

Cambridge City Schools

SAFE ROUTES TO SCHOOL TRAVEL PLAN

December 2021



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SECTION 1: OUR SCHOOLS

The City of Cambridge, in partnership with the Cambridge City School District, is updating and redeveloping a School Travel Plan for students attending the local schools. In 2004, the school district consolidated most schools onto a campus on the northern, less-dense edge of the city. Cambridge Primary School remains in a high-density residential neighborhood that encompasses most of the city, north of Wheeling Avenue (US 22/40).

This updated School Travel Plan builds upon the previous efforts and identifies additional areas for improvement in making a comprehensive, accessible network for students to walk and bike to their school.

1A. Identify Target Schools:

School District	School Name	School Address	Grades served
Cambridge City Schools	Cambridge Primary	1115 Clairmont Avenue Cambridge, OH 43725	K-2
	Cambridge Intermediate	1451 Deerpath Drive Cambridge, OH 43725	3-5
	Cambridge Middle	1400 Deerpath Drive Cambridge, OH 43725	6-8
Catholic Diocese of Steubenville	St. Benedict's Elementary School	220 N. 7 th Street Cambridge, OH 43725	K-8

Cambridge Students 2019-2020

School	Average Daily Student Enrollment	Black	American Indian or Alaska Native	Asian or Pacific Islander	Hispanic	Multi-Racial	White	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Migrant
Cambridge Primary	458	NC*	NC*	NC*	NC*	19 (4.1%)	430 (93.9%)	457 (99.8%)	NC*	83 (18.1%)	NC*
Cambridge Intermediate	440	NC*	NC*	NC*	NC*	11 (2.5%)	420 (95.5%)	439 (99.8%)	NC*	87 (19.8%)	NC*
Cambridge Middle	433	NC*	NC*	NC*	NC*	13 (3.0%)	411 (94.9%)	245 (56.6%)	NC*	81 (18.7%)	NC*

**NC = not counted if total count is less than 10*

1B. Community Stakeholders and the Safe Routes to School Team:

School Representatives:

Name	Email address	6 E Role:
Ed Wright	Ed.wright@cambridgecityschools.org	Evaluation

Community Representatives:

Name	Email address	6 E Role:
Brianne Scott	Briannescott86@yahoo.com	Encouragement

Local Government Representatives:

Name	Email address	6 E Role:
Nick Cunningham, P.E.	Camb-engdept@cambridgeoh.org	Engineering

Education Representative:

Name	Email address	6 E Role:
April Massey	April.massey@cambridgecityschools.org	Equity/Evaluation

Health Representatives:

Name	Email address	6 E Role:
Jennifer Howell	Jennifer.howell@cambridgecityschools.org	Equity

Public Safety Representatives:

Name	Email address	6 E Role:
Rocky Hill	safetydir@cambridgeoh.org	Engagement

Other:

Name	Email address	6 E Role
Josh Sliker, BA	jsliker@omegadistrict.org	Team Leader
Benjamin Boyer, P.E.	Benjamin.boyer@dot.ohio.gov	ODOT D5 SRTS Coordinator

1C. The lead contact for our Plan is:

Name: Josh Sliker, BA

Affiliation: Ohio Mid-Eastern Governments Association (OMEGA)

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SECTION 2: OUR SRTS VISION

Our SRTS Vision:

Cambridge City Schools and the City of Cambridge will work together to develop safe pathways for walking/bicycling to school through encouragement and community engagement to increase the safety of walking and bicycling routes to school.



SECTION 3: CURRENT STUDENT TRAVEL

Cambridge Primary

3A. How many students live within walking and bicycling distance of school?

Distance From School	Number of Students	% of Student Body
Within 1/4 mile of school	19	4.8%
Within 1/2 mile of school	103	26.3%
Within 1 mile of school	194	49.5%
Within 2 miles of school	296	75.5%

Mapping student addresses. Please see Appendix A.

3B. How many students are currently walking and bicycling to school? What are the primary walking and bicycling routes?

	Walk	Bike	School bus	Family Vehicle	Carpool	Public Transit	Other
Number of students (morning trips)	3	0	1	3	0	0	0
Number of students (afternoon trips)	3	0	2	2	0	0	0
Primary walking/bicycling routes	9 th & 10 th Street from Beatty Avenue north to Cambridge Primary School.						

Information on travel modes must come from data collected using ODOT's Safe Routes to School Student Travel Tally forms.

3C. Are there any school or district policies that impact students walking or bicycling to school? Please see Appendix H

3D. School Arrival and Dismissal Process.

<p>Do school buses and parent vehicles use the same driveway for arrival and dismissal?</p> <p><input type="checkbox"/> Yes, all vehicles use the same driveway. <i>X No, there are separate driveways for family vehicles and school buses.</i></p>
<p>Do all students use the same entrance to the school building in the morning?</p> <p><input type="checkbox"/> Yes, all students enter the building at the same location. <i>X No, students can use different entrances.</i></p> <p>If no, in three sentences or less, describe how students enter the building:</p> <p>K-1: Side doors by YMCA (east). Bus Students: Front Door. 2nd Grade: Rear Door</p>
<p>Are all students released at the same time during dismissal?</p> <p><i>X Yes, all students are released at the same time.</i></p> <p><input type="checkbox"/> No, we use a staggered release process (walkers are released first, bus riders second, etc.).</p>
<p>Is school staff involved in either arrival or dismissal?</p> <p><i>X Yes, we have school staff help students enter and exit the campus safely.</i></p> <p><input type="checkbox"/> No, school staff is not involved in either arrival or dismissal.</p> <p>If yes, in two sentences or less, describe how school staff are involved in school arrival and dismissal: <i>Staff members are present to monitor traffic flow and assist with crossing driveways.</i></p>
<p>Are there any adult crossing guards located along student walking routes?</p> <p><input type="checkbox"/> Yes, we have at least one adult crossing guard that helps students on their walking routes. <i>X No, we do not have any adult crossing guards serving our school.</i></p>
<p>Are there police officers that help with arrival or dismissal procedures at this school?</p> <p><input type="checkbox"/> Yes, we have at least one police officer helping direct traffic around our school. <i>X No, we do not have police officers who help direct traffic around the school.</i></p>
<p>Are students involved in any arrival or dismissal process (i.e. student safety patrol)?</p> <p><input type="checkbox"/> Yes, we have a student safety patrol. <i>X No, we do not have a student safety patrol.</i></p>

3E. Parent Attitudes towards walking and biking.

Reasons for not allowing children to walk or bicycle to school:
Speed of traffic along route
Perception of safety along route
Safety of crossings – lack of crosswalks
Weather
Time/Distance

3F. **Safety Issues and Concerns.** Summarize traffic safety issues and concerns that are gathered anecdotally from the team, parents, and the community at large. Record your summary in the space below in 100 words or less.

The speed of traffic is a concern for many parents. Due to the one-way nature of some streets, motorists travel faster than they otherwise might. Motorists running doubled-up stop signs is a concern for parents. Intersection and sidewalk improvements are needed to address other safety concerns.

Relevant traffic crashes. Summarize the findings from the crash data reports recorded within 2 miles of the school sites for the previous 5 years for which data is available (2016-2020).

Source: ODOT & ODPS, retrieved using GIS Crash Analysis Tool

There were **1,275** total crashes within the STP study area. The crashes resulted in **240** injuries and **3** fatalities.

The number of crashes that involved bicycles was **0**.

The number of crashes that involved pedestrians was **10**. The crashes resulted in **10** minor/serious injury and no fatalities.

Cambridge Intermediate

3G. How many students live within walking and bicycling distance of school?

Distance From School	Number of Students	% of Student Body
Within 1/4 mile of school	1	0.2%
Within 1/2 mile of school	9	2.2%
Within 1 mile of school	31	7.7%
Within 2 miles of school	244	60.8%

Mapping student addresses. Please see Appendix A.

3H. How many students are currently walking and bicycling to school? What are the primary walking and bicycling routes?

	Walk	Bike	School bus	Family Vehicle	Carpool	Public Transit	Other
Number of students (morning trips)	0	0	1	2	0	0	0
Number of students (afternoon trips)	0	0	2	1	0	0	0
Primary walking/bicycling routes	Through City Park and into cemetery to access trail to campus, or via Clark Street and Wills Creek Valley Drive.						

Information on travel modes must come from data collected using ODOT's Safe Routes to School Student Travel Tally forms.

3I. School Arrival and Dismissal Process.

<p>Do school buses and parent vehicles use the same driveway for arrival and dismissal?</p> <p><input checked="" type="checkbox"/> <i>Yes, all vehicles use the same driveway.</i></p> <p><input type="checkbox"/> No, there are separate driveways for family vehicles and school buses.</p>
<p>Do all students use the same entrance to the school building in the morning?</p> <p><input type="checkbox"/> Yes, all students enter the building at the same location.</p> <p><input checked="" type="checkbox"/> <i>No, students can use different entrances.</i></p> <p>If no, in three sentences or less, describe how students enter the building: <i>Normally students would enter the same door, but due to COVID-19 protocols, three entrances are used (by grade level)</i></p>
<p>Are all students released at the same time during dismissal?</p> <p><input type="checkbox"/> Yes, all students are released at the same time.</p> <p><input checked="" type="checkbox"/> <i>No, we use a staggered release process.</i></p> <p>If no, in two sentences or less, describe how dismissal is staggered at your school: <i>Pickups & All for Kids first. First wave of buses, then second wave of buses.</i></p>
<p>Is school staff involved in either arrival or dismissal?</p> <p><input checked="" type="checkbox"/> <i>Yes, we have school staff help students enter and exit the campus safely.</i></p> <p><input type="checkbox"/> No, school staff is not involved in either arrival or dismissal.</p> <p>If yes, in two sentences or less, describe how school staff are involved in school arrival and dismissal: <i>Staff are on duty in hallways to manage student flow. Outside staff assist in parking lot for safety and others monitor area where students get on buses.</i></p>
<p>Are there any adult crossing guards located along student walking routes?</p> <p><input type="checkbox"/> Yes, we have at least one adult crossing guard that helps students on their walking routes.</p> <p><input checked="" type="checkbox"/> <i>No, we do not have any adult crossing guards serving our school.</i></p>
<p>Are there police officers that help with arrival or dismissal procedures at this school?</p> <p><input type="checkbox"/> Yes, we have at least one police officer helping direct traffic around our school.</p> <p><input checked="" type="checkbox"/> <i>No, we do not have police officers who help direct traffic around the school.</i></p>
<p>Are students involved in any arrival or dismissal process (i.e. student safety patrol)?</p> <p><input type="checkbox"/> Yes, we have a student safety patrol.</p> <p><input checked="" type="checkbox"/> <i>No, we do not have a student safety patrol.</i></p>

3J. **Parent Attitudes towards walking and biking.** Using the Parent Survey Summary Data Report generated by ODOT Safe Routes to School program, indicate the top 5 reasons impacting the decisions of parents who currently DO NOT allow their children to walk or bicycle to school:

Reasons for not allowing children to walk or bicycle to school:
Amount of traffic along route
Broken sidewalks along route
Speed of traffic along route
People running existing stop signs
Distance

3K. **Safety Issues and Concerns.** Summarize traffic safety issues and concerns that are gathered anecdotally from the team, parents and the community at large. Record your summary in the space below in 100 words or less.

Broken sidewalks and heavy traffic need more attention. Motorists speeding and running stop signs are also noted as an issue.

Relevant traffic crashes. Summarize the findings from the crash data reports recorded within 2 miles of the school sites for the previous 5 years for which data is available (2016-2020).

Source: ODOT & ODPS, retrieved using GIS Crash Analysis Tool

There were **885** total crashes within the STP study area. The crashes resulted in **167** injuries and **2** fatalities.

The number of crashes that involved bicycles was **0**.

The number of crashes that involved pedestrians was **7**. The crashes resulted in **7** minor/serious injuries and no fatalities.

Cambridge Middle

3L. How many students live within walking and bicycling distance of school?

Distance From School	Number of Students	% of Student Body
Within 1/4 mile of school	0	0%
Within 1/2 mile of school	12	3.0%
Within 1 mile of school	31	7.8%
Within 2 miles of school	220	55.3%

Mapping student addresses. Please see Appendix A.

3M. How many students are currently walking and bicycling to school? What are the primary walking and bicycling routes?

	Walk	Bike	School bus	Family Vehicle	Carpool	Public Transit	Other
Number of students (morning trips)	0	0	1	1	0	0	0
Number of students (afternoon trips)	0	0	1	1	0	0	0
Primary walking/bicycling routes	Through City Park and into cemetery to access trail to campus, or via Clark Street and Wills Creek Valley Drive.						

Information on travel modes must come from data collected using ODOT's Safe Routes to School Student Travel Tally forms.

3N. **School Arrival and Dismissal Process.** Using prompt questions provided below, describe key school arrival and dismissal procedures at your school.

