

# Ohio Department of Transportation Scope of Services

## C-R-S: ALL SR 65 10.55

### 1. General Information

District/Central Office:

PID#: 120533

	No.	Scope of Services Meeting Date	Approved Final Scope of Services
Prime Agreement	0	3/13/2024	

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### 2. PDP Phases Included in this Agreement: Phase PL through Phase CO Agreement between Consultant and: Ohio Department of Transportation

This scope approval is the initial scope for development of the agreement. As the project moves through additional project development Phases, the project specific scopes of services for these additional Phases shall be developed and incorporated herein.

This Agreement will be implemented in Parts appropriate to the PDP Phases. The initial price proposal and authorization will include:

Phase PL thru the Phase PE

The specific scope of work and cost proposal for succeeding PDP Phase(s) will be developed as the current Phase(s) is completed.

### 3. Price Proposal Due Date: 3/27/2024

### 4. Project Location:

Intersection of SR 65 and Bluelick Rd in Allen County.

Proposal / Scope

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ALL SR 65 10.55  
Agreement No.  
Modification No. 0

## 5. Project Description:

Intersection improvement to increase safety and improve operation at the intersection of SR 65 and Bluelick Rd.

## 6. Communication/Contacts:

The respective project managers (ODOT and Consultant) will be the primary points of communication. Rules for communication between project staff listed below will be discussed at the Scope of Services Meeting and further described herein. Technical issues may be discussed directly (between project staff) below the project manager level, but the respective project managers must be informed of such discussions and any decisions resulting there from. Contractual issues should always be communicated at the project manager level.

### ODOT

	Name	Phone #	E-Mail Address
Utilities Coordinator	Matt Pickering	419-999-6811	matt.pickering@dot.ohio.gov
Contract Manager	Travis McKibben	419-999-6841	travis.mckibben@dot.ohio.gov
Real Estate	Shell Miller	419-999-6876	shell.miller@dot.ohio.gov
Environmental Coordinator	Nate Tessler	419-999-6886	nate.tessler@dot.ohio.gov
Design Engineer	Eric Scheckelhoff	419-999-6879	eric.scheckelhoff@dot.ohio.gov
Planning Engineer	Adam Francis	419-999-6859	adam.francis@dot.ohio.gov
Survey	Sara Morrissey	419-999-6921	sara.morrissey@dot.ohio.gov
Project Manager	Robert Mooney	419-999-6987	robert.mooney@dot.ohio.gov

## 7. Schedule

<b>Completion Time for Phases</b>	PL thru PE: 8
<b>Completion Time for all Phases</b>	PL thru CO: 36

The following commitment dates are derived from the Ellis events as developed:

Milestone	SFY	Current
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The Consultant will prepare a detailed Master Schedule Gantt Chart (from initial authorization of the agreement thru completion (sale) utilizing Microsoft Project. This schedule is to be included with the price proposal. The Schedule will include beginning and ending dates as well as key milestones on the critical path (Ellis milestones) for the project. Based

on the type of Consultant Agreement, the Schedule shall also accommodate appropriate time frames for scoping, negotiation and authorization for the additional Phases. If applicable to the project, the schedule will also include, at a minimum, all milestones as per the Department's approved Enhanced Tracking Milestone Listings. The overall schedule past those phases contracted for may be general in nature meeting the dates as established within this scope. The Consultant will be responsible for timelines of Phases as authorized within this agreement. The Consultant is responsible for updating the schedule as needed throughout the PDP (or as requested by ODOT) and providing these schedules monthly or as mutually agreed at the time of scope meeting (typically with Consultant Invoices). Monthly project updates are required to be submitted to the Departments Project Manager at a minimum indicating or identifying work completed this month, expected work next month and identifying any critical items needing action from both the Consultant and Departments personnel. These updates are typically provided with monthly invoicing and should be coordinated with the Department's Project Manager for an approved format and schedule.

## **8. Electronic Distribution of Design Information**

The development of this project shall be performed in accordance with the Department's design manuals and documents. The consultant shall perform all work required by the design manuals unless a specific exception is included herein. Absence of a specific reference to required elements of the work either in this Scope of Services or the consultant's price proposal shall not relieve the consultant of responsibility to perform the work or justify additional compensation. The consultant's price proposal shall be based on the most current revision of each manual at the date of the Scope of Services Meeting.

