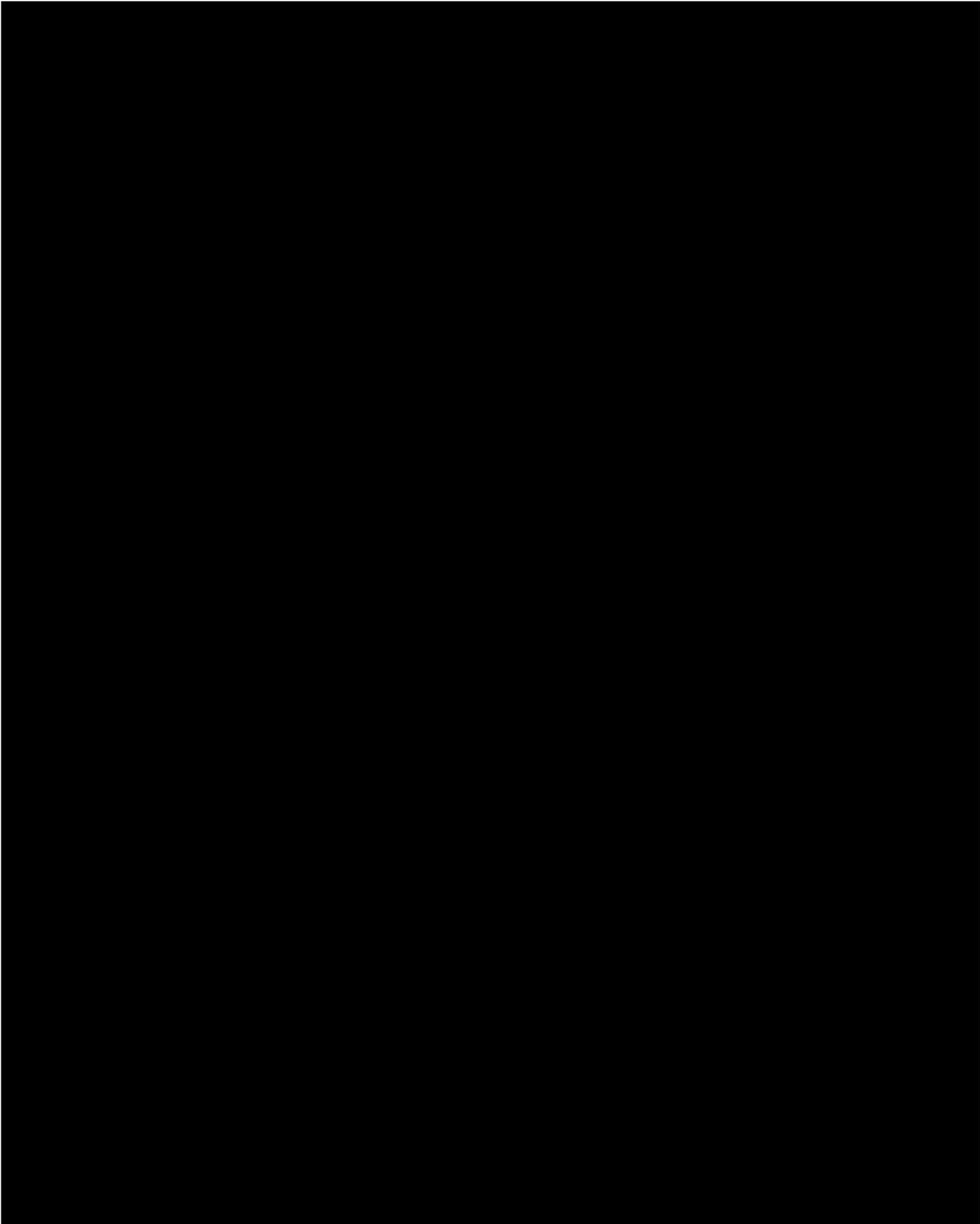


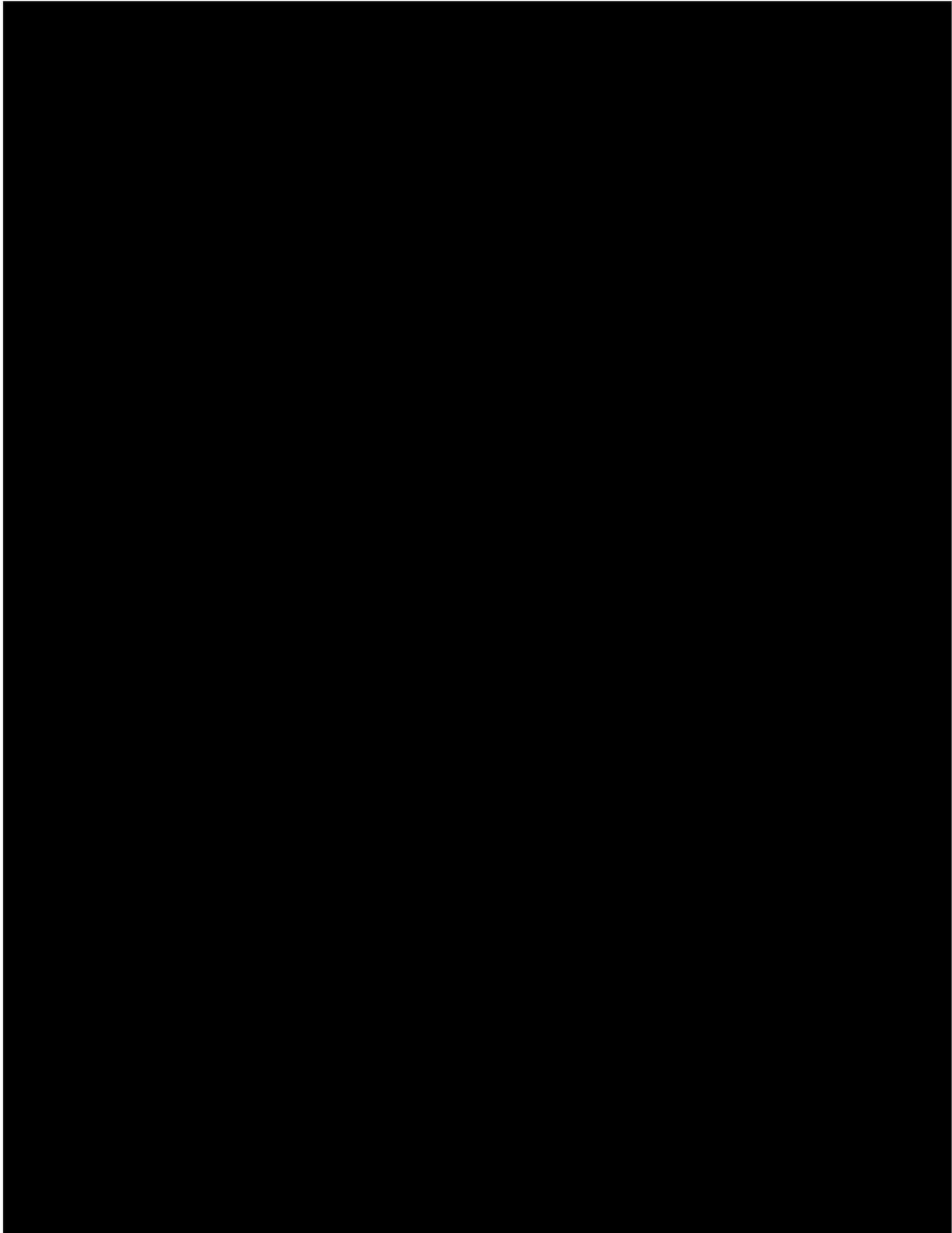


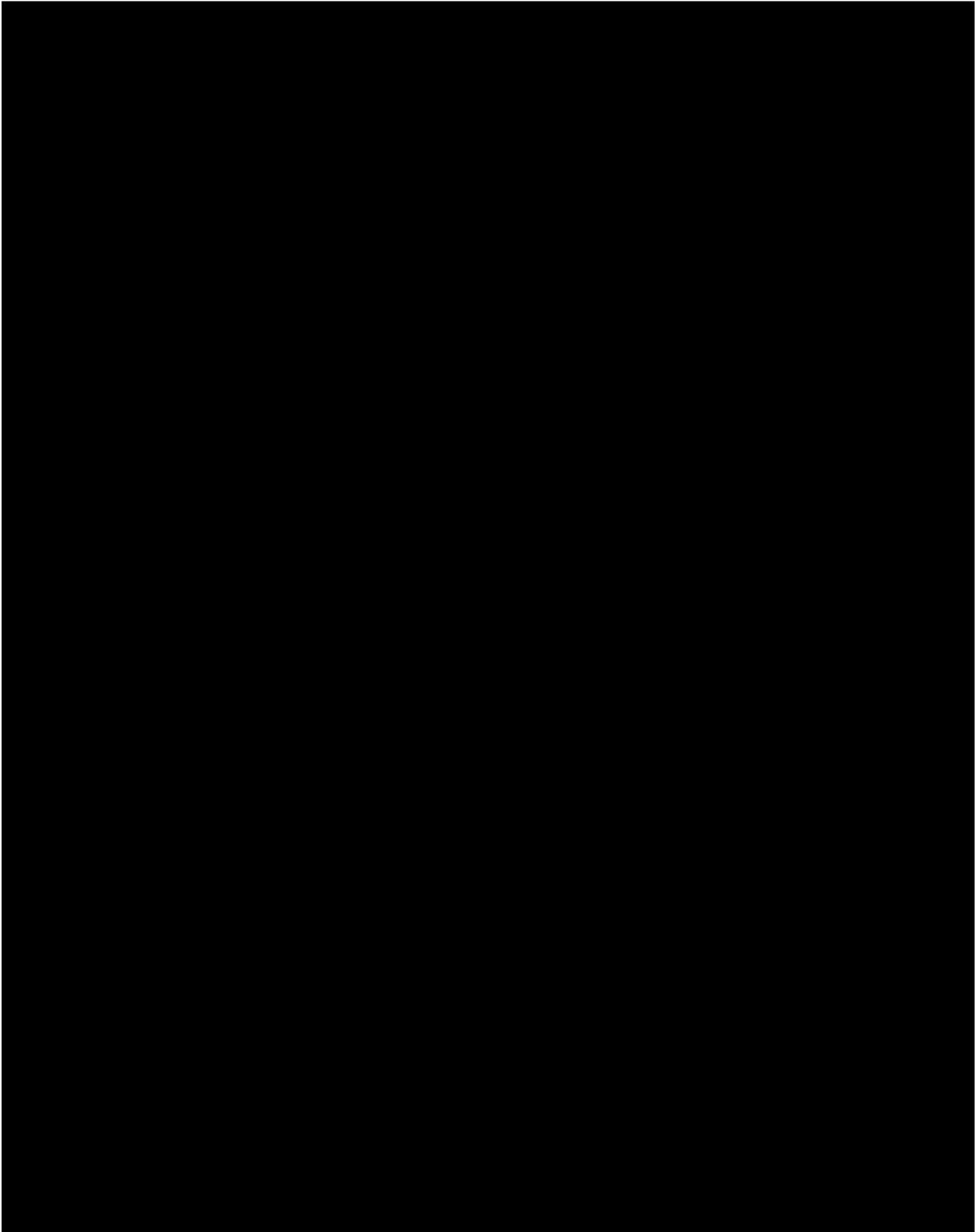