<p>Do school buses and parent vehicles use the same driveway for arrival and dismissal?</p> <p><input type="checkbox"/> Yes, all vehicles use the same driveway. X No, there are separate driveways for family vehicles and school buses.</p>
<p>Do all students use the same entrance to the school building in the morning?</p> <p><input type="checkbox"/> Yes, all students enter the building at the same location. X No, students can use different entrances.</p> <p>If no, in three sentences or less, describe how students enter the building: <i>In a non-COVID year, the answer would be "yes". This year, bus students in grades 6-7 enter one door and bus students in grade 8 enter another. All walkers enter the same door.</i></p>
<p>Are all students released at the same time during dismissal?</p> <p><input type="checkbox"/> Yes, all students are released at the same time. X No, we use a staggered release process.</p> <p>If no, in two sentences or less, describe how dismissal is staggered at your school: <i>Walkers & Pickup students get dismissed first. First wave of bus students get dismissed second. All remaining bus students get dismissed third.</i></p>
<p>Is school staff involved in either arrival or dismissal?</p> <p>X Yes, we have school staff help students enter and exit the campus safely. <input type="checkbox"/> No, school staff is not involved in either arrival or dismissal.</p> <p>If yes, in two sentences or less, describe how school staff are involved in school arrival and dismissal: <i>Administrators gather students in gym until time to dismiss. Staff/administrators are outside and ensuring students get on buses.</i></p>
<p>Are there any adult crossing guards located along student walking routes?</p> <p>X Yes, we have at least one adult crossing guard that helps students on their walking routes. <input type="checkbox"/> No, we do not have any adult crossing guards serving our school.</p> <p>If yes, please list the locations for each adult crossing guard: <i>Front & Side of building</i></p>
<p>Are there police officers that help with arrival or dismissal procedures at this school?</p> <p><input type="checkbox"/> Yes, we have at least one police officer helping direct traffic around our school. X No we do not have police officers who help direct traffic around the school.</p>
<p>Are students involved in any arrival or dismissal process (i.e. student safety patrol)?</p> <p><input type="checkbox"/> Yes, we have a student safety patrol. X No, we do not have a student safety patrol.</p>

30. Parent Attitudes towards walking and biking.

Reasons for not allowing children to walk or bicycle to school:
Location of school on periphery of town (Distance)
Rural areas outside of town have no connection
Safety of route
Speed of traffic along route

3P. **Safety Issues and Concerns.** Summarize traffic safety issues and concerns that are gathered anecdotally from the team, parents and the community at large. Record your summary in the space below in 100 words or less.

The distance to the school, along with high traffic volumes and speed (during dismissal times especially) have been noted as barriers to allowing students to walk and bike to school.

Relevant traffic crashes. Summarize the findings from the crash data reports recorded within 2 miles of the school sites for the previous 5 years for which data is available (2016-2020).

Source: ODOT & ODPS, retrieved using GIS Crash Analysis Tool

There were **885** total crashes within the STP study area. The crashes resulted in **167** injuries and **2** fatalities.

The number of crashes that involved bicycles was **0**.

The number of crashes that involved pedestrians was **9**. The crashes resulted in **9** minor/serious injuries and no fatalities.

Walking and bicycling encouragement activities in the district.

Activity	How it encourages walking or bicycling (1-3 sentences)
Walk and Bike to School Day	Due to the COVID-19 pandemic and associated challenges, this activity was put on hold for the 2021-2022 school year.

SECTION 4: KEY ISSUES IMPACTING SAFE WALKING & BICYCLING TO SCHOOL

Cambridge Primary:

Issue/Description
<p>1. Issue: Speed of Traffic Along Route</p> <ul style="list-style-type: none"> • Traffic along Clairmont Avenue exceeds speed limits, especially during arrival/dismissal • Traffic along McFarland Drive may exceed limits during arrival/dismissal by passing motorists (not picking up students)
<p>2. Issue: Perception of Crime</p> <ul style="list-style-type: none"> • Parent perception of violence or crime, including child trafficking and drug-related crimes, prevent them from allowing their children to walk/bike to school • Lack of lighting in many areas
<p>3. Issue: Safety of intersections and crossings</p> <ul style="list-style-type: none"> • Motorists do not always stop at stop signs along route • Lighting at intersections is missing or occluded • Crosswalks not marked or may not be Americans with Disabilities Act (ADA) compliant
<p>4. Issue: Weather or climate</p> <ul style="list-style-type: none"> • Inclement weather forces students to walk/bike in the roadway due to lack of sidewalk infrastructure • Inclement weather poses a safety hazard to walkers/bikers as drivers may have difficulty seeing students in the roadway
<p>5. Issue: Time/Distance</p> <ul style="list-style-type: none"> • Walking/biking takes too long, especially in neighborhoods southwest of the school. Topography challenges riders and walkers alike.

Cambridge Intermediate:

Issue/Description
<p>1. Issue: Amount of Traffic Along Route</p> <ul style="list-style-type: none">• Traffic along Edgeworth Avenue, Deerpath Drive, Wills Creek Valley Road, and Clark Street/Old Twenty-One, especially during arrival/dismissal.• Hospital is located along Clark Street, with shifts changing at dismissal time (approximately).• Few routes into school campus concentrates the traffic onto few roads.
<p>2. Issue: Broken Sidewalks</p> <ul style="list-style-type: none">• Existing infrastructure is not maintained well in all areas.• Tree root incursions have disturbed sidewalk panels, either cracking them, or shifting elevation.• Gaps along the route, and steps along route do not comply with ADA
<p>3. Issue: Speed of Traffic Along Route</p> <ul style="list-style-type: none">• Traffic along major routes to school campus exceed speed limits, especially local traffic that is not stopping to pick up students during arrival/dismissal
<p>4. Issue: Safety of intersections and crossings</p> <ul style="list-style-type: none">• Motorists do not always stop at stop signs along route• Lighting at intersections is missing or occluded• Crosswalks not marked or may not be ADA compliant
<p>5. Issue: Time/Distance</p> <ul style="list-style-type: none">• Walking/biking takes too long, especially in neighborhoods south and southwest of the school. Topography challenges riders and walkers alike.

Cambridge Middle:

Issue/Description
<p>1. Issue: Time/Distance</p> <ul style="list-style-type: none">• Walking/biking takes too long, especially in neighborhoods south and southwest of the school. Topography challenges riders and walkers alike.• Students in more rural areas do not have a safe pathway to school campus
<p>2. Issue: Safety of intersections and crossings</p> <ul style="list-style-type: none">• Motorists do not always stop at stop signs along route• Lighting at intersections is missing or occluded• Crosswalks not marked or may not be ADA compliant
<p>3. Issue: Speed of Traffic Along Route</p> <ul style="list-style-type: none">• Traffic along major routes to school campus exceed speed limits, especially local traffic that is not stopping to pick up students during arrival/dismissal

SECTION 5: RECOMMENDED SRTS COUNTERMEASURES

5A. Non-infrastructure Countermeasure Recommendations

EDUCATION COUNTERMEASURES: List and describe the education strategies that your team plans to implement in the next 12 months in the table below.

EDUCATION	
Issue	Countermeasure
To educate children about the importance of walking/biking	Teachers at the various schools will promote the importance of physical activity and traffic safety in the students' lifestyle as part of the classroom curriculum
	Implement Safety Town for young children beginning school
	Establish a "Safe Routes to Cambridge Schools"/Walk & Bike to School Day in spring and autumn

List the medium- and long-term strategies (those that your team will undertake beyond 12 months) below:

1. Develop a "Bicycle Rodeo" to take place prior to the start of a new school year to teach bicycling skills to new riders.
2. Add lesson plans to existing physical education curriculum.

ENCOURAGEMENT COUNTERMEASURES: List and describe the encouragement strategies that your team plans to implement in the next 12 months in the table below.

ENCOURAGEMENT	
Issue	Countermeasure
Parent concerns about allowing students to walk or bike to school	Participate in Walk and Bike to School Day
	Implement Walking School Bus program
	Give out free helmets to bicyclists (Walmart or local businesses may donate); partner with Guernsey County Health Department
Lack of bicycle storage facilities at schools	Install/Maintain bicycle racks near Cambridge Primary, Intermediate and Middle Schools

List the medium- and long-term strategies (those that your team will undertake beyond 12 months) below:

1. Work with PTA to initiate and maintain a Walking School Bus Program.
2. Initiate Back to School events, add safety component to Physical Education information sessions.
3. Maintain infrastructure on school property, and periodically walk or bike primary routes to ensure safe infrastructure exists for students.

ENGAGEMENT COUNTERMEASURES: List and describe the enforcement strategies that your team plans to implement in the next 12 months in the table below.

ENGAGEMENT	
Issue	Countermeasure
Motorists do not fully stop at intersections, especially along one-way streets	Targeted enforcement during arrival/dismissal (cruisers or speed trailers)
Perception of crime	Work with local law enforcement to maintain presence at or near schools during pick up and drop off hours
High volume of traffic during arrival/dismissal times	Maintain/increase police presence to enforce speed limits and traffic safety

List the medium- and long-term strategies (those that your team will undertake beyond 12 months) below:

1. Develop a “Walk with a Cop” program to have students walk with local law enforcement officers to learn valuable safety lessons while walking to and from school.
2. Annually review arrival/dismissal procedures to determine safe vehicular traffic movements near school properties.

EQUITY COUNTERMEASURES: List and describe the evaluation strategies that your team plans to implement in the next 12 months in the table below.

EQUITY	
Issue	Countermeasure
Adequate infrastructure for low-income or limited mobility students	Analyze the presence of lighting, ADA compliance, and safety of infrastructure on an annual basis
Language barriers	Educational resources available in multiple languages
ADA compliance	Ensure that all infrastructure improvements allow safe access for students with disabilities or limited mobility

List the medium- and long-term strategies (those that your team will undertake beyond 12 months) below:

1. Develop/implement an ADA Transition Plan to guide future developments throughout the city as projects are scoped.

EVALUATION COUNTERMEASURES: List and describe the evaluation strategies that your team plans to implement in the next 12 months in the table below.

EVALUATION	
Issue	Countermeasure
Effectiveness of SRTS program	Student Travel Tallies conducted annually
	Walk and Bike to School Day (document participation trends annually)
	Annual crash analysis within 2-mile radius of the schools to determine trends
	Analysis of local law enforcement records on traffic violations to determine trends

List the medium- and long-term strategies (those that your team will undertake beyond 12 months) below:

1. Send out Student Travel Survey to parents annually/biennially to develop a robust dataset per school building.
2. Conduct student tallies/observations periodically throughout the school year to gauge the number of students that walk and bike to school.

5B. Non-infrastructure Action Plan

List and describe strategies that your team has identified. In 1-2 sentences, briefly describe the strategy. Then break down each Strategy into several action steps and identify the leaders and timeframe for each action. Add more rows as needed for more action items. Copy and paste tables for more strategies.

Strategy #1: Implement Safety Town

Schools: Cambridge Primary

	Action Steps	Leaders	Timeframe
1A	<i>Coordinate with Cambridge Police Department and Cambridge Fire Department to host Safety Town near Cambridge Primary School in late summer/or late spring</i>	<i>Superintendent</i>	<i>2-3 months before event</i>

Strategy #2: Procure Lesson Plans/Materials Promoting Walking & Biking Safety

Schools: District-wide

	Action Steps	Leaders	Timeframe
2A	<i>Utilize free ODOT-developed lesson guides</i>	<i>Physical Education instructors</i>	<i>Summer (for incorporation into upcoming school year curriculum)</i>
2B	<i>Partner with Guernsey County Health Department/Southeastern Ohio Regional Medical Center/Muskingum Valley Health Center for additional educational opportunities</i>	<i>Physical Education instructors</i>	<i>Summer (for incorporation into upcoming school year curriculum)</i>

Strategy #3: Develop Safety Skills/Awareness

Schools: Cambridge Primary & Intermediate

	Action Steps	Leaders	Timeframe
3A	<i>Partner with Guernsey County Health Department/Southeastern Ohio Regional Medical Center/Muskingum Valley Health Center for additional educational opportunities</i>	<i>Physical Education instructors</i>	<i>Summer (for incorporation into upcoming school year curriculum)</i>

Strategy #4: Walk & Bike to School Day

Schools: District-wide

	Action Steps	Leaders	Timeframe
4A	<i>Register for National Walk/Bike to School Day</i>	<i>Physical Education instructors</i>	<i>September</i>
4B	<i>Count and report the number of students walking and biking on National Walk and Bike to School Day</i>	<i>School Staff</i>	<i>October</i>

Strategy #5: Walking School Bus Program

Schools: Cambridge Primary

	Action Steps	Leaders	Timeframe
5A	<i>Register for Walking School Bus Training through ODOT's Active Transportation Academy</i>	<i>Parent-Teacher Association</i>	<i>Summer</i>
5B	<i>Conduct background checks for all adults volunteering to participate in Walking School Bus program</i>	<i>School Administrators</i>	<i>October</i>
5C	<i>Publicize the program through traditional and social media</i>	<i>Parent-Teacher Association</i>	<i>Year-Round</i>

Strategy #6: Bike Helmet Giveaway

Schools: District-wide

	Action Steps	Leaders	Timeframe
6A	<i>Partner with Guernsey County Health Department/Southeastern Ohio Regional Medical Center/Muskingum Valley Health Center or local businesses</i>	<i>Physical Education instructors & PTA</i>	<i>Summer</i>