The consultant shall also be responsible to revise the plans to conform to the most recent revision of the design manuals and documents. The Department maintains current documents and a summary of the latest revisions through the Design Reference Resource Center (DRRC) (<http://www.dot.state.oh.us/drrc/>) (the DRRC page of the Department's Website). This site will release all new and revised design information quarterly, on four specific dates. The most significant recent changes made to this page are reflected under the heading "Latest Revision/Revision History."

Minor changes should be routinely incorporated in the work. The consultant shall notify the Department (District Office or other office charged with administration of the agreement) in writing of any subsequent changes in design manuals or other documents that would substantially impact work already performed or change the overall impacts of the project including construction costs, right of way impacts or environmental impacts. The Department will respond in writing concerning the disposition of any such changes. The Department agrees that a substantial change in design policy or plan preparation requirements may constitute a valid request for additional compensation.

The correspondence transmitting final deliverables shall note the last revision date of the Design Reference Resource Center upon which the plans were based.

## **9. Variations from the Scope of Service**

This Scope of Services document is based on the Department's knowledge of project requirements at the time when the document was prepared, and serves as the basis for the price proposal and agreed fee. However, changes in the work may be required as the project develops and more complete information becomes available. Such changes also may be dictated by written procedures included in manuals or decisions made by the Department. As the project develops, it is the Consultant's responsibility to advise the Department of significant changes in the work that may require modification of the agreement, and to maintain separate cost accounting for each specific issue. The Department's written comments and other technical decisions concerning development of the project shall not be construed as authorization for extra work for which additional compensation may be claimed. Modification of the agreement or written authorization to proceed is

required prior to the performance of additional work. In short, at all times the Consultant remains responsible to advise the Department of work that exceeds the scope of services.

Requests for modification will be evaluated from the standpoint of the scope of services in its entirety and not in terms of a single issue. Additions to the scope of services may be offset by reductions in other areas of the work.

## **10. PDP Process**

The Ohio Department of Transportation (ODOT) has developed and implemented a Project Development Process (PDP) that includes regular communication among technical disciplines, results in quality plans and minimizes cost overruns during right-of-way acquisition and project construction. Depending on their size, complexity, and/or potential impact to the environment, ODOT transportation projects are categorized as one of five paths (Path 1– 5). The PDP consists of five phases that projects must advance through prior to construction. These phases include Planning, Preliminary Engineering, Environmental Engineering, Final Engineering and Construction. While all projects advance through these phases, project managers have the flexibility to adjust scope activities within the phases to better support decision-making.

The PDP is a project management and transportation decision-making procedure that outlines project development from concept through completion. Each PDP activity is timed to facilitate informed decision making based on an appropriate level of project development and risk management. The PDP encourages communication among disciplines, requires documentation of the reasoning behind project related decisions, eliminates duplicated effort among disciplines and provides for early identification of potential issues. Involvement of all disciplines during the early stages of project development ensures that issues affecting project type, scope, development schedule and costs can be correctly evaluated and anticipated.

The manual and associated tools provide guidelines to identify activities required during each phase of project development. The project scope determines the amount of work performed within the phases. Although the manual and web-based tool identifies work tasks, deliverables and potential stakeholders for each phase in the process, the process requires coordination of people and tasks between phases to ensure continued review and study of the best possible options.

Communication and transition among disciplines are critical to a project's success. By establishing communication opportunities and responsibilities throughout the PDP, the project manager ensures that those involved in the project fulfill their project commitments. The project manager for each step is responsible for ensuring appropriate coordination and involvement of other disciplines throughout the process.

## **11. On-Going Consultant Involvement during the Construction Phase**

The Consultant shall provide construction phase services as requested by the Department, for the purpose of advising the Department concerning interpretations of the plans and specifications prepared by the consultant, advising the Department of any changed or unanticipated field conditions that will impact the work, and participating in a formal Partnering process if applicable. The consultant will not have any formal ongoing duties in administration of the construction contract or inspection and testing of the project. The Consultant's personnel assigned to this phase of the work shall be the same personnel that designed the project and prepared the plans (generally the personnel whose initials appear on the drawings).