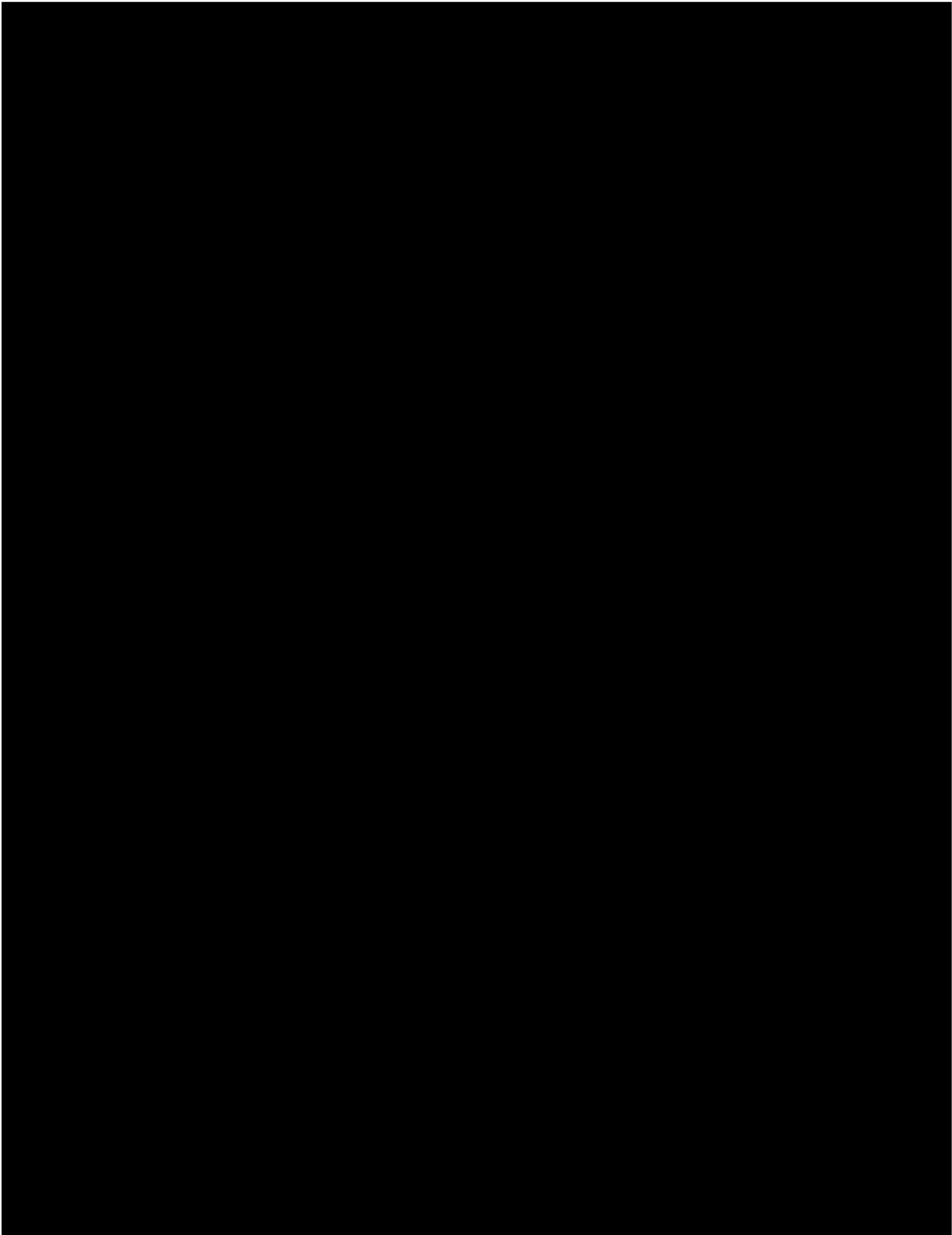


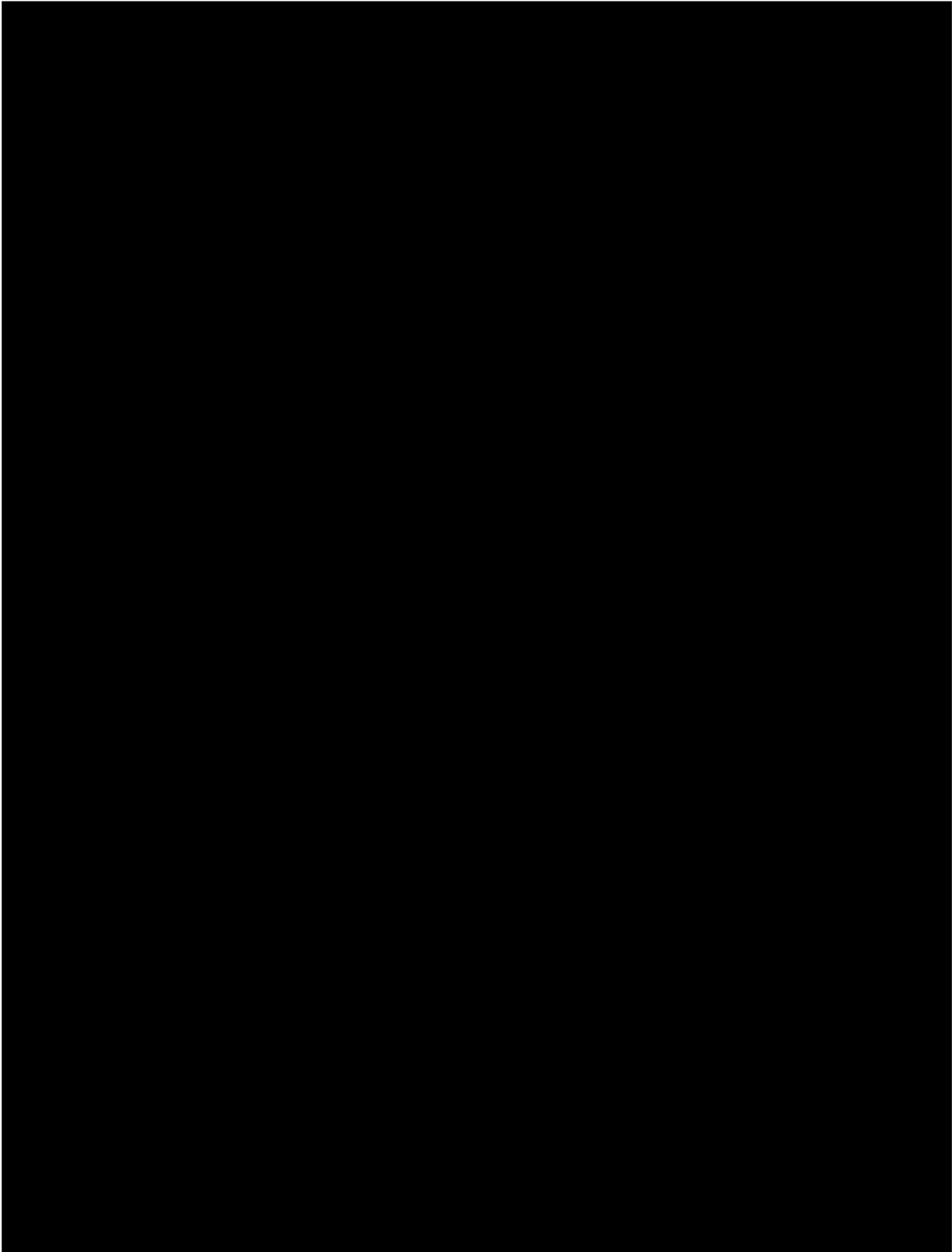