Strategy #7: Walking Group

Schools: District-wide

	Action Steps	Leaders	Timeframe
7A	<i>Develop walking groups for students in same neighborhoods</i>	<i>Physical Education instructors</i>	<i>Ongoing</i>

Strategy #8: Increase Law Enforcement

Schools: District-wide

	Action Steps	Leaders	Timeframe
8A	<i>Partner with Cambridge Police Department and Guernsey County Sheriff's Office (as appropriate) to increase law enforcement presence during arrival/dismissal, especially during back to school and in the spring</i>	<i>Physical Education instructors</i>	<i>Fall & Spring (as needed)</i>

Strategy #9: Infrastructure/Resources Equity Analysis

Schools: District-wide

	Action Steps	Leaders	Timeframe
9A	<i>Conduct annual review of resources and conduct annual walk audit of highly traveled corridors to ensure safety.</i>	<i>School Administrators</i>	<i>Summer</i>

5C. Infrastructure Countermeasure Recommendations

Map ID	Location	Need	Countermeasure	Timeframe	Priority	Responsible Party	Estimated Cost	Possible Funding Source	Status
A	Clairmont Avenue between 10 th Street and Clark Street	Sidewalks are not even and not ADA-compliant	Remove & replace sidewalks	Medium	High	City of Cambridge	\$355,000	-ODOT SRTS -ODOT TAP -ODOT Safety	
B	Edgeworth Avenue between 8 th Street and 14 th Street	No sidewalks are present along Edgeworth Avenue	Install new sidewalks	Medium	High	City of Cambridge	\$332,000	-ODOT SRTS -ODOT TAP -ODOT Safety	TAP LOI submitted 10/20/21
C	Sherman Avenue between N. 8 th and 9 th Streets	Sidewalks are not contiguous and not present along west end of corridor	Remove & replace sidewalks	Long	High	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
D	Scott Avenue between 11 th Street and Clark Street	Sidewalks are not contiguous along corridor	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
E	9 th Street between Steubenville Avenue and Sherman Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks. Add curb bump outs to calm traffic at Foster Avenue & 9 th Street.	Long	High	City of Cambridge	High	-ODOT SRTS -ODOT TAP -ODOT Safety	

Map ID	Location	Need	Countermeasure	Timeframe	Priority	Responsible Party	Estimated Cost	Possible Funding Source	Status
F	Intersections: Clairmont @10 th ; Scott @ 11 th ; Scott @ 12 th ; Scott @ 13 th ; Clairmont @ 12 th ; Clairmont @ 13 th ; Clairmont @ Clark	Crosswalks are not adequately marked or signed to alert motorists to crossing pedestrians	Crosswalk markings and advanced warning signage RRFBs for Clark @ Clairmont due to traffic speed/volume	Long	Medium	City of Cambridge	Low	-ODOT SRTS -ODOT TAP -ODOT HSIP	
G	Lakeside Drive between McKinley Avenue & Sherman Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
H	N 7 th Street between McKinley Avenue & Stewart Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	High	-ODOT SRTS -ODOT TAP	
I	Sherman Avenue between N 5 th Street & N 8 th Street	Sidewalks are not contiguous along corridor	Remove & replace sidewalks	Long	Low	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
J	N 12 th Street between Clairmont Avenue & Foster Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	

Map ID	Location	Need	Countermeasure	Timeframe	Priority	Responsible Party	Estimated Cost	Possible Funding Source	Status
K	N 13 th Street between Clairmont Avenue & Blaine Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
L	Stewart Avenue between N 7 th Street & N 10 th Street	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
M	N 7 th Street @ Gomber Avenue	High number of students attending St. Benedict's school. One way street channels traffic to arterial routes	Install flashing signal along N 7 th Street at Gomber Avenue	Short	High	City of Cambridge	\$27,000	-ODOT SRTS -City of Cambridge	In Progress
N	Spring Street to Huston Hills from Grant Avenue	Sidewalks are not present along most of corridor. Sidewalks present are in disrepair	Install new sidewalks	Long	Low	City of Cambridge	Medium	-ODOT TAP	
O	S 7 th from Jefferson Avenue to Orchard Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Low	City of Cambridge	Medium	-ODOT TAP	
P	Grant Avenue from Spring Street to S. 10 th	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	High	-ODOT TAP	

Map ID	Location	Need	Countermeasure	Timeframe	Priority	Responsible Party	Estimated Cost	Possible Funding Source	Status
Q	North side of Jefferson Avenue from Long Street to SR 209	Sidewalks are not even and not ADA-compliant in all areas. Network is not contiguous	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT TAP	
R	Madison Avenue from Long Street to S. 9 th Street	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Low	City of Cambridge	High	-ODOT TAP	
S	S. 6 th from Jefferson Avenue to Orchard Avenue	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Low	City of Cambridge	Medium	-ODOT TAP	
T	Beatty Avenue between 7 th & 10 th Streets	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Low	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
U	Blaine Avenue between 10 th & Clark Streets	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
V	Foster Avenue between 8 th & 10 th Streets	Sidewalks are not even and not ADA-compliant in all areas	Remove & replace sidewalks	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	

Map ID	Location	Need	Countermeasure	Timeframe	Priority	Responsible Party	Estimated Cost	Possible Funding Source	Status
W	N. 10 th Street/ McFarland Drive between Clairmont Avenue & Edgeworth Avenue	Lack of pedestrian facilities near school building and City Park	Continue sidewalks north from Clairmont Avenue and connect to existing sidewalks north of Primary School access lot.	Long	High	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	
X	McKinley Avenue between N. 6 th Street & Lakeside Drive	Sidewalks are not even and not ADA-compliant in all areas. Network is not contiguous	Install new sidewalks or remove/replace existing as needed	Long	Medium	City of Cambridge	Medium	-ODOT SRTS -ODOT TAP	

SECTION 6: PUBLIC INPUT

*NOTE: Public meetings are outlined below. Please see **Appendix F** for more details.*

Public Input Process: <i>City of Cambridge Council Meeting</i>
Date: <i>November 8, 2021</i>
Target Audience: <i>Elected Officials, Public, City Staff</i>
Key Input Received: <ul style="list-style-type: none">• TBD

Public Input Process: <i>City of Cambridge Council Committee Meeting</i>
Date: <i>November 15, 2021</i>
Target Audience: <i>Elected Officials, Public, City Staff</i>
Key Input Received: <ul style="list-style-type: none">• TBD

Public Input Process: <i>City of Cambridge Council Meeting</i>
Date: <i>November 22, 2021</i>
Target Audience: <i>Elected Officials, Public, City Staff</i>
Key Input Received: <ul style="list-style-type: none">• TBD

Public Input Process: <i>Cambridge City Schools Board of Education Meeting</i>
Date: <i>November 9, 2021</i>
Target Audience: <i>School Administrators & Teachers, Public</i>
Key Input Received: <ul style="list-style-type: none">• TBD

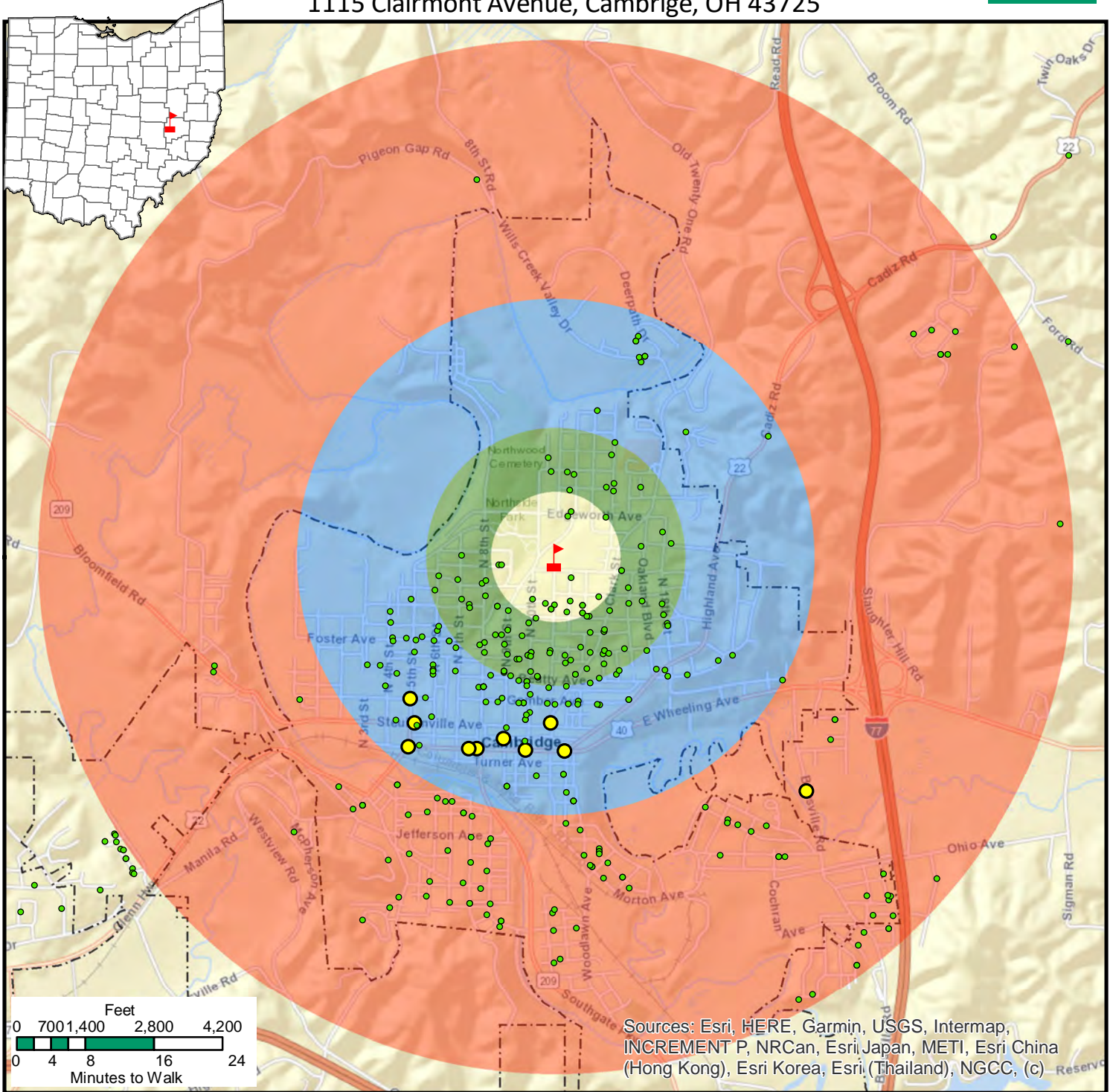
Public Input Process: <i>Cambridge City Schools Board of Education Meeting</i>
Date: <i>December 14, 2021</i>
Target Audience: <i>School Administrators & Teachers, Public</i>
Key Input Received: <ul style="list-style-type: none">• Approved to partner with OMEGA and the City of Cambridge in the grant process for the 2022 funding year for the Safe Routes to School Travel Plan Program.

SECTION 7: FINAL PLAN & PLEDGES OF SUPPORT

Pledges of Support and Plan Adoption documentation are location in **Appendix G – Pledges of Support**.