The Consultant shall provide the following construction phase services as requested by the Department:

1. Attend meetings including the preconstruction meeting, job progress meetings, partnering meetings if applicable, and other meetings as requested.
2. In conjunction with job progress meetings or as requested, visit the job site at appropriate intervals to monitor critical areas of the work and advise the Department of any conditions that would affect the work.
3. If authorized, provide on-site geotechnical support for construction of geotechnical complex systems.
4. Respond to questions and visit the job site on an as needed basis.
5. Assist the Department in evaluation of change orders or claims.
6. If directed by the Department, replace right of way monumentation destroyed by the Contractor's construction operations. Monuments shall be  $\frac{3}{4}$  inch diameter steel rod, 30 inches long, with an aluminum cap having a minimum diameter of 1  $\frac{1}{2}$  inch, stamped ODOT R/W and bearing the surveyor's Ohio Registration Number and name, and/or company name. In order to support the Department's efforts in recovering costs from the Contractor, maintain separate cost accounting records for this work.

Centerline Adjustable Monument Assemblies shown on the Recorded Centerline Plat shall be set by the consultant at an appropriate stage of construction, as directed by the Department. After construction of the Centerline Adjustable Monument Assemblies by the contractor, the Consultant shall set the iron pin and cap in the Centerline Adjustable Monument Assembly Box. All centerline monuments, reference monuments and right of way monuments shall conform to Standard Construction Drawing RM-1.1 (pages 1 and 2)

7. Attend the post construction meeting and prepare minutes of the meeting including a discussion of preventable change orders.

#### Compliance with Health and Safety Requirements

For Consultant personnel visiting the site, the Consultant shall be responsible for compliance with applicable health and safety requirements including OSHA requirements (CFR 29-1926), and medical testing required by OSHA and ODOT rules and regulations.

The Consultant shall provide, as a minimum, the same level of safety equipment as required for ODOT inspectors. Consultant personnel shall be subject to compliance inspections by ODOT personnel.

#### Responsibilities of the Department

1. The District Project Manager for the design agreement will remain as the point of contact for the consultant during the construction phase
2. District construction personnel may contact the consultant directly regarding any plan questions or interpretations, but the District Project Manager for the design agreement will be notified of all such communications.
3. The Department will advise the consultant in writing of any potential errors or omissions which must be corrected without undue delay and without additional costs to the State
4. The Department will direct the consultant to set the iron pin and cap in the Adjustable Monument Assembly Boxes at an appropriate stage of construction.

## 12. Exceptions/Clarification from Manuals

Additional information pertinent to the project will be posted at \\ftp.dot.state.oh.us\pub\$\Districts\D01\120533\_ALL-65-10.55

It is recommended to check this site prior to submitting a letter of interest.

## 13. Existing Document (Not Attached to the Profile)

### External Documents

Additional information pertinent to the project will be posted at \\ftp.dot.state.oh.us\pub\$\Districts\D01\120533\_ALL-65-10.55 It is recommended to check this site prior to submitting a letter of interest.