E.L. ROBINSON
ENGINEERING

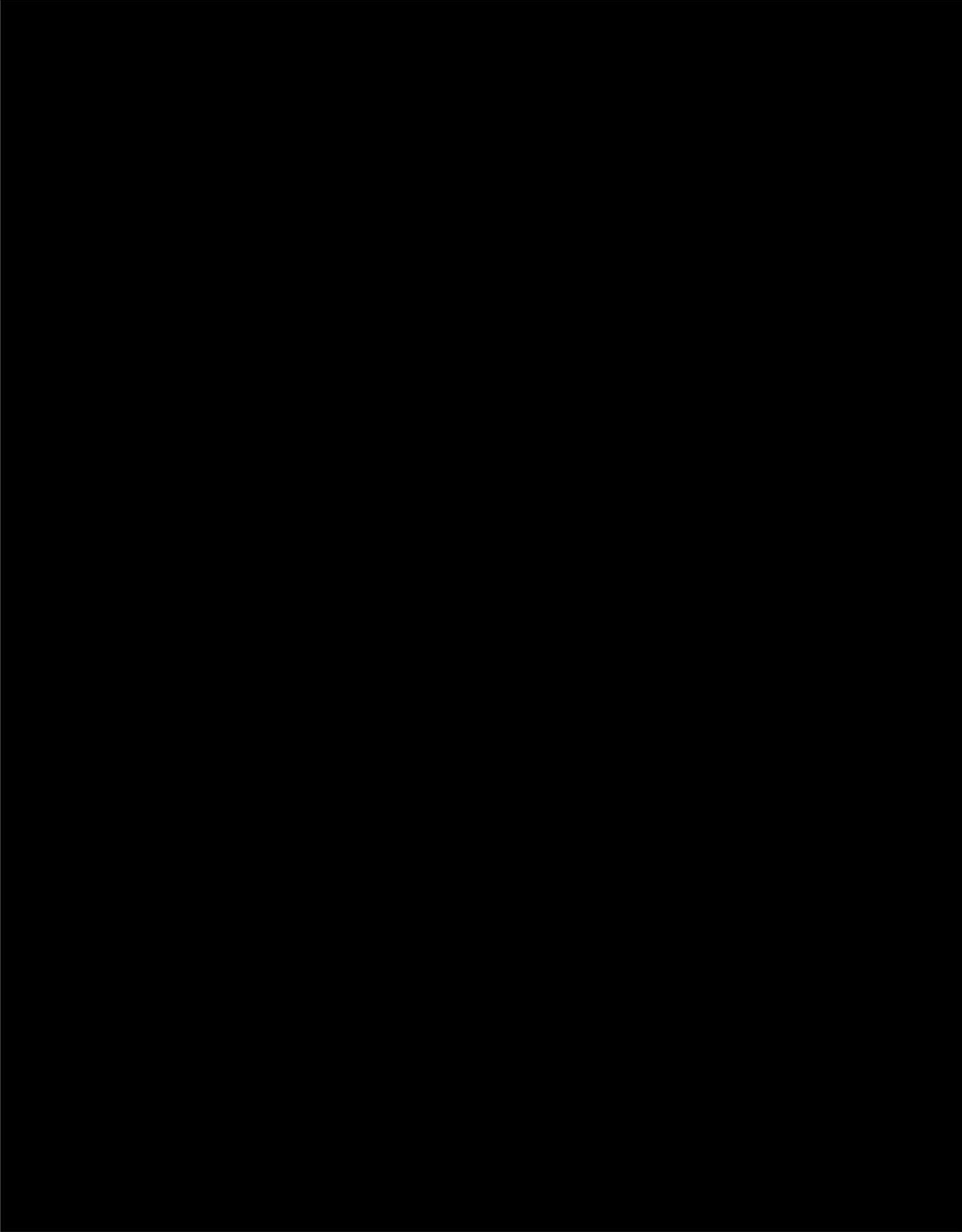
Employee Guidebook

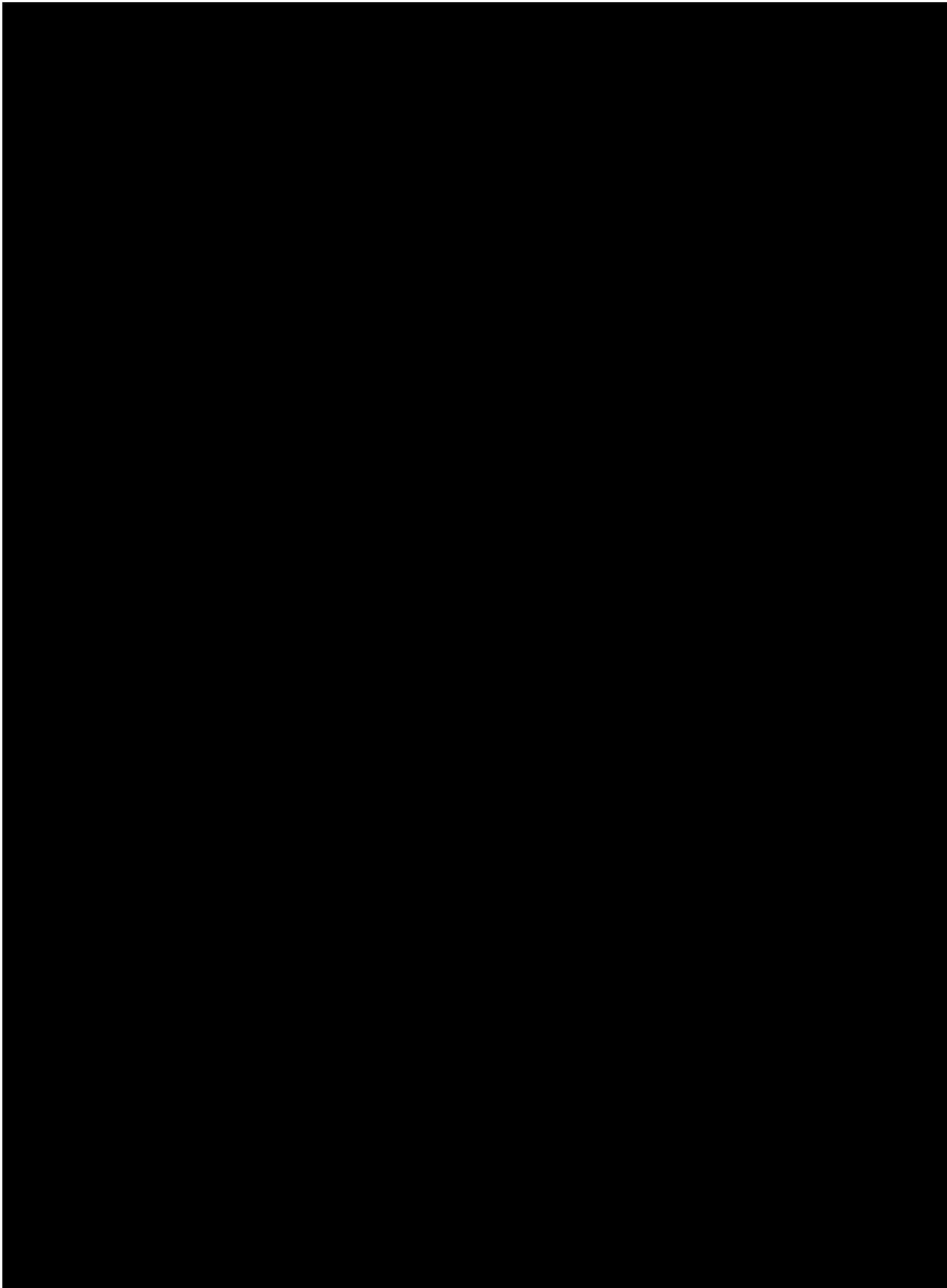
