

Statewide Facilities General Engineering Services

Scope of Services

Intent

The Engineering Services Contract is a contract to provide General Engineering for the Ohio Department of Transportation (ODOT), Office of Statewide Facilities Operations. These tasks – to be designed by the chosen engineering design firm -- are owned and operated by ODOT and are located throughout the state of Ohio. Services will be provided on a project basis, as requested by ODOT from time to time.

The consultant will be required to provide the services listed below on a task order type basis. Basic services may include, but are not limited to, the following:

Engineering Services

- Research and document all relevant local, state and federal codes and.
- Function as lead engineering support for ODOT in design and construction for Statewide Facilities tasks, including liaison with regulatory agencies and local authorities.
- Provide engineering studies as necessary.
- Write bid specifications for consultant-designed projects.
- Write/ assist ODOT in writing performance specifications.

Design and Construction Management Services

- The primary focus will be Engineering services for the office of Statewide Facilities.
- Provide engineering design drawings (through construction documents) for projects. ODOT will retain ownership rights to all work produced within the scope of this contract.
- Provide pre-bid, pre-award analysis services for construction, repair or maintenance projects.
- Serve as owner's agent for inspection, management, and commissioning of construction projects, as requested.

All work shall be performed on an actual cost basis with the exception of analytical tests. The consultant shall maintain a project cost accounting system that will segregate costs for individual task orders.

Price proposal shall consist of a statement from the consultant that they have a clear understanding of the scope of services. The proposal shall also include hourly labor rates for the various employee classifications that may be used, overhead rate, cost of money rate, analytical rates and testing rates (if applicable).

If subconsultants are used, the amount to be expended annually with each subconsultant shall be shown in a tabular format. A proposal by cover letter from the subconsultant to the prime consultant showing hourly rates, overhead rate, cost of money rate, analytical rates and testing rates (if applicable).