## 14. Attachments (Attached to the Profile or Tasks)

Project Initiation Package

## 15. Task List

Task Label	Task Name	Consultant	ODOT	LPA	If Authorized
<b>1</b>	<b>Planning Phase</b>				
<b>1.1</b>	<b>Project Start-up</b>				
1.1.A	Planning and Programming	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.1.B	STIP/TIP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>1.2</b>	<b>Project Initiation Package</b>				
1.2.A	Define Study Area and Logical Termini	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>1.2.C</b>	<b>Identify Discipline Specific Issues for Project Initiation Package</b>				
1.2.C.A	Identify Design Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.C.B	Identify Geotechnical Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.C.C	Identify Environmental Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.C.D	Identify Utility Issues	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.C.G	Identify Safety Priorities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2.D	Project Initiation Package Preparation and	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Task Label	Task Name	Consultant	ODOT	LPA	If Authorized
	<b>Submittal</b>				
1.2.F	<b>Concept, Scope and Budget Estimates</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>1.3</b>	<b>Existing Data, Research and Analysis</b>				
1.3.B	<b>Crash Analysis</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>1.3.C</b>	<b>Traffic Data</b>				
1.3.C.A	<b>Turning Movement Counts at Intersections - No Build</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3.D	<b>Planning Level Traffic - No Build Condition</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3.G	<b>Safety Analysis - No Build Condition</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.3.H	<b>Develop Purpose &amp; Need</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative: District will provide.				
<b>1.4</b>	<b>Stakeholder Involvement and Public Involvement Plan</b>				
1.4.A	<b>Public Involvement Plan</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative:  District will develop the Public Involvement Plan.				
<b>1.5</b>	<b>Project Management for Planning Phase</b>				
1.5.A	<b>Meetings</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.5.B	<b>General Oversight</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.5.C	<b>Project Set Up</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.5.E	<b>DBE/EDGE Participation Plan (scope only not a pay item)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative: Consultant to submit plan to meet 10% DBE Goal.				
<b>2</b>	<b>Preliminary Engineering Phase</b>				
<b>2.1</b>	<b>Develop Preliminary Alternatives</b>				
<b>2.1.A</b>	<b>Prepare and complete Feasibility Study</b>				
2.1.A.C	<b>Capacity Analysis Feasible (Build) Alternative(s)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.A.D	<b>Safety Analysis for Feasible (Build) Alternative(s)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
2.1.A.F	<b>Typical Section</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.A.G	<b>Preliminary Alignment and Profile</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.A.H	<b>Cross-Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.A.I	<b>Mapping</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1.A.J	<b>Stakeholder Public Involvement</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative:  District will organize an informal meeting with adjacent property owners prior to the public meeting to discuss any concerns. This would be done after a concept has been presented to the District.				
2.1.A.K	<b>Prepare Feasibility Study</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.2</b>	<b>Perform Environmental Field Studies</b>				
2.2.A	<b>Property Owner Notification</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative: See Task 2.3.A.G.				
2.2.B	<b>Cultural Resources Scoping Request Form</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2.C	<b>Ecological Survey Report</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2.D	<b>Regulated Materials Review Screening Form</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2.E	<b>Social and Economic Resources</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2.I	<b>Phase I Cultural Resource History/Architecture Survey</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3</b>	<b>AER Design</b>				
<b>2.3.A</b>	<b>Field Survey and Aerial Mapping</b>				
<b>2.3.A.A</b>	<b>Project Control, Benchmarks, and Reference Points</b>				
2.3.A.A.2	<b>Type "B" Monument Specified</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3.A.B</b>	<b>Monumentation Recovery and Records Research</b>				
2.3.A.B.1	<b>Records Research including deeds and easements</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.A.B.2	<b>Existing Centerline and R/W Field Survey</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.A.B.3	<b>Property Lines/Easements Field Survey</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
<b>2.3.A.C</b>	<b>Base Mapping (incl. field verify.)</b>				
2.3.A.C.2	<b>R/W Project</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.A.F	<b>Establish property lines, tax id, &amp; ownerships on base map</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.A.G	<b>Property Owner Notification</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Narrative: This task will be a combined effort.</p> <p>The consultant will prepare the mailing list.  District will provide the body of the letter and a location map for the consultant to address.  District and consultant will coordinate as to who will mail the letters.</p>				
<b>2.3.B</b>	<b>Roadway</b>				
2.3.B.A	<b>Design Criteria</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.B	<b>Conceptual Typical Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.C	<b>Horizontal Alignment and Vertical Profile - Mainline</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.D	<b>Plan and Profile - Crossroads</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.F	<b>Conceptual cross sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.H	<b>Analyze Drive locations</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.3.B.I	<b>Identify Construction Limits</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3.C</b>	<b>Drainage</b>				
2.3.C.E	<b>Conceptual BMP</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3.F</b>	<b>Maintenance of Traffic</b>				
2.3.F.C	<b>Conceptual MOT Plan (without MOTAA)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3.G</b>	<b>Utilities</b>				
2.3.G.A	<b>Utility Coordination and Documentation</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Narrative: District will perform the majority of this work and will coordinate with the consultant as needed.</p>				
2.3.G.B	<b>Subsurface Utility Engineering</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.3.H</b>	<b>Miscellaneous</b>				
2.3.H.G	<b>Evaluate aesthetic options</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
2.3.H.I	<b>Determine need for Design Exception</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.4</b>	<b>Prepare Cost Estimates</b>				
2.4.A	<b>Roadway/Interchange Costs</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4.B	<b>Right of Way Costs</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.4.C	<b>Utility</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.6</b>	<b>Public Involvement/Coordination</b>				
2.6.A	<b>Public Involvement / Coordination</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative:  District will handle the majority of the public involvement including planning, setup, letter and media announcements, presenting, and managing public comments. The consultant will be asked to provide displays and visual aids for the meeting and/or presentation. The consultant may be requested to have 1 or 2 staff attend (likely the Project Manager).				
<b>2.7</b>	<b>Stage 1 Design</b>				
<b>2.7.A</b>	<b>Roadway</b>				
2.7.A.A	<b>Title Sheet</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.B	<b>Schematic Plan</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.C	<b>General Notes</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.D	<b>Typical Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.E	<b>Cross Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.F	<b>Plan and Profile - Mainline</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.G	<b>Plan and Profile - Crossroads</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.J	<b>Intersection Details</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.L	<b>Driveway Details</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.M	<b>Design Exception Request</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.A.N	<b>Traffic Control</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.B</b>	<b>Drainage</b>				