Guidelines for Employees

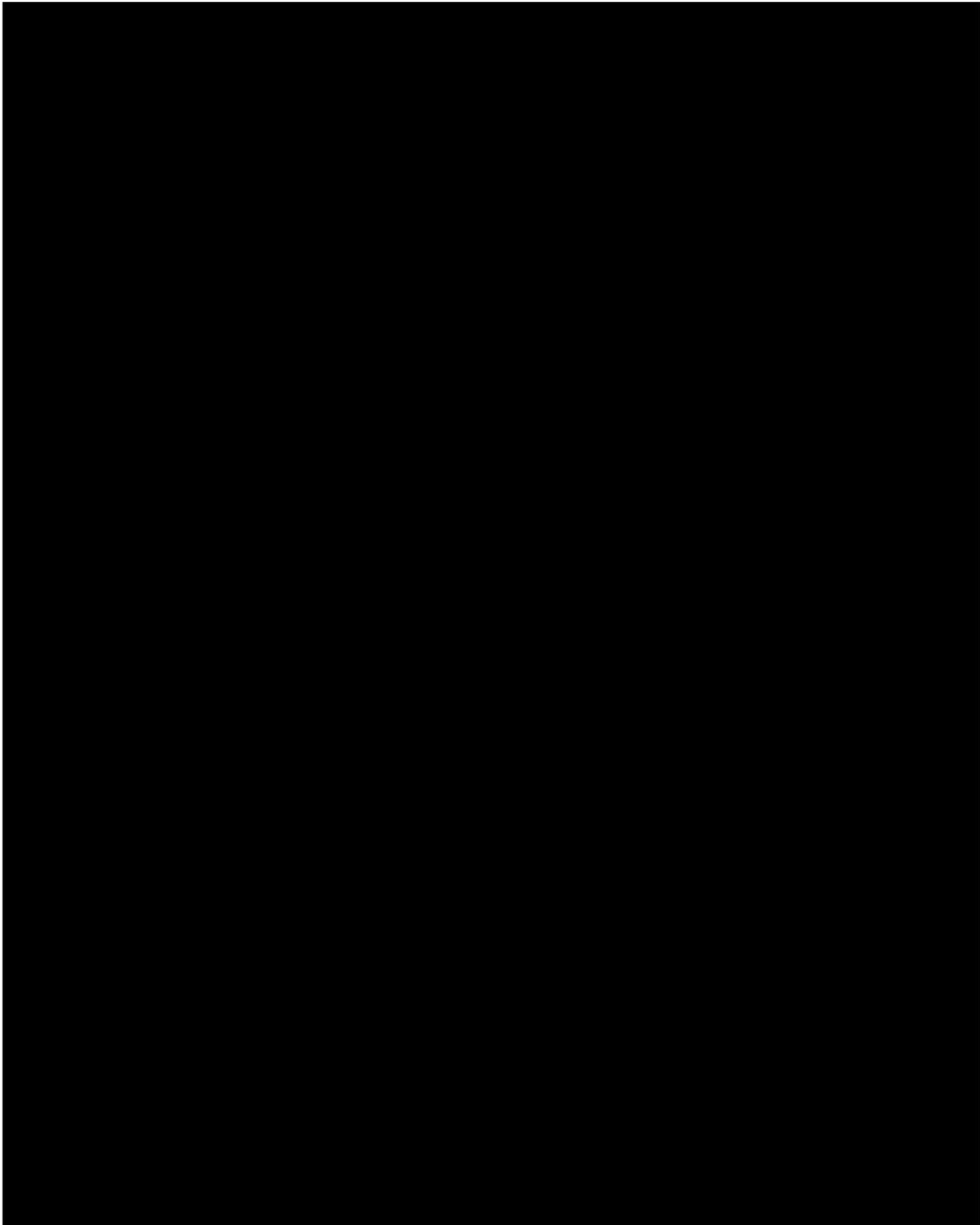
Attachment Part 5