**APPENDIX A –
STUDENT ADDRESS MAPS**

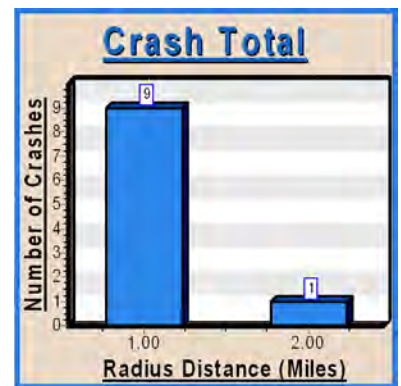
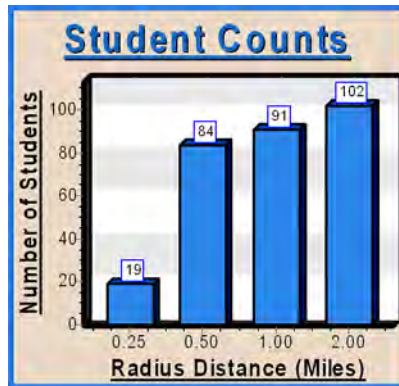
1115 Clairmont Avenue, Cambridge, OH 43725



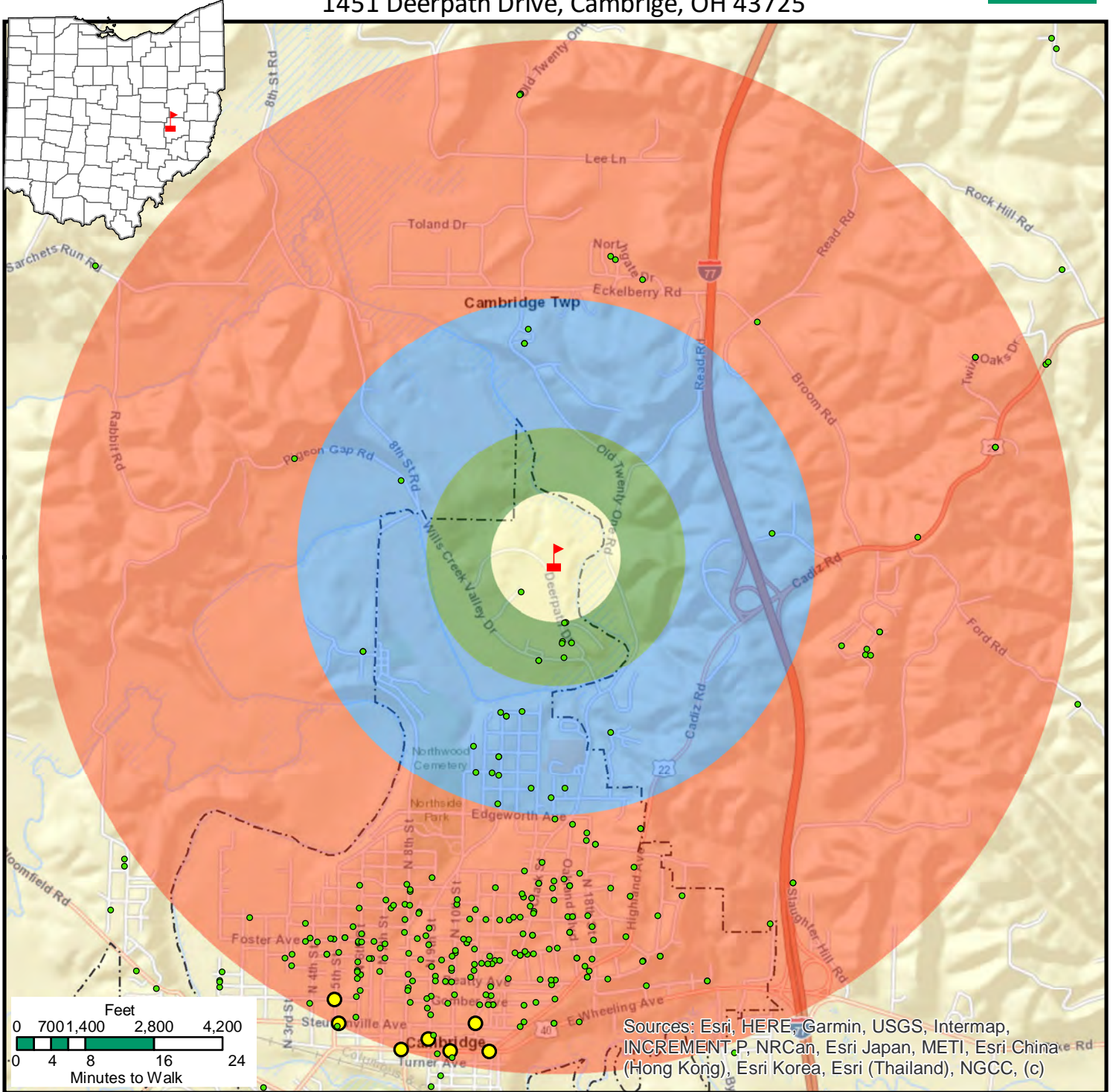
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c)

• Students	Radius (Miles)	N
🚩 School	0.25	
Pedestrian Crashes	0.5	
● Non-Fatal Crash	1.0	
● Fatal Crash	2.0	
Bicycle Crashes	County Boundary	
🚲 Non-Fatal Crash	City Boundary	
🚲 Fatal Crash		

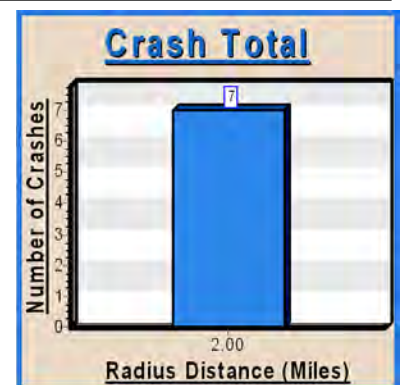
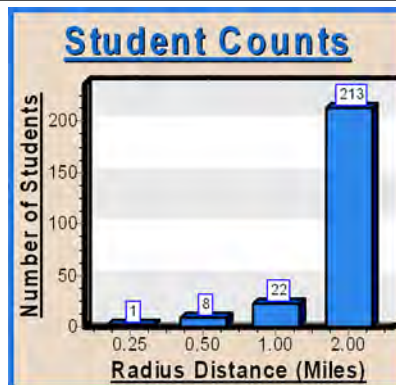
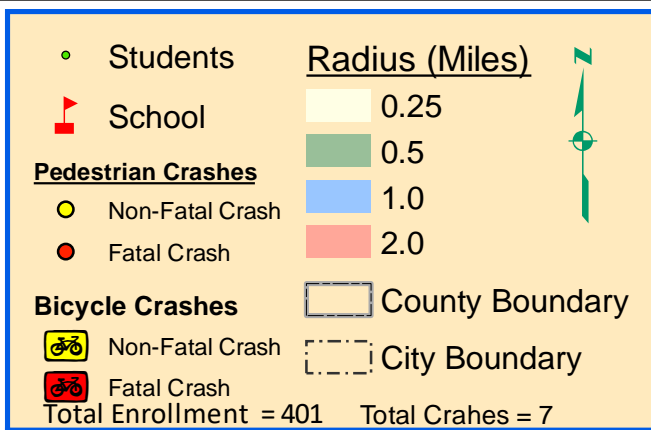
Total Enrollment = 392 Total Crashes = 10



1451 Deerpath Drive, Cambridge, OH 43725



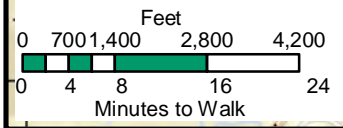
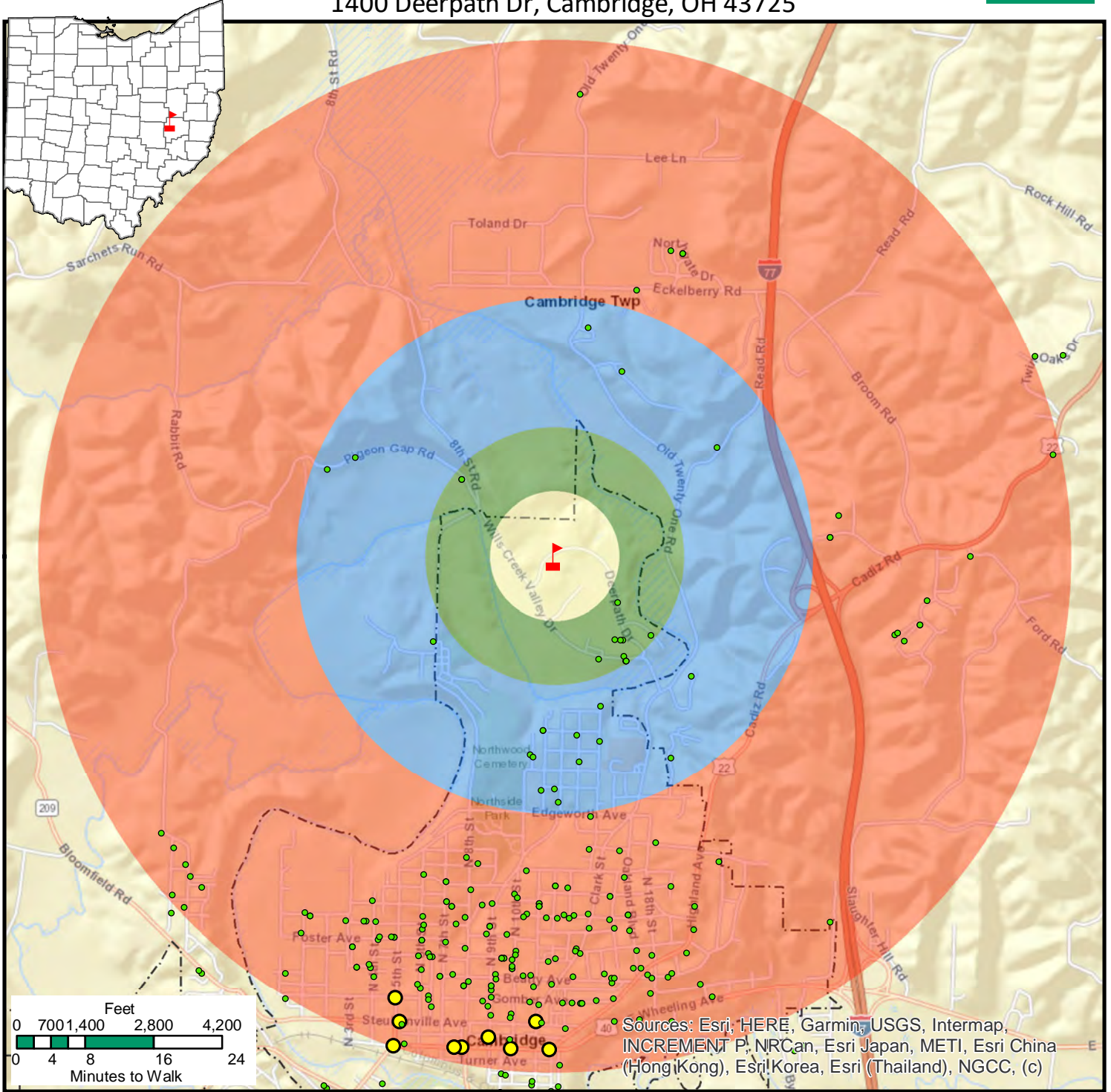
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c)



Cambridge Middle School - Cambridge City - Guernsey Co

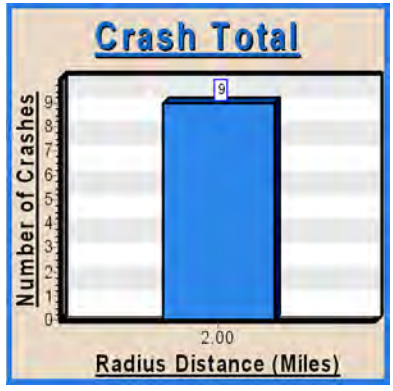
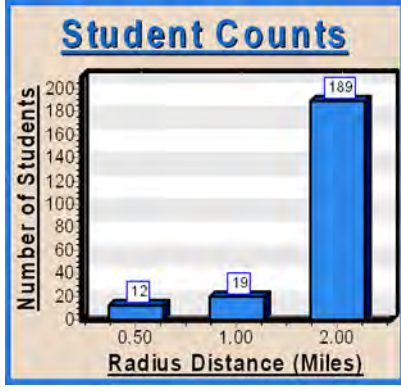
3/29/2021

1400 Deerpath Dr, Cambridge, OH 43725



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c)

● Students	Radius (Miles)	N
🚩 School	0.25	
Pedestrian Crashes	0.5	
● Non-Fatal Crash	1.0	
● Fatal Crash	2.0	
Bicycle Crashes	County Boundary	
🚲 Non-Fatal Crash	City Boundary	
🚲 Fatal Crash		
Total Enrollment = 398 Total Crashes = 9		

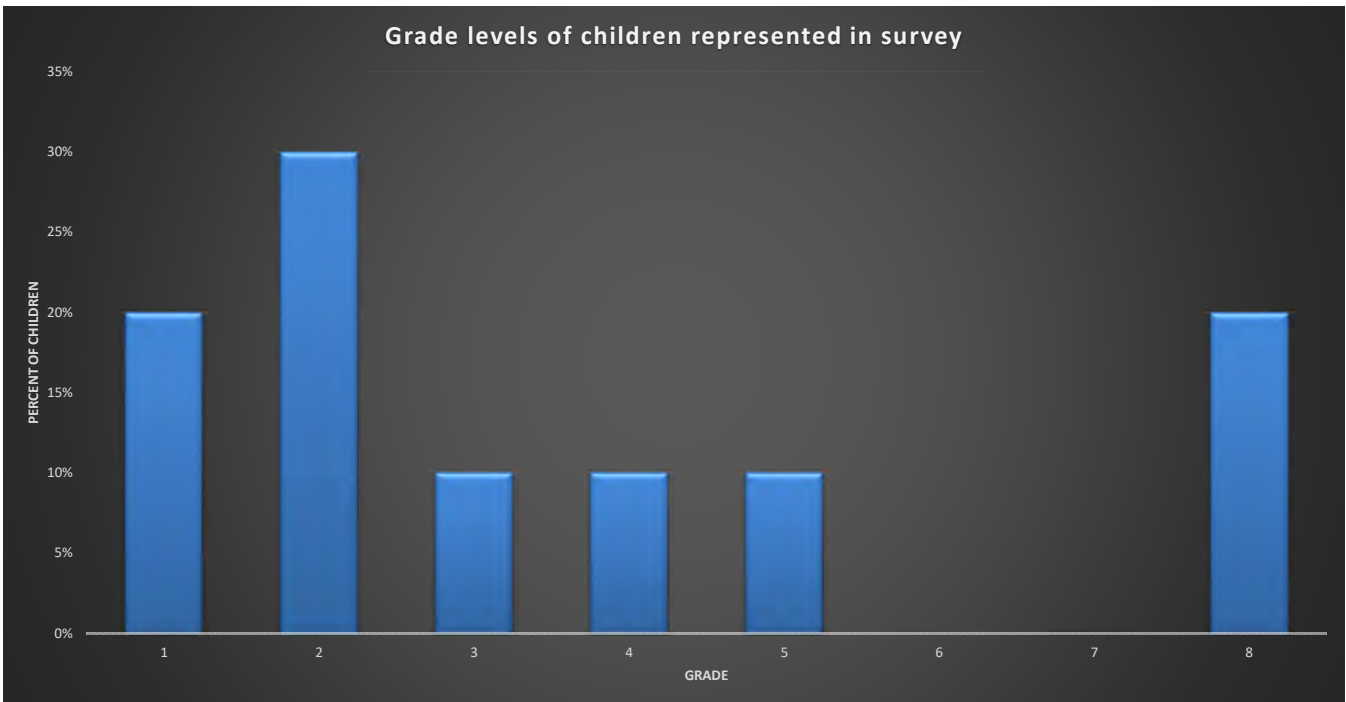


**APPENDIX B –
PARENT SURVEYS**

Parent Survey Report: Combined School Data Collection Period

School Name:	Cambridge primary Cambridge Intermediate Cambridge Middle	Set ID:	
School Group:	Cambridge City School District D 05	Month and Year Collected:	Apr-21
School Enrollment:		Date Report Generated:	8/31/2021
% Range of Students Involved in SRTS:		Tags:	
Number of Questionnaires Distributed:		Number of Questionnaires Analyzed for Report:	15