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
2.7.B.A	<b>Storm Sewer Profiles</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.B.D</b>	<b>Drainage Calculations</b>				
2.7.B.D.2	<b>Ditches</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.B.D.3	<b>Storm Sewer</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.B.E	<b>BMP Design</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.C</b>	<b>Utilities</b>				
2.7.C.A	<b>Utility Coordination and Documentation</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative: District will perform the majority of this work and will coordinate with the consultant as needed.				
2.7.C.C	<b>Subsurface Utility Engineering (SUE)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.C.D	<b>Add Utilities to Plan/Profile Sheets</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.D</b>	<b>Geotechnical Services</b>				
2.7.D.A	<b>Geotechnical Services and Report</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.G</b>	<b>Miscellaneous</b>				
2.7.G.A	<b>Perform Airway/Highway clearance analysis</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.G.C	<b>Finalize Pavement Build up and subsurface drainage requirements</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.H</b>	<b>Prepare C2 Cost Estimates and Update Milestones</b>				
2.7.H.A	<b>Roadway/Interchange Costs</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.H.B	<b>Right of Way Costs</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.H.C	<b>Utility Costs</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.I	<b>Lighting Plans</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.7.J</b>	<b>Maintenance of Traffic</b>				
2.7.J.A	<b>Detour Plan</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.J.C	<b>Conceptual MOT Revision</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.7.J.D	<b>MOT Coordination Discussions</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2.8</b>	<b>Project Management for Preliminary Engineering Phase</b>				
2.8.A	<b>Meetings</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
2.8.B	<b>General Oversight</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.8.C	<b>Project Set Up</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	<b>Environmental Engineering Phase</b>				
<b>3.1</b>	<b>Environmental Field Studies and Refined Impacts</b>				
3.1.A	<b>Phase I Cultural Archaeological</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.D	<b>Regulated Materials Review Assessment</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative:  District will provide via Environmental Task Order.				
3.1.E	<b>Farmland Studies</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.G	<b>Address NEPA Specific Environmental Justice Concerns</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.H	<b>Relocation Assistance Program Conceptual Survey</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.K	<b>Determine Right of Way Encroachments</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1.O	<b>Regulated Materials Review Investigation</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative:  District will provide via Environmental Task Order.				
<b>3.3</b>	<b>Stage 2</b>				
<b>3.3.A</b>	<b>Roadway</b>				
3.3.A.A	<b>Title Sheet</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.B	<b>Schematic</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.C	<b>General Notes</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.D	<b>Typical Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.E	<b>Plan and Profile - Mainline</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.F	<b>Plan and Profile - Crossroads</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.A.H	<b>Cross Sections</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
3.3.A.I	Intersection Details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.B</b>	<b>Drainage</b>				
3.3.B.A	Storm Sewer Profiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.B.D	Underdrain details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.B.E	BMP Details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.C</b>	<b>Traffic Control</b>				
3.3.C.A	Pavement Marking Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.C.B	Signing Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.E</b>	<b>Maintenance of Traffic</b>				
3.3.E.A	MOT General Notes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.E.B	Detour Plan - Custom Guide Signs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.E.E	MOT Typical Section	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.E.F	MOT Plan Sheets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.F</b>	<b>Lighting Plan</b>				
3.3.F.A	Lighting Analysis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.F.B	Power/Circuit Layout & Details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.F.C	Lighting Plan and Details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.F.D	Voltage Drop Calculation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.F.E	Power Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.G</b>	<b>Landscape Plan</b>				
3.3.G.A	Landscape Plan and Details	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3.G.B	General Notes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.J</b>	<b>Utilities</b>				
3.3.J.A	Utility Coordination and Documentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.3.K</b>	<b>Geotechnical Services</b>				
3.3.K.A	Finalize Geotechnical Exploration and Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.4</b>	<b>Right of Way Plans</b>				