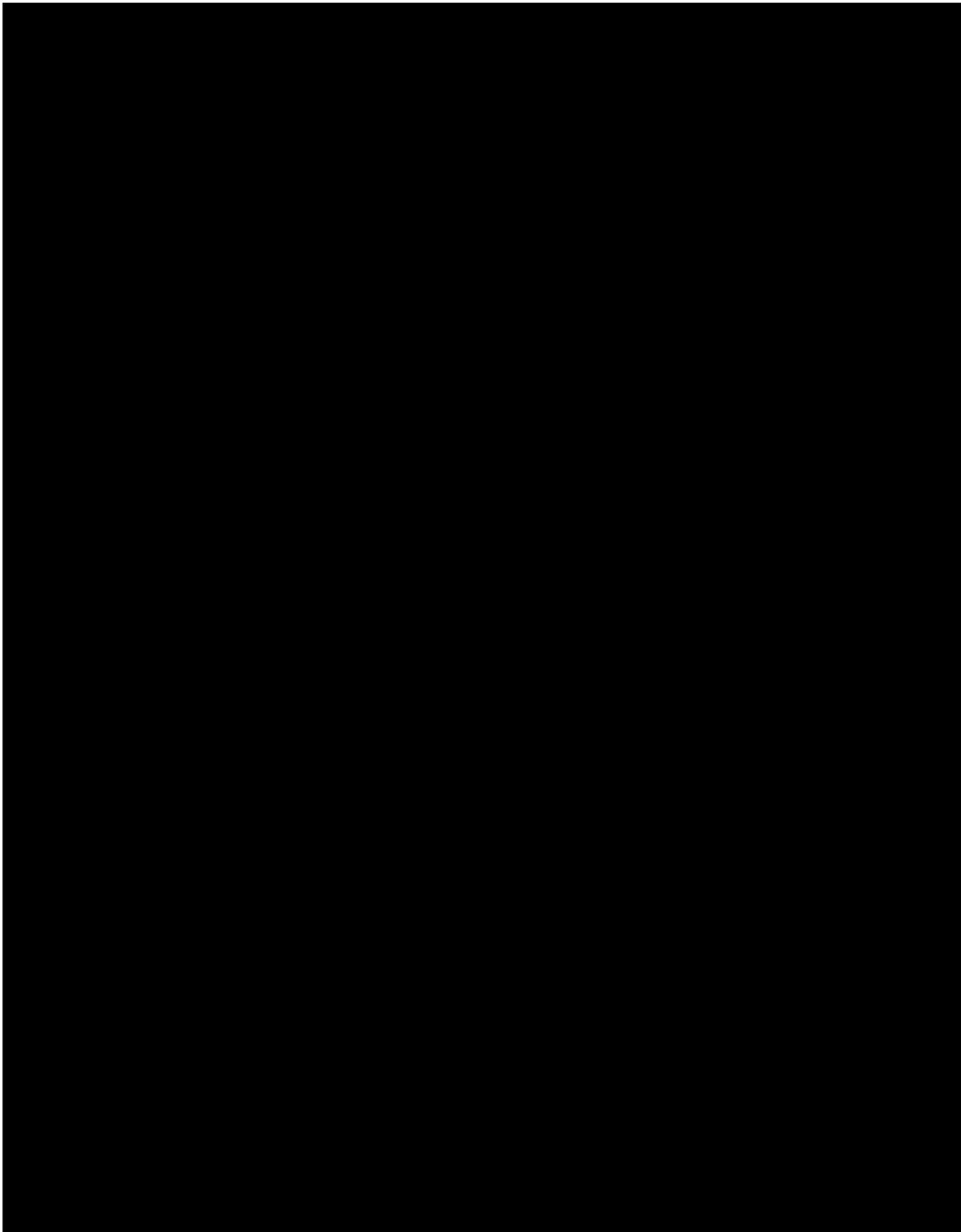


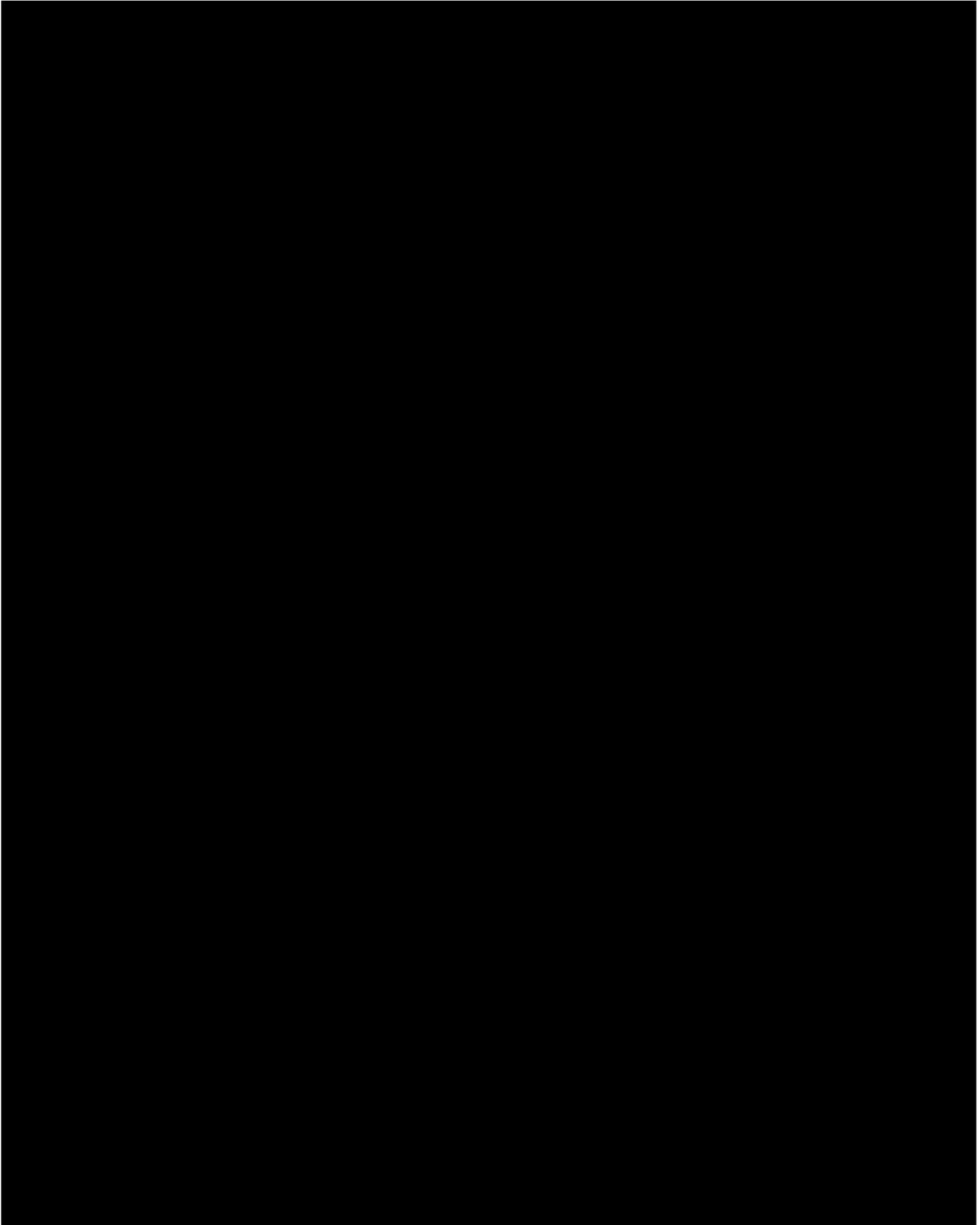
General Employment Policies and Practices