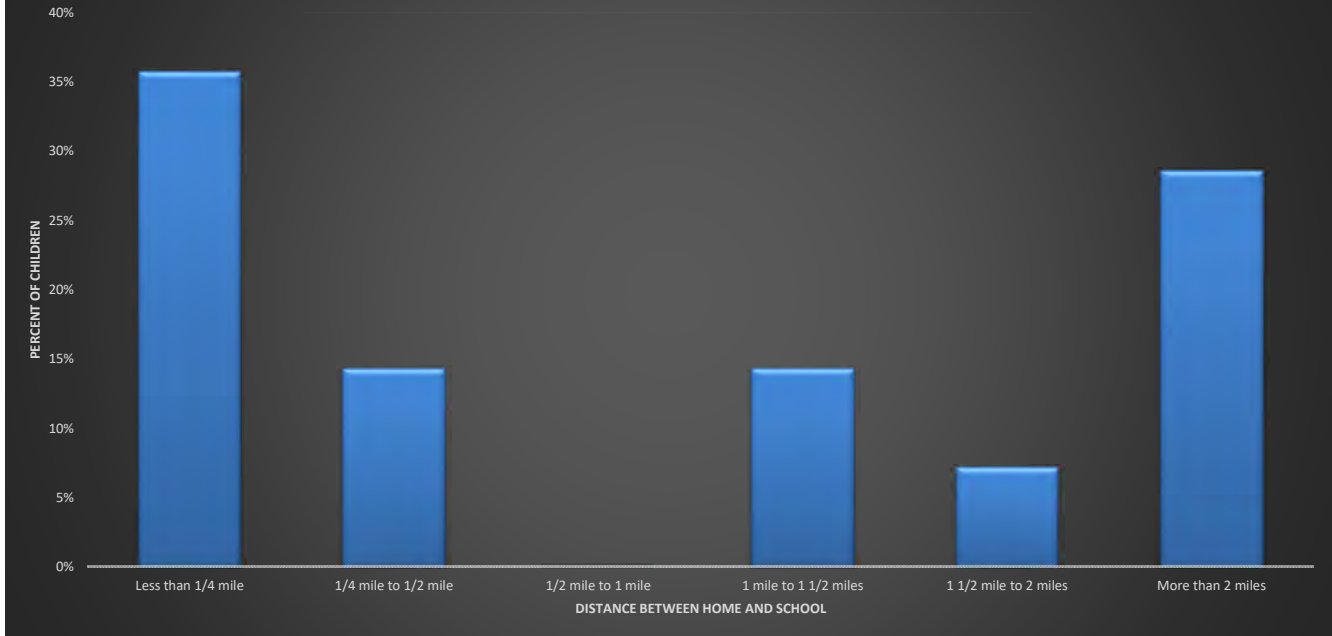
This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.



Grade levels of children represented in survey

Grade in School	Responses per grade	
	Number	Percent
K	2	20.00%
1	2	20.00%
2	3	30.00%
3	1	10.00%
4	1	10.00%
5	1	10.00%
6	0	0.00%
7	0	0.00%
8	2	20.00%

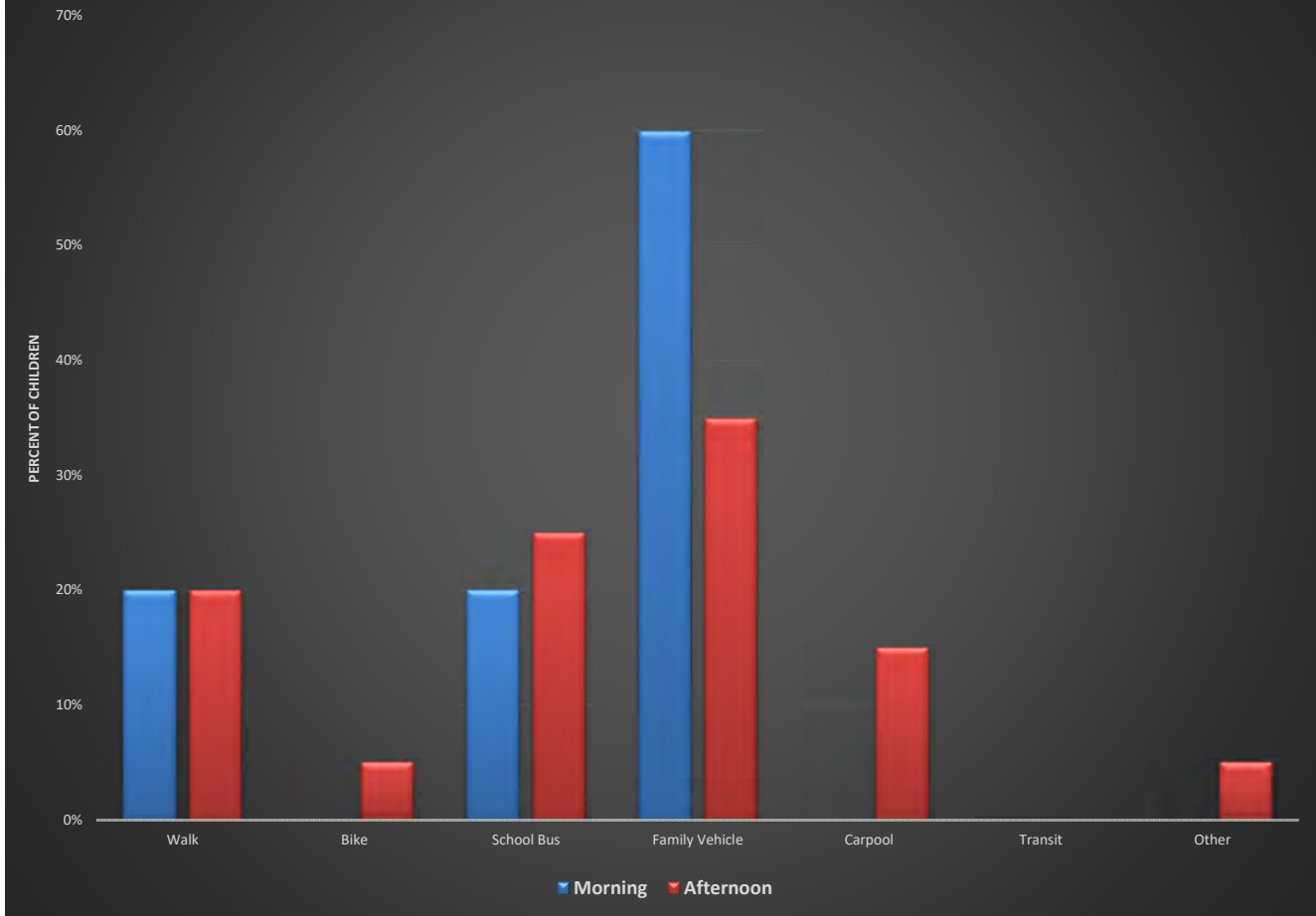
Parent estimate of distance from child's home to school



Parent estimate of distance from child's home to school

Distance between home and school	Number of children	Percent
Less than 1/4 mile	5	35.71%
1/4 mile to 1/2 mile	2	14.29%
1/2 mile to 1 mile	0	0.00%
1 mile to 1 1/2 miles	2	14.29%
1 1/2 mile to 2 miles	1	7.14%
More than 2 miles	4	28.57%

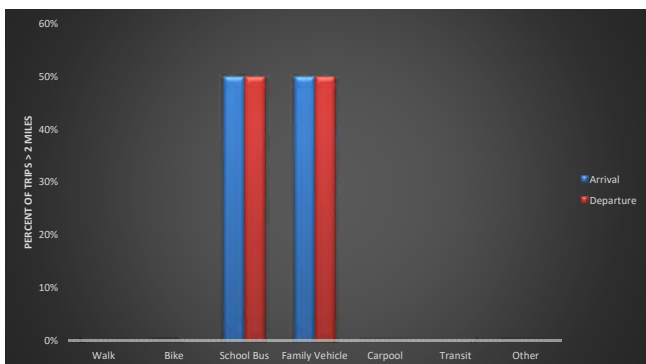
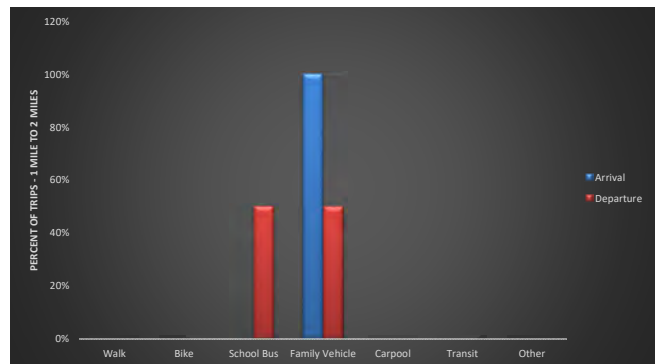
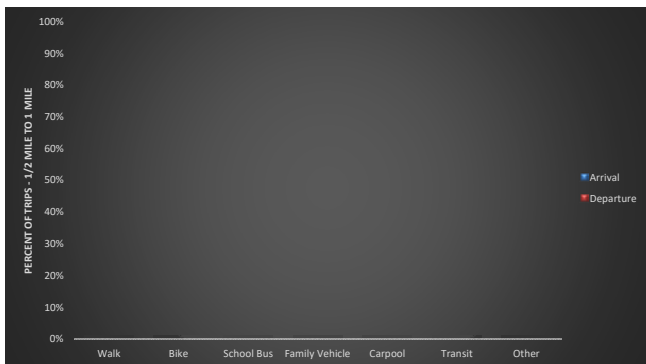
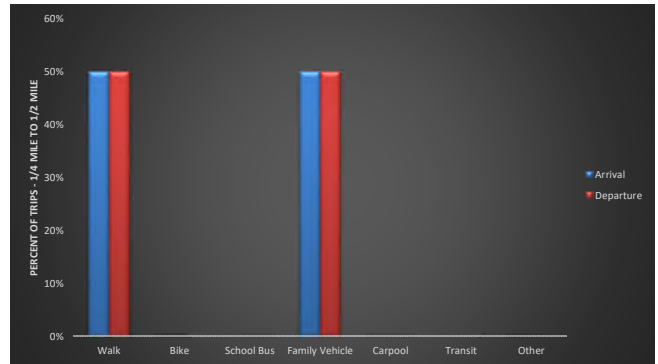
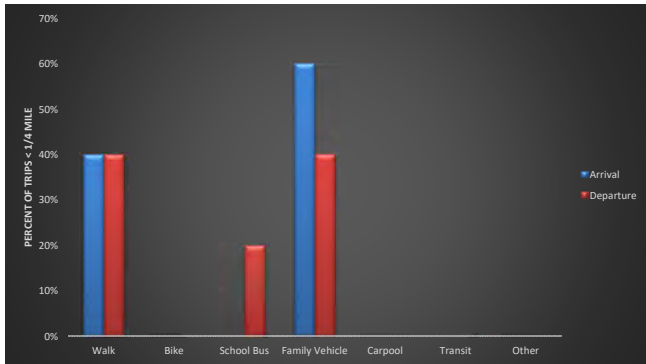
Typical mode of arrival at and departure from school



Typical mode of arrival at and departure from school

Time of Trip	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	15	20.00%	0.00%	20.00%	60.00%	0.00%	0.00%	0.00%
Afternoon	20	20.00%	5.00%	25.00%	35.00%	15.00%	0.00%	5.00%