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
3.4.A	Conceptual Right of Way Plan Review	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.4.B</b>	<b>Preliminary &amp; Compliance Right of Way Plans</b>				
3.4.B.A	ROW Legend Sheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.B	Centerline Survey Sheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.C	Property Map Sheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.D	Summary of Additional Right of Way Sheet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.E	ROW Detail Sheets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.F	Special Plats	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.G	Legal Descriptions and Closure Calculations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.H	Right-of-Way Acquisition Estimate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.B.I	Field Review	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.4.C</b>	<b>Final Right of Way Plans</b>				
3.4.C.A	Final Right of Way Plan Sheets and Legal Descriptions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.C.B	Field Review & Verify Property Owners	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.C.C	Record Centerline Plat and all appropriate documents	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.C.D	Set R/W Pins after acquisition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.4.C.E	Right of Way Staking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.5</b>	<b>Prepare Environmental Document</b>				
3.5.A	Prepare Environmental Document	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.6</b>	<b>Environmental Commitments and Plan Notes</b>				
3.6.A	Environmental Commitment Plan Notes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Narrative: District will indicate which notes need incorporated and the consultant will add to plans.				
<b>3.8</b>	<b>Prepare Cost Estimates and Revise Milestone</b>				
3.8.A	Roadway/Interchange Costs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.8.C	Utility Costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3.9</b>	<b>Project Management for Environmental Engineering Phase</b>				

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
3.9.A	<b>Meetings</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.9.B	<b>General Oversight</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.9.C	<b>Project Set Up</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	<b>Final Engineering and R/W Phase</b>				
<b>4.1</b>	<b>Right of Way Acquisition</b>				
4.1.A	<b>Right of Way Acquisition</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.2</b>	<b>Stage 3 Detailed Design Plans</b>				
<b>4.2.A</b>	<b>Quantities and Notes</b>				
4.2.A.A	<b>Pavement Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.B	<b>Drainage Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.C	<b>Roadway Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.E	<b>Maintenance of Traffic Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.F	<b>Pavement Marking Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.G	<b>Signing Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.K	<b>Lighting Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.L	<b>Landscape Subsummary</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.M	<b>General Summary Sheet</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.P	<b>General Notes</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.Q	<b>Driveway Subsummary or Driveway Details (if included on same sheet)</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.A.R	<b>Lighting Notes</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.2.C</b>	<b>Signing Plans</b>				
4.2.C.A	<b>Signing Plans</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.2.D</b>	<b>Miscellaneous</b>				
4.2.D.B	<b>Prepare FAA Form 7460-1 for Airway/Highway Clearance</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.D.C	<b>Project Site Plan</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2.D.G	<b>Title Sheet</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Task Label</b>	<b>Task Name</b>	<b>Consultant</b>	<b>ODOT</b>	<b>LPA</b>	<b>If Authorized</b>
<b>4.3</b>	<b>Prepare Cost Estimates and Revise Milestone</b>				
4.3.A	Roadway/Interchange Costs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.B	Right of Way Costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3.D	Utility Costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.4</b>	<b>Final Plan Package</b>				
4.4.A	Submission of Final Tracings and Documentation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.5</b>	<b>Project Management for Final Engineering and Right of Way Phase</b>				
4.5.A	Meetings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.5.B	General Oversight	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4.6</b>	<b>Pre-Bid Activities</b>				
4.6.A	Pre-Bid Questions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	<b>Construction Phase</b>				
<b>5.1</b>	<b>On-going services during Construction</b>				
5.1.A	On-going Services During Construction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>