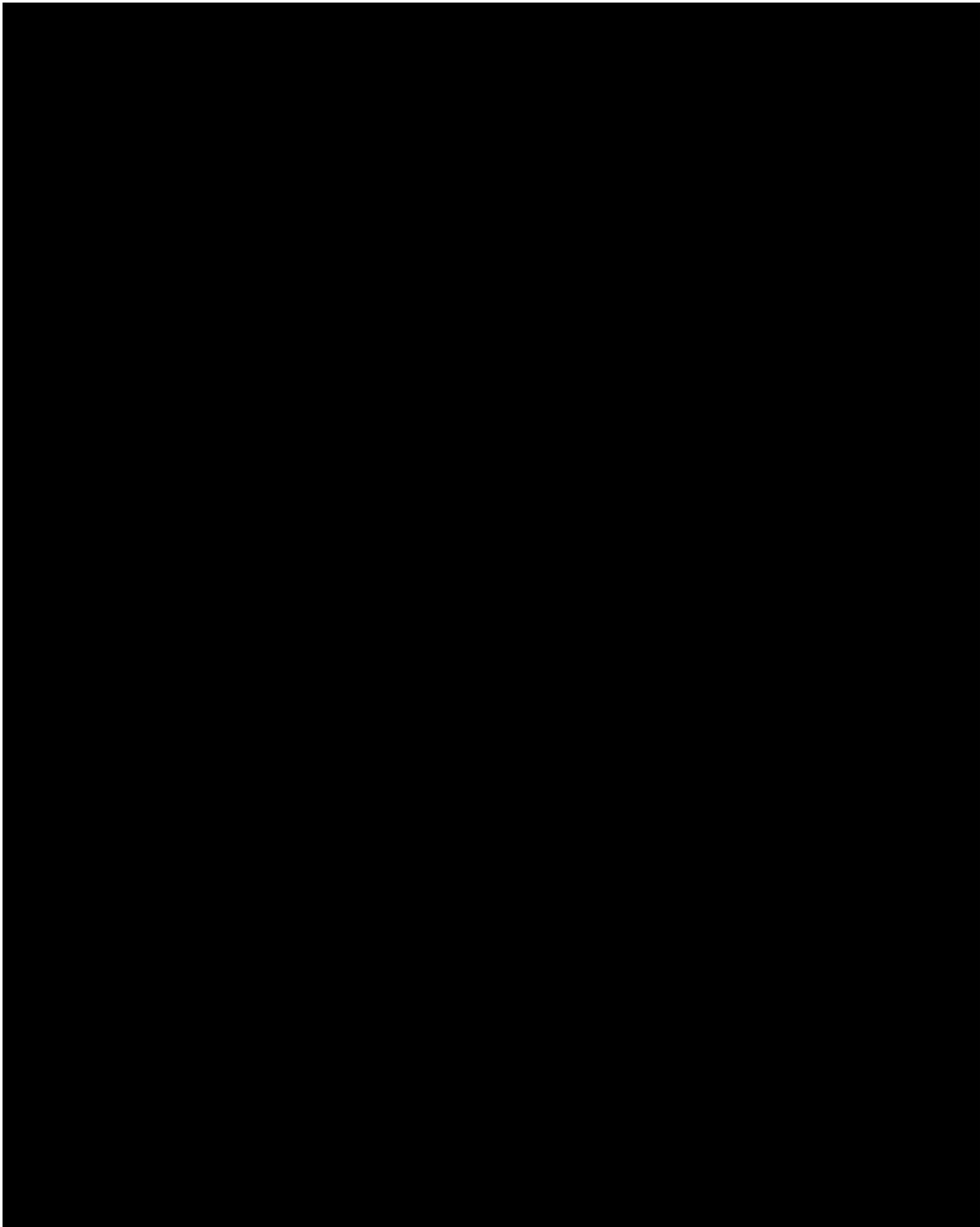


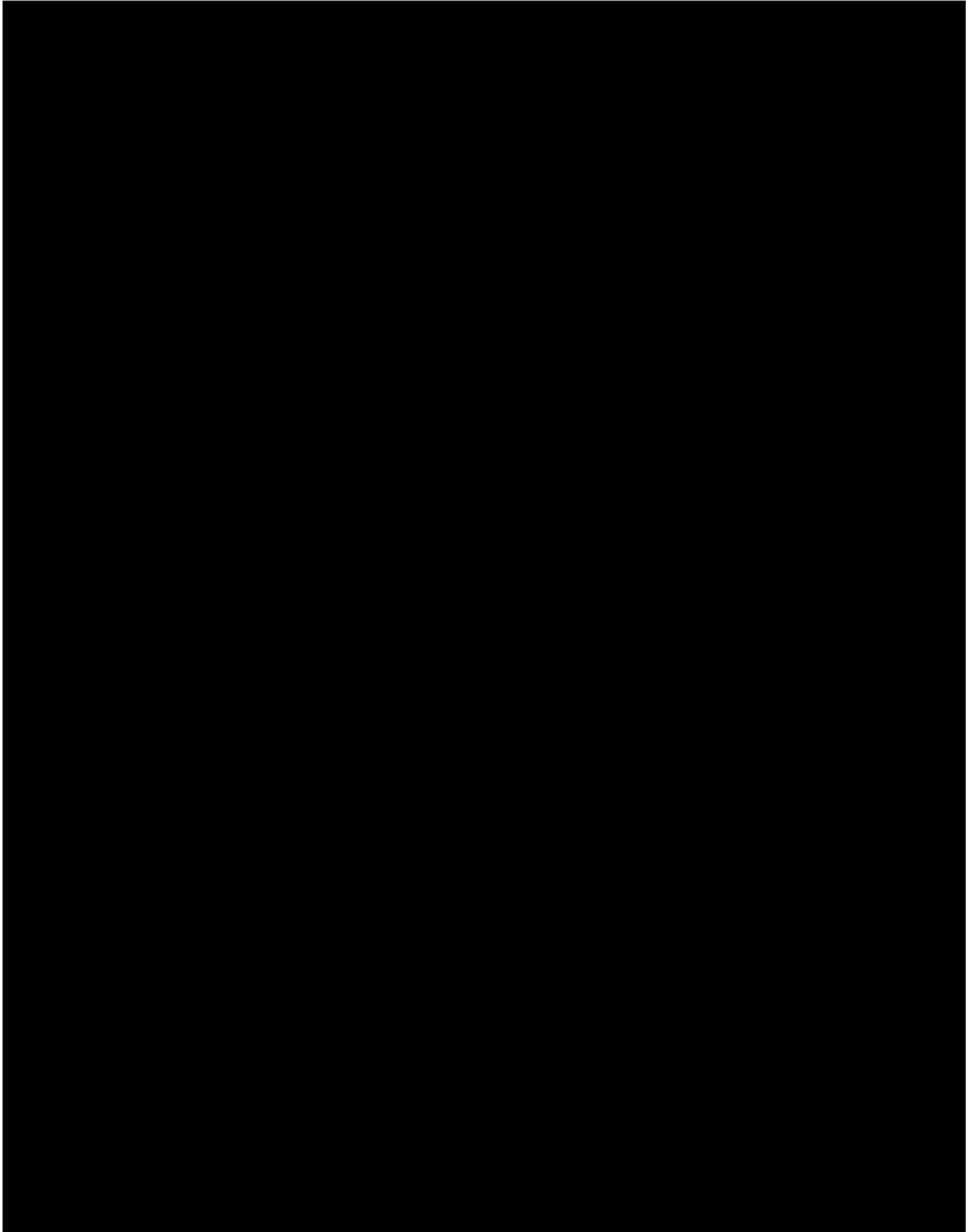