Typical mode of school arrival and departure by distance child lives from school



Typical mode of school arrival and departure by distance child lives from school

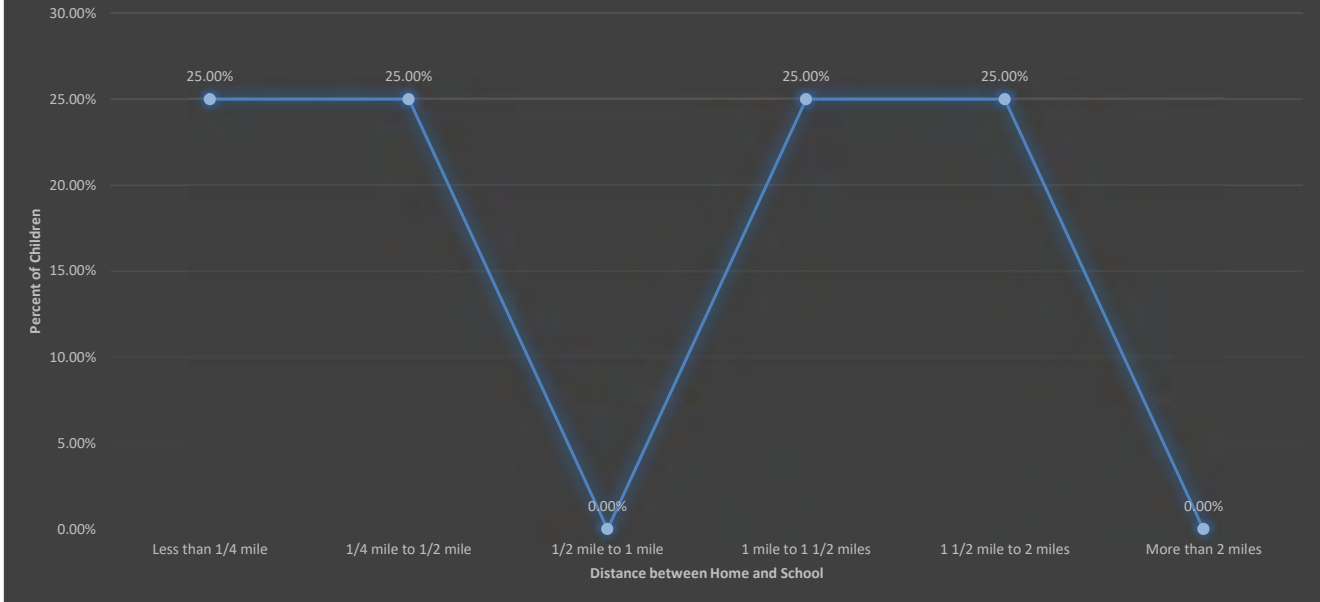
School Arrival

Distance	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	5	40.00%	0.00%	0.00%	60.00%	0.00%	0.00%	0.00%
1/4 mile to 1/2 mile	2	50.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%
1/2 mile to 1 mile	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
1 mile to 1 1/2 miles	2	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%
1 1/2 mile to 2 miles	4	0.00%	0.00%	0.00%	25.00%	0.00%	0.00%	0.00%
More than 2 miles	4	0.00%	0.00%	50.00%	50.00%	0.00%	0.00%	0.00%

School Departure

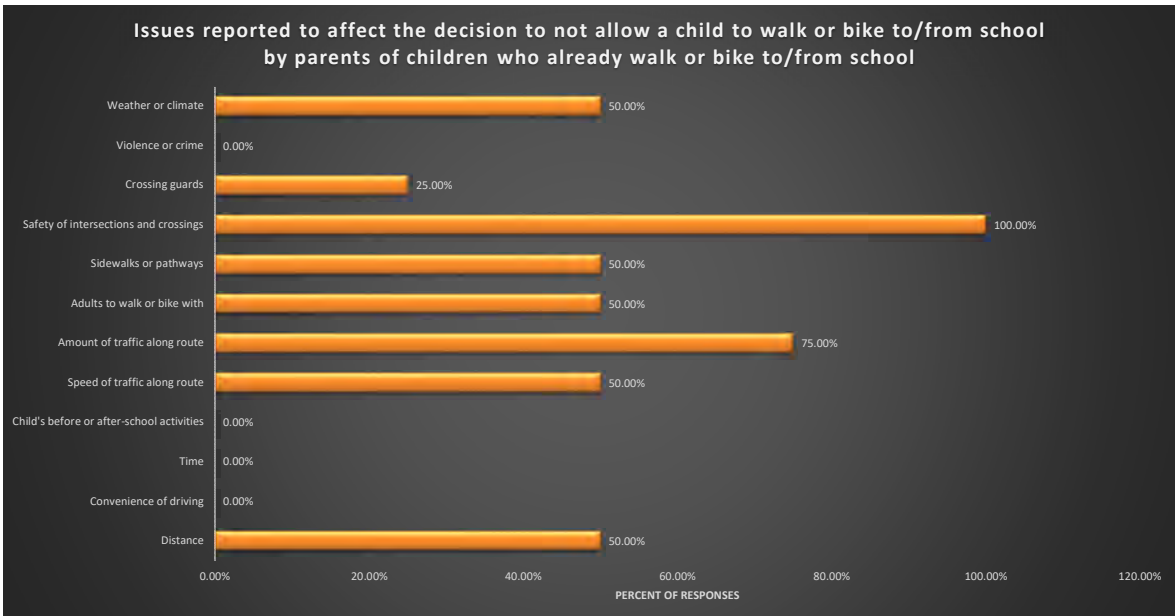
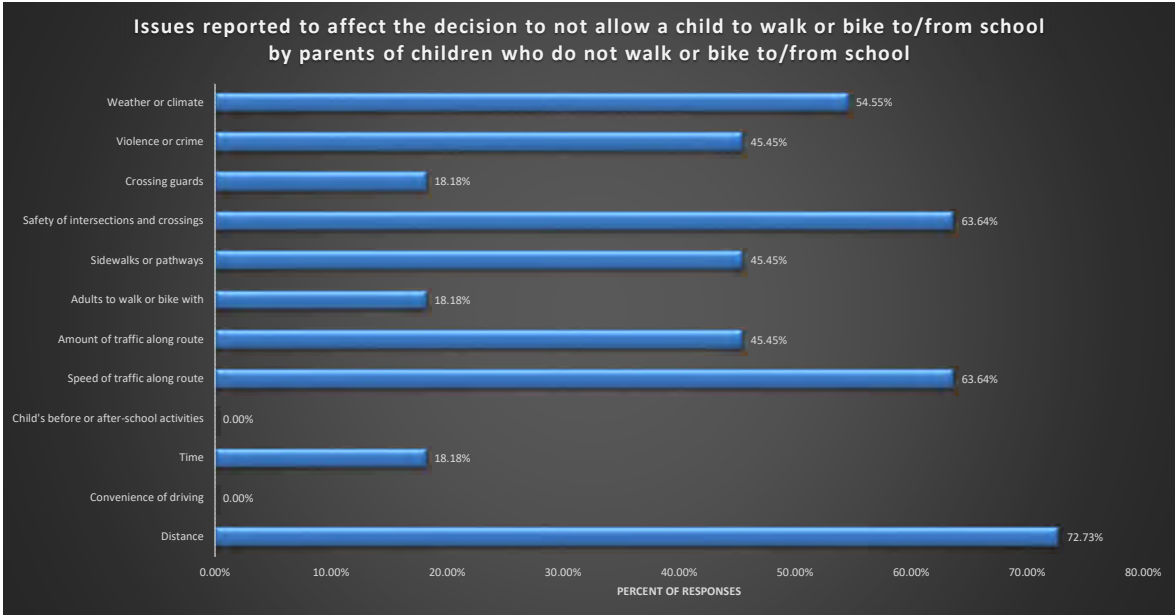
Distance	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	5	40.00%	0.00%	20.00%	40.00%	0.00%	0.00%	0.00%
1/4 mile to 1/2 mile	2	50.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%
1/2 mile to 1 mile	0	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
1 mile to 1 1/2 miles	2	0.00%	0.00%	50.00%	50.00%	0.00%	0.00%	0.00%
1 1/2 mile to 2 miles	4	0.00%	0.00%	0.00%	25.00%	25.00%	0.00%	0.00%
More than 2 miles	4	0.00%	0.00%	50.00%	50.00%	0.00%	0.00%	0.00%

Percent of children who have asked for permission to walk or bike to/from school by distance they live from school



Percent of children who have asked for permission to walk or bike to/from school by distance the live from school

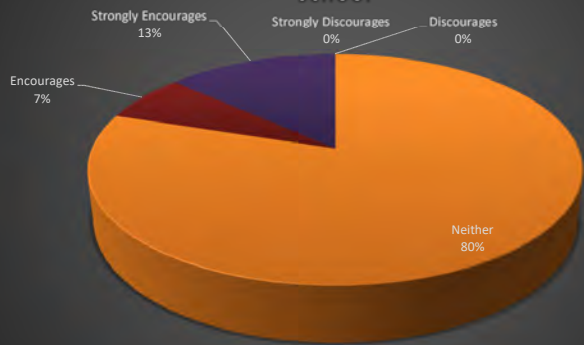
Asked Permission?	Number of Children	Less than 1/4 mile	1/4 mile to 1/2 mile	1/2 mile to 1 mile	1 mile to 1 1/2 miles	1 1/2 mile to 2 miles
Yes	4	25.00%	25.00%	0.00%	25.00%	25.00%
No	11	36.36%	9.09%	0.00%	9.09%	0.00%



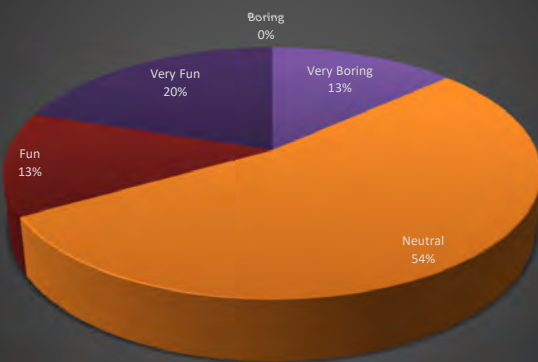
Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children

Issue	Child Does not Walk/Bike to School		Child Walks/Bikes to School	
	Count	Percent	Count	Percent
Distance	8	72.73%	2	50.00%
Convenience of driving	0	0.00%	0	0.00%
Time	2	18.18%	0	0.00%
Child's before or after-school activities	0	0.00%	0	0.00%
Speed of traffic along route	7	63.64%	2	50.00%
Amount of traffic along route	5	45.45%	3	75.00%
Adults to walk or bike with	2	18.18%	2	50.00%
Sidewalks or pathways	5	45.45%	2	50.00%
Safety of intersections and crossings	7	63.64%	4	100.00%
Crossing guards	2	18.18%	1	25.00%
Violence or crime	5	45.45%	0	0.00%
Weather or climate	6	54.55%	2	50.00%
Number of Respondants	11	100.00%	4	100.00%

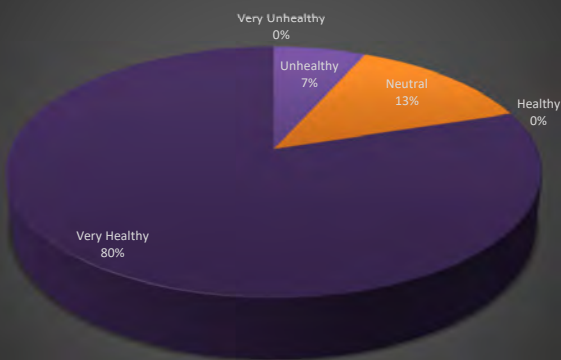
Parents' opinions about how much their child's school encourages or discourages walking and biking to/from school



Parents' opinions about how much fun walking and biking to/from school is for their child



Parents' opinions about how healthy walking and biking to/from school is for their child



**APPENDIX C –
WALK AUDIT PHOTOS**

Infrastructure Audit Findings

Clairmont Avenue @ Cambridge Primary

- No ADA crosswalk ramps
- Crosswalk not marked for existing sidewalks
- Sidewalk/ramps across from Primary do not meet ADA requirements



Proposed Countermeasures:

- Remove & replace sidewalks (as needed) along Clairmont Avenue between 10th and Clark Streets
- Install ADA-compliant crossings at all roads and to school property



Infrastructure Audit Findings



Clairmont Avenue near 10th St.

- Sidewalks are not ADA-compliant and pose challenges due to elevation changes
- Lack of adequate curbing allows ponding on sidewalk and puts pedestrians at risk



Proposed Countermeasures:

- Remove & replace sidewalks (as needed) along Clairmont Avenue between 10th and Clark Streets

Infrastructure Audit Findings

McFarland Drive

- No sidewalks
- School owns most ROW to east of street
- Parent pick-up and drop off occur along this road. Sidewalks are present to north and south of this location

Proposed Countermeasures:

- Continue sidewalks north from Clairmont and connect to existing sidewalks north of Primary School
- Possible utility relocation or adjustment to be flush with sidewalk



Infrastructure Audit Findings



Edgeworth Avenue

- No sidewalks along Edgeworth Ave.
 - Route connects to Clark St to the east and City Park/8th St to the west
 - Neighborhood north of Edgeworth is lacking connection (Intermediate and Middle Schools located north of this neighborhood)



Proposed Countermeasures:

- Install new sidewalks along Edgeworth Ave. between 8th & 14th Streets

Infrastructure Audit Findings

10th St, McFarland Dr., and Clairmont Ave.

- Challenging intersection for pedestrians to cross due to traffic pattern. SB traffic on 10th does not stop.



Proposed Countermeasures:

- Install high visibility crosswalk at Clairmont Avenue and use RRFBs to alert motorists. Due to proximity to park, increased number of users expected



Infrastructure Audit Findings



Sherman Avenue

- Inconsistent sidewalk network along Sherman.
- Existing sidewalks are deteriorating in spots near park

Proposed Countermeasures:

- Remove and replace deteriorating sidewalks.
- Install new sidewalks in areas with no existing sidewalks.



Infrastructure Audit Findings

Sherman Ave. @ Lakeside Dr.

- No sidewalks: north-south connector to low-income multifamily housing complex and direct route to neighborhood
- No pedestrian crossings
- City owns right of way
 - Former street?



Proposed Countermeasures:

- Install multi-use path to connect Sherman Avenue to Lakeside Drive in apartment complex.
- Use bollards to prevent motorized traffic



Infrastructure Audit Findings



Scott Ave, south of Cambridge Primary

- No sidewalks along east-west routes
- Connections can be made to existing networks at 11th and 12th Streets



Proposed Countermeasures:

- Install new east-west sidewalks to complete grid network

Infrastructure Audit Findings

11th & 12th Streets at Clairmont Ave.

- Sidewalks do not meet Clairmont Avenue at grade
- Steps make route uncompliant with ADA

Proposed Countermeasures:

- Adjust grade of sidewalks and use retaining walls when necessary to reduce impacts to sidewalk and private property
- Maintain ADA-compliant grade by using sweeping curve in sidewalk



**APPENDIX D –
WALK AUDIT OBSERVATIONS/NOTES**

Cambridge SRTS Walk Audit Notes

12th & Clairmont not ADA compliant (in front of school)

Clairmont sidewalks uneven/overgrown

Phase/leverage w/ TAP? North side Phase 1, west half of south side Phase 2, east half of south side Phase 3

Curb needs to be built up

Water, gas, lighting utilities on north side

Pickup/Dropoff behind school, buses in front

Need to consider street parking

Retaining wall needed at property with worst sidewalk issue (next to alley)

Need sidewalk connection & ADA ramps behind school (McFarland)

Going after Small Cities grant for Edgeworth (no sidewalks)

City Park: mud pit between softball fields needs path

Need ped crossing at McFarland split intersection (near park)

Sherman & 9th needs ADA update

Lakeside upgrades needed

Multiuse path connecting Lakeside @ Sherman to multifamily housing to southeast?

Utility poles in sidewalk not compliant on Sherman

Sidewalks needed on Sherman

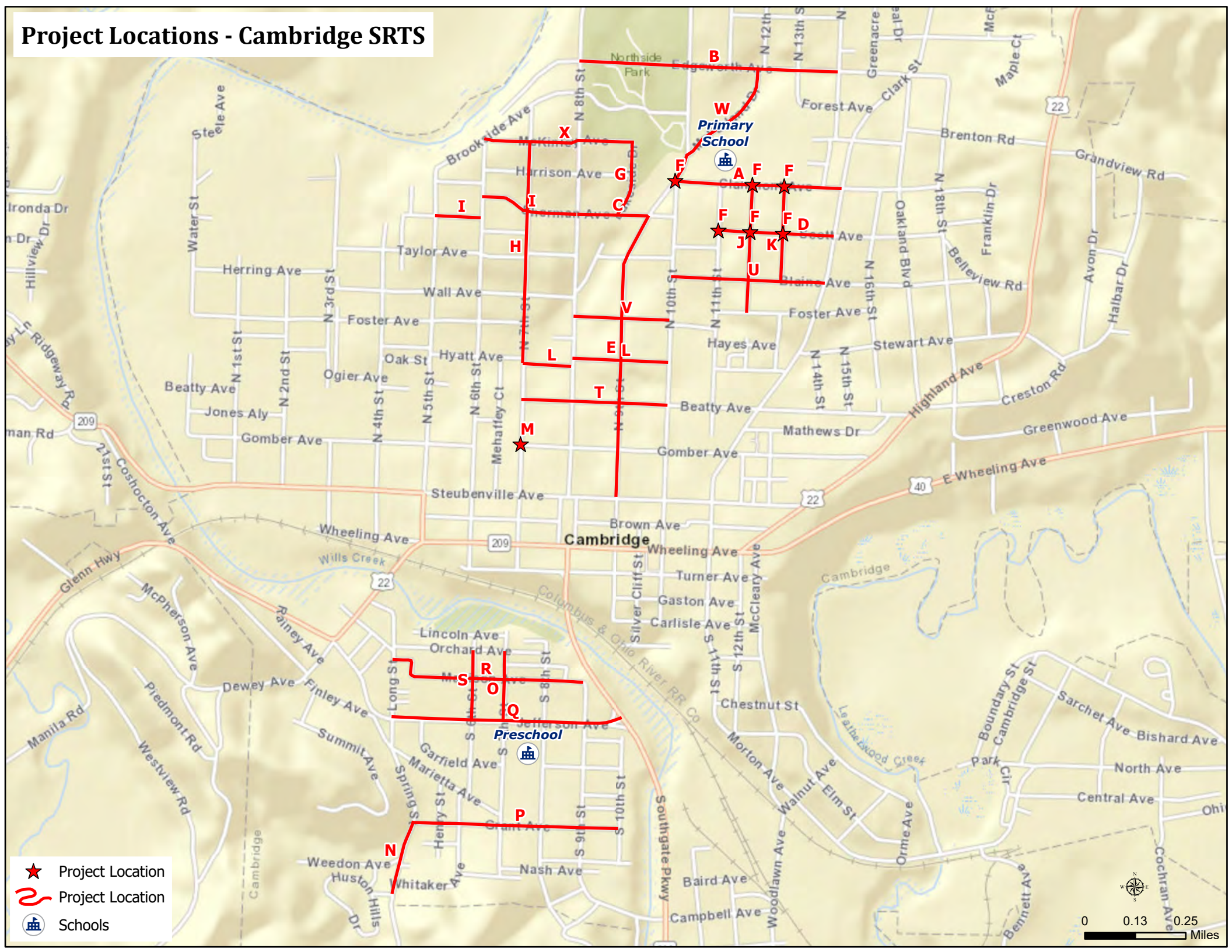
South side of Scott at 11th needs sidewalks to just past 13th

Clairmont at 13th has ADA issues with stairs

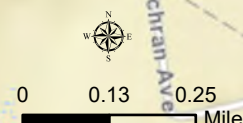
TAP/Safety improvements on south side

**APPENDIX E –
INFRASTRUCTURE COUNTERMEASURES LOCATION MAPS**

Project Locations - Cambridge SRTS



- ★ Project Location
- 📍 Project Location
- 🏫 Schools



**APPENDIX F –
PUBLIC INVOLVEMENT**



ATTENDANCE LIST

Cambridge City SRTS Kickoff Meeting
04/20/2021

NAME	AFFILIATION	E-MAIL ADDRESS
Nick Cunningham	City of Cambridge	comb-engagept@cambridgeoh.org
Ben Boyer	ODOT DS	ben.boyer.C.dot.ohio.gov
Megan Carmel	OMEGA	mcarmel@omegadistrict.org
Brienne Scott	Cambridge Parent	brienne.scott@ic@yahoo.com

**APPENDIX G –
PLEDGES OF SUPPORT**

CALL TO ORDER: Cambridge City Council met in Regular Session, on Monday, November 22, 2021.

President Cowgill called the meeting to order and led those present in the Pledge of Allegiance.

ROLL CALL: Councilmembers responding to Roll Call were: Evancho, Laughman, Leonard, McMillen, Wolverton, and Zaleski. Leonard moves to excuse Councilwoman Hill, Zaleski seconds, motion carried.

READING OF MINUTES: Leonard moves to accept and dispense with the reading of the minutes and place on file, McMillen seconds, motion carried.

MAYOR'S REPORT: Mayor Orr presented the following requests:

1. Request to discuss the purchase of property.
2. Request to adopt the 2022 Interim Budget.
3. Request to adopt the 2022 Non-Union Salary Ordinance.
4. Request from Economic & Community Development Department to approve the 2022 Annual Grant Fund Appropriation Ordinance.
5. Request from Code Enforcement Officer to apply to participate in the Skillbridge Program.
6. Request from Chief Deeks to enter into contract with HGAC Cooperative purchase program.
7. Request from Chief DeLancey to transfer \$11,000.00 from Retirement Benefits to Electronic and Technology.

President Cowgill stated that all items would be referred to the Finance Committee.

At this time, the Mayor updated the Council on several items. He announced that he got a call from Congressman Balderson this afternoon and he will now be our representative. The redistricting has been complete and the Governor has signed it, so he will now be covering Guernsey County. Leaf pick up is ongoing – as is the case every year, the leaves come down differently but our crew will be out to get the leaves picked up. He reminded the Council and the residents about the Christmas parade this Saturday and encouraged everyone to attend. The Mayor wished the residents and the Councilmembers a Happy Thanksgiving. Councilman Leonard commented on the Veterans Day Parade this year. He stated it was by far, the best he's been to and he wanted to say thank you to everyone who had a hand in getting it planned.

LAW DIRECTOR: Attorney Ferguson was not present.

COMMUNICATIONS: The Clerk presented the following communications:

Request from Auditor: Request for end of year transfers and appropriations as needed and request to make advance draws in 2022. Evancho moves to refer to the Finance Committee, Laughman seconds, motion carried.

Notice from Zoning and Planning: Hearing to be held Wednesday, December 15th at 4:00 ton consider a sign variance for 84 Lumber.

Request from Law Director: Request to accept and appropriate the VOCA and SVAA Grants for 2022. Also to transfer \$1,800 from Travel and School to Miscellaneous and \$700 from Travel and School to Equipment. Laughman moves to refer to the Finance Committee, McMillen seconds, motion carried.

Request from ODLC: Request for a D5A and D6 license at US Exporters, Inc., 1945-47 Southgate Parkway, Cambridge. McMillen moves to refer to the Legislative Committee, Leonard seconds, motion carried.

MONTHLY REPORT: Monthly Report received from Municipal Court. Leonard moves to accept and place on file, Wolverton seconds, motion carried.

REPORT OF COMMITTEES: The Clerk presented the following Committee Reports:

Report of Finance Committee: We recommend that the following transfers and appropriations be approved: Transfer \$4,000.00 from Police Retirement to Electronics and Technology; Transfer \$1,800.00 from Community Development Telephone to Code Enforcement Salary; Transfer \$2,500.00 from General Fund Miscellaneous Burials to Code Enforcement Salary; Transfer \$500.00 from General Fund Miscellaneous Auditor/Treasurer Bond to Code Enforcement PERS; Transfer \$520.00 from Treasurer Employee Salaries to Mayor Salary; Transfer \$1,200.00 from Treasurer Employee Salaries to Auditor Employee Salaries; Transfer \$2,000.00 from Treasurer Employee Salaries to Auditor PERS; Transfer \$320.00 from Treasurer Employee Salaries to Treasurer PERS; Transfer \$1,980.00 from Law Director Employee Salaries to Law Director 01-016-5121; Transfer \$12,400.00 from Community Development Salaries to Public Lands Services by Contract; Transfer \$245.00 from Community Development Maintenance to Jackson Twp.; Transfer \$3,500.00 from Pool Salaries to Park Salaries; Transfer \$3,900.00 from Pool Salaries to Park PERS; Transfer \$2,000.00 from Pool Equipment to Park Miscellaneous; Transfer \$270.00 from Pool Miscellaneous to Pool PERS; Transfer \$11,850.00 from Community Development Insurance to Safety Director Salary; Transfer \$1,550.00 from Community Development Insurance to Safety Vehicle Maintenance; Transfer \$1,500.00 from Street Insurance to Street Salaries; Transfer \$2,600.00 from Street Insurance to Street PERS; Transfer \$6,900.00 from Water Salaries to Water PERS; Transfer \$60,000.00 from Sewer Salaries to Sewer Capital; Transfer \$400.00 from Council Advertising to Council Supplies; Transfer \$600.00 from Community Development Travel to Safety Director Maintenance; Appropriate \$2,322.20 to VOCA Grant Salaries; Appropriate \$11,616.25 to 2021/2022 VOCA Grant Salaries; Appropriate \$39,304.00 to SVAA Grant Salaries; Appropriate \$636,050.00 to Clark Street Project; Transfer \$14,050.00 from Water Supplies to Health Insurance; Transfer \$2,800.00 from Fire Capital Vehicles to Health Insurance.

