

PID 124980  
Date: January 12, 2026  
Location: Central Office  
Final Scope of Services Date:

## **VAR-STW- Safety HSIP Support**

### **CENTRAL OFFICE SAFETY PROGRAM**

#### **Scope of Services**

The consultant may be required to perform miscellaneous tasks associated with data and program evaluation support for the Highway Safety Improvement Program.

The basic services will include:

**Planning Level Studies**  
**Safety Study**  
**IJS/IMS**  
**Basic Traffic Signal**  
**Roadway Design**  
**Bicycle Facilities & Enhancement Design**

All work shall be performed on an actual cost basis. The consultant shall maintain a project cost accounting system that will segregate costs for individual task orders.

The electronic price proposal shall consist of a statement from the consultant that they have a clear understanding of the scope of services. The proposal shall also include the names and starting hourly rates of the personnel doing the work, average overhead rate (based on the length of the agreement), average cost of money rate, analytical rates and testing rates (if applicable).

If subconsultants are used, the amount to be expended annually with each subconsultant shall be shown in a tabular format. A proposal by cover letter from the subconsultant to the prime consultant showing hourly rates, average overhead rate, average cost of money rate, analytical rates and testing rates (if applicable).