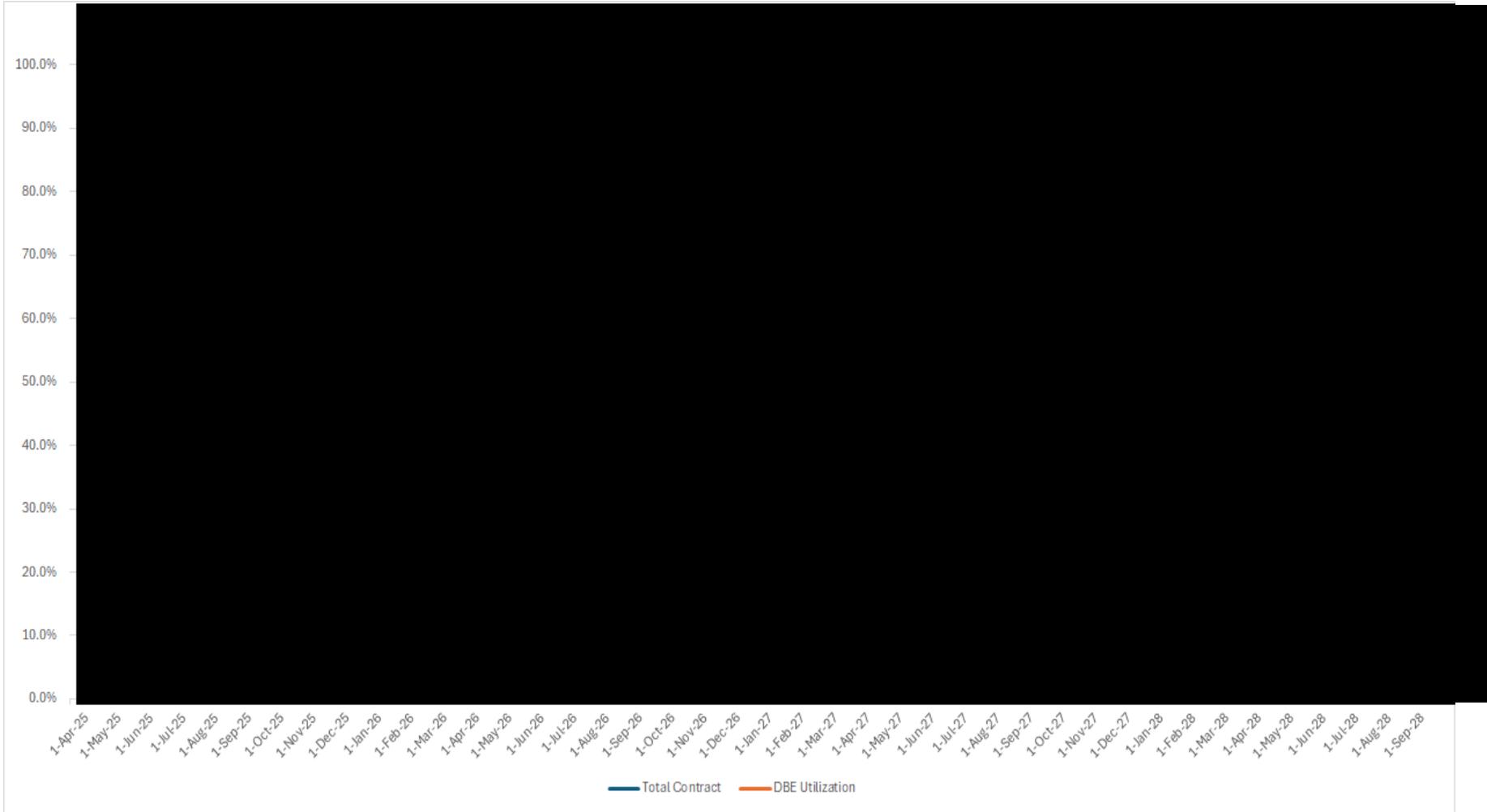


Project Value \$ 100%
 Contract DBE %
 DBE Value %
 DBE Proposed \$
 DBE Proposed %