Report of Finance Committee: We recommend that Council authorize the Administration to adopt the Revised Safe Routes to Schools Safe Travel Plan.

Report of Finance Committee: We recommend that Council authorize the Administration to utilize funds from the Capital Fund to purchase parking lot.

Report of Finance Committee: We recommend that Council authorize the Administration to enter into pre-annexation agreement with Shawn & Kelly Warford.

Report of Legislative Committee: We recommend that Council waive Section 96.06 of the Codified Ordinances for the Ohio Department of Transportation while paving Wheeling Ave.

Report of City Services Committee: We recommend that Council authorize Secret Santa to solicit donations for 2021.

UNFINISHED BUSINESS: None

AUDIENCE: Tom Davey, representing Dickens Victorian Village. He stated that this is the 16th year and it has been very successful and is everything it is intended to be. He thanked the City, in particular, Tom Lanning and his crew for the assistance given to them over the years. He stated that the reason he is here tonight is that they need a new home, the owner of their current location at 647 Wheeling Ave. is owned by the Democratic Party and they were very up front with them in the beginning that they wanted to rent it for 2 or 3 years until they could pay off their mortgage and then they wanted it back. That has happened – they have notified them that they need to vacate by July 1. He stated that they need to be on Wheeling Ave., they need to be handicapped accessible and it needs to be affordable. This is the 3rd location that they've had. The first location was where the tattoo parlor is, then they moved to the Gomber House, which was a great structure, people enjoyed seeing it, but it was off the beaten path so they didn't get the foot traffic and it was not handicapped accessible, they also had extra utility bills, lawn care maintenance and snow removal, so they moved back to Wheeling Ave., which works out much better for them. It's been a very successful project for the City. He stated that they have looked at a couple of locations, but they just aren't working out for them. They've also heard that there are a couple of beauty shops on Wheeling Ave. that might be available, they have also talked with Norm Blanchard to see what he might come up with. He stated that they may also think about a permanent home if the price is right and they can swing it. He stated

that it's good for Cambridge but not good for them is the fact that there aren't as many choices as there once was, he stated that since early summer, there are 5 new retailers downtown. That has taken some spaces that might have been available to them. He stated that he didn't know if there is a Committee of Council that might help. President Cowgill stated that this isn't really something the Council would do, however, he is glad that they came to make them aware of the need. He asked the Councilmembers to be sure to pass along any information that they might know of, to pass that on to Tom. He also suggested to Tom and he meet with the Administration to see if they could come up with any ideas for space. Councilman Wolverton asked Davey if they have reached out to Doug Hartley or anyone from the Hartley Corporation as they might have some space. The Mayor stated we are a victim of our own success right now. It's absolutely beautiful in our downtown. He stated that the handicapped access is key, we have the space downstairs for the City Band and the Main Street but there won't be enough room to add another one.

Teresa Sestina, 2101Greenwood Ave. She stated that there is an Ordinance that limits the use of golf carts from Memorial Day to Labor Day. She stated that is not a whole lot of time and the only reason she is using the golf cart is, no gas – gas has gotten so high. She asked if someone would consider expanding the time on the usage of the golf carts. She stated it is for personal use but she would like to see if this Ordinance can be changed. Laughman moves to refer to the Legislative Committee, McMillen seconds, motion carried.

NEW BUSINESS: None.

ORDINANCES AND RESOLUTIONS:

ORD. NO. 85-2021: AN ORDINANCE TO WAIVE SECTION 96.06 FOR OHIO DEPARTMENT OF TRANSPORTATION WHILE PAVING WHEELING AVE.

Motion to suspend by Wolverton, seconded by Leonard. Roll Call: Yeas; Evancho, Laughman, McMillen, Zaleski, Leonard, Wolverton. Nays; None. Motion to pass by Laughman, seconded by McMillen. Discussion: None. Roll Call: Yeas; Wolverton, Leonard, Zaleski, Laughman, McMillen, Evancho. Nays; None. Ordinance declared adopted.

ORD. NO. 86-2021: AN ORDINANCE AUTHORIZING THE SECRET SANTA PROGRAM TO SOLICIT FUNDS.

Motion to suspend by Laughman, seconded by McMillen. Roll Call: Yeas; McMillen, Wolverton, Laughman, Evancho, Zaleski, Leonard. Nays; None. Motion to pass by Leonard, seconded by Evancho. Discussion: None. Roll Call: Yeas; Leonard, Wolverton, Evancho, Laughman, McMillen, Zaleski. Nays; None. Ordinance declared adopted.

ORD. NO. 87-2021: AN ORDINANCE OF TRANSFERS AND APPROPRIATIONS.

Motion to suspend by Laughman, seconded by Evancho. Roll Call: Yeas; Laughman, Zaleski, Wolverton, McMillen, Evancho, Leonard. Nays; None. Motion to pass by Wolverton, seconded by Leonard. Discussion: None. Roll Call: Yeas; Wolverton, Laughman, Zaleski, McMillen, Evancho, Leonard. Nays; None. Ordinance declared adopted.

ORD. NO. 88-2021: AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ADOPT THE REVISED SAFE ROUTES TO SCHOOLS SAFE TRAVEL PLAN.

Motion to suspend by Evancho, seconded by Wolverton. Roll Call: Yeas; McMillen, Evancho, Zaleski, Wolverton, Leonard, Laughman. Nays; None. Motion to pass by Zaleski, seconded by Leonard. Discussion: None. Roll Call: Yeas; Leonard, Zaleski, Evancho, Laughman, Wolverton, McMillen. Nays; None. Ordinance declared adopted.

ORD. NO. 89-2021: AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO UTILIZE FUNDS FROM THE CAPITAL FUND.

Motion to suspend by Laughman, seconded by Evancho. Roll Call: Yeas; Leonard, Zaleski, Evancho, Laughman, Wolverton, McMillen. Nays; None. Motion to pass by McMillen, seconded by Laughman. Discussion: None. Roll Call: Yeas; Zaleski, McMillen, Laughman, Evancho, Wolverton, Leonard. Nays; None. Ordinance declared adopted.

ORD. NO. 90-2021: AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A PRE-ANNEXATION AGREEMENT WITH SHAWN & KELLY WARFORD.

Motion to suspend by Wolverton, seconded by Zaleski. Roll Call: Yeas; Zaleski, McMillen, Laughman, Evancho, Wolverton, Leonard. Nays; None. Motion to pass by Evancho, seconded by Zaleski. Discussion: None. Roll Call: Yeas; Evancho, Laughman, Leonard, Zaleski, Wolverton, McMillen. Nays; None. Ordinance declared adopted.

MISCELLANEOUS: Councilman Evancho announced that he is referring to the Finance Committee, the establishment of the salary of the City Treasurer for the term that begins in January 2022. He announced that the Finance Committee will meet Monday, December 6th at 4:30 p.m.; Wolverton announced the Legislative meeting for the 6th at 4:45 or immediately following the Finance meeting.

Meeting Adjourned,

Sharon K. Cassler, MMC
Clerk of Council

William S. Cowgill
President of Council

RECORD OF PROCEEDINGS

**CAMBRIDGE CITY SCHOOL DISTRICT
Board of Education
Regular Board Meeting
Garfield Administrative Center – 7:15 P.M.**

December 14, 2021

The Cambridge City School Board of Education met in Regular Session at 7:15 p.m. at the Garfield Administrative Center on Tuesday, December 14, 2021.

Jennette Wierzbicki and her team from OMEGA provided an overview on the grant process from the 2022 funding year for the Safe Routes to School Travel Plan Program.

A. PRESIDENT’S PROCEDURES

1. Call to Order
2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.
3. Pledge of Allegiance
4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. Dan Carpenetti
Mr. Chad Kerns
Ms. Amy Kissinger
Mr. Ron Miller
Mr. Dave Peoples

Also present were: Mr. Dan Coffman, Superintendent
Mr. Ed Wright, Treasurer
Mr. Dave Caldwell, Business Manager

I. SUPERINTENDENT’S REPORT/RECOMMENDATIONS

A. GENERAL BUSINESS

1. RESOLUTION

Approve to partner with OMEGA and the City of Cambridge in the grant process for the 2022 funding year for the Safe Routes to School Travel Plan Program.

2. BOARD OF EDUCATION RESOLUTION

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Assistant Varsity Girls Basketball Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Assistant Varsity Girls Basketball Coach** for the 2021-2022 school year **Molly Ritz**. Compensation shall be fixed at the same amount as was offered to the District’s licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

3. OUT OF STATE SENIOR TRIP

Approve an out of state trip for the 2022 senior class to Orlando, Florida March 30, 2022 thru April 4, 2022. Transportation will be by chartered bus company (TBD). A pre-travel meeting with parents and students will be was held in October.

4. **RESOLUTION FOR THE SUPPORT OF MILITARY CHILDREN AND FAMILIES**

WHEREAS, our country and our community owe the daily freedoms to the members of the Armed Forces, their family members and the loved ones who share in their service and sacrifice; and,

WHEREAS, the Board of Education acknowledges that active military families in the fulfillment of their duties to our nation face unique challenges including frequent deployments, service in combat zones, and relocations; and,

WHEREAS, we celebrate the exceptional service, strength and character of military-connected students and families in the Cambridge City School District; and,

WHEREAS, the Board of Education wishes to further improve the support, understanding, and outreach for the military families attending our schools; and

WHEREAS, the Board of Education wishes to further educate and increase the knowledge of students and families in the Cambridge City School District regarding the service and sacrifice of our country's service members and Veterans;

NOW IT BE RESOLVED, that the Board of Education of the Cambridge City School District affirms a commitment to support our military families and is dedicated to providing resources and programs, which could benefit students and families academically, socially, and emotionally; and,

BE IT FURTHER RESOLVED, that the Cambridge City School District shall continue to develop programming to ease the burden of service for military families by both raising the level of understanding and support by the staff members of this district by continuing to celebrate military service in our community.

BE IT FURTHER RESOLVED, that the Cambridge City School District shall continue to provide programming to educate and increase the knowledge of our students and their families regarding the service and sacrifice of our country's service members and Veterans.

5. **RESOLUTION**

Approve Bob Baier as Interim Assistant Principal at the middle school effective Jan 10, 2022 for the remainder of the school year **pending the appropriate paperwork.**

6. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Girls Soccer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program **Head Girls Soccer Coach** for the 2022-2023 school year **Tim Fox**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

7. **BOARD OF EDUCATION RESOLUTION**

WHEREAS, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program **Head Cheer Coach** 3319.22 of the Revised code; and

WHEREAS, no such employees qualified to fill the position has accepted it; and

WHEREAS, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

WHEREAS, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a

pupil activity program **Head Cheer Coach** for the 2022-2023 school year **Ashley Giesey**. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

BE IT FURTHER RESOLVED THAT the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

8. **RESOLUTION**

WHEREAS, on October 28, 2021, Governor DeWine sign Senate Bill 1 ("S.B. 1") into law.

WHEREAS, Section 4 of S.B. 1 authorizes this Board of Education to "employ an individual who does not hold a post-secondary degree as a substitute teacher, for the 2021-2022 school year only, provided that the individual . . . (1) meets the district's or school's own set of educational requirements . . . (2) is deemed to be of good moral character . . . [and] (3) successfully completes a criminal records check as prescribed in section 3319.39 of the Revised Code."

WHEREAS, Section 4 of S.B. 1 specifically authorizes the above action "notwithstanding anything to the contrary in sections 3301.71, 3319.226, 3319.30, 3319.36 and Chapters 3314 and 3326 of the Revised Code."

WHEREAS, Section 6 of S.B. 1 declares Section 4 to be an emergency measure thereby causing the above authorizations to go into immediate effect.

NOW THEREFORE, BE IT RESOLVED, this Board of Education, pursuant to S.B. 1, hereby declares that the District will use the following educational requirement for the hiring of substitute teachers, who do not hold a post-secondary degree, during the 2021-2022 school year:

- High School Diploma

BE IT FURTHER RESOLVED, this Board of Education authorizes its administrators to recommend for employment substitute teachers who meet the criteria set forth in S.B. 1, including the educational requirement identified above, for the 2021-2022 school year only; and

BE IT FURTHER RESOLVED, this Board of Education Resolution shall automatically expire on June 30, 2022.

9. **RESOLUTION**
Approve an amendment to the existing administrative contract for treasurer, Ed Wright.

10. **RESOLUTION**
Approve an amendment to the existing administrative contract for business manager, Dave Caldwell.

11. **RESOLUTION**
Approve a non-financial partnership with the Cambridge YMCA in support of after school programming.

Resolution FY2022-036 On a motion by Mr. Kerns and seconded by Ms. Kissinger, the Board moved to approve items 1-11.

Roll Call: Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion Passed 5-0

B. PERSONNEL

Classified

1. **RESIGNATION**
Approve the resignation of Molly Waggoner as of November 15, 2021 as custodian at the high school.

2. **VOLUNTEERS**
Approve the following as volunteers as needed for the 2021-2022 school year.

Jennifer Wagstaff	Marcella Burt	Aaron Carpenter
Kaitlyn Hardesty	Mike Carpenter	

3. **SUBSTITUTE CUSTODIANS**