Lorain IR 90 Design Build DBE Plan
 (note, percentages are shown as directed by SoS 6.3.D)
 OEPP Part 10

Attachment Part 10

	Total		DBE		Period % of Total Goal	DBE		DBE Anticipated Work By Type							
	Contract Performed		Contract Performed			To be Contracted		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
	Monthly	Cummulative	Monthly	Cummulative		Monthly	Cummulative	Monthly	Cummulative	Monthly	Cummulative	Monthly	Cummulative	Monthly	Cummulative
1-Apr-25	[REDACTED]														
1-May-25	[REDACTED]														
1-Jun-25	[REDACTED]														
1-Jul-25	[REDACTED]														
1-Aug-25	[REDACTED]														
1-Sep-25	[REDACTED]														
1-Oct-25	[REDACTED]														
1-Nov-25	[REDACTED]														
1-Dec-25	[REDACTED]														
1-Jan-26	[REDACTED]														
1-Feb-26	[REDACTED]														
1-Mar-26	[REDACTED]														
1-Apr-26	[REDACTED]														
1-May-26	[REDACTED]														
1-Jun-26	[REDACTED]														
1-Jul-26	[REDACTED]														
1-Aug-26	[REDACTED]														
1-Sep-26	[REDACTED]														
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1-Apr-27	[REDACTED]														
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1-Mar-28	[REDACTED]														
1-Apr-28	[REDACTED]														
1-May-28	[REDACTED]														
1-Jun-28	[REDACTED]														
1-Jul-28	[REDACTED]														
1-Aug-28	[REDACTED]														
1-Sep-28	[REDACTED]														



Final

Technical Proposal

Part E – Form A-1 Proposal Letter

February 14, 2025

*All new following PTI

Project 3003 (24)
Project: LOR-90-10.76
PID 107714



APPENDIX A: FORM A-1 PROPOSAL LETTER

FORM A-1 PROPOSAL LETTER

Name of Shortlisted Offeror: Kokosing Construction Company, Inc.

Date: February 14th, 2025

Ohio Department of Transportation
Office of Alternative Project Delivery, First Floor
1980 W. Broad Street Mail Stop 4090
Columbus, OH 43223

On behalf of the Shortlisted Offeror, the undersigned submit the documents described in paragraph 1 of this Proposal Letter in response to the Request for Proposals for the LOR-90-10.76 | PID 107714 | Project (24)3003 Design-Build Project (the “RFP”) issued by the Ohio Department of Transportation (the “Department”).

The Shortlisted Offeror hereby acknowledges delivery by Shortlisted Offeror to the Department of the enclosed Technical Proposal. Together with the Price Proposal, the submittal by the Shortlisted Offeror shall collectively constitute the “Proposal” for the purposes of this letter. Enclosed with this Proposal Letter is the Technical Proposal of the Shortlisted Offeror consisting of all documents and information required by the RFP.

If this Proposal is accepted by the Department, the Shortlisted Offeror is prepared to enter this agreement without varying or amending its terms (except for modifications agreed to by the Department in its sole discretion), and to satisfy all other conditions to the award of the contract, including compliance with all commitments contained in this Proposal.

If this Proposal is accepted by the Department, the following applies:

1. The Shortlisted Offeror hereby certifies that:
 - A. its Bid is submitted without reservation, qualification, assumptions, deviations, or conditions;
 - B. it has carefully examined and is fully familiar with all the provisions of the Bid Documents, has reviewed all materials provided, the Addenda and the Department’s responses to questions, and is satisfied that the Bid Documents provide sufficient detail regarding the obligations to be performed by the Shortlisted Offeror and does not contain internal inconsistencies;
 - C. it has conducted such other field investigations and additional design development as is prudent and reasonable in preparing the Bid;
 - D. it has notified the Department of any deficiencies or omissions in the Bid Documents or other documents provided by the Department;

- E. the Lead Contractor has been prequalified for such work by the Department in accordance with the terms of the Bid Documents;
 - F. the Lead Designer has been prequalified for such work by the Department in accordance with the terms of the Bid Documents;
 - G. neither the Shortlisted Offeror nor its employees, members, agents, consultants, or advisors have entered either directly or indirectly into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive selection in connection with its Proposal;
 - H. the Shortlisted Offeror is committed to meeting the Project goals for DBE.
 - I. the Shortlisted Offeror further understands that all costs and expenses incurred in preparing the Bid and participating in the RFP Process will be borne solely by the Shortlisted Offeror, except any payment for preparation of responsive preliminary design concept that may be paid in accordance with the RFP.
 - J. in the event a substantive difference is identified before or after Award between the assumptions made by the Shortlisted Offeror in its preparation of a Bid and any provision in the Contract Documents, the provisions of the relevant Contract Document will prevail.
2. The Shortlisted Offeror represents that all statements made, and information provided in the Technical Proposal are true, correct and reasonably accurate as of the date of submission of this Proposal. The Shortlisted Offeror information provided in the Technical Proposal depicts the Shortlisted Offeror's general intent to design and construct the Project and the Department can reasonably rely on such information in its evaluation of the approach, however the Shortlisted Offeror assumes all responsibility for designing and constructing the Project to comply with the Contract if the Shortlisted Offeror's approach is determined unfeasible.
3. The Shortlisted Offeror further understands that all costs and expenses incurred in preparing the Technical Proposal and participating in the RFP Process will be borne solely by the Shortlisted Offeror, except any payment for preparation of responsive preliminary design concept that may be paid in accordance with the RFP.
4. The Shortlisted Offeror consents to the Department's disclosure of its Technical Proposal, Intermediate Technical Proposal, PTI discussion information, and ATC information pursuant to the Department's public records policy to any persons as required by law after Award. The Shortlisted Offeror acknowledges and agrees to the disclosure terms described in the RFP and expressly waives any right to contest such disclosures.
5. By submitting a Proposal, The Shortlisted Offeror agrees that:
- A. The Department will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in the Proposal;
 - B. The Department's acceptance of the Proposal does not constitute any statement or determination as to its completeness, responsiveness, or compliance with the requirements of the RFP; and

C. in the event a substantive difference is identified before or after Award, between the terms for the Project offered by the Shortlisted Offeror in its Proposal and any provision in the Bidding Documents, the provisions of the relevant Contract Document will prevail, and the Shortlisted Offeror will not be entitled to alter its Price Proposal, as applicable.

6. The Proposal shall be governed by and construed in all respects according to the law of the State of Ohio.

The Shortlisted Offeror's business address:

6235 Westerville Road

(No.)

(Street)

(Floor or Suite)

Westerville, OH 43081, United States of America

(City)

(State
Province)

or

(ZIP or Postal Code)

(Country)

State/Country of Organization (if applicable): Ohio

Name of Company Signatory: 

Company Signatory Signature: 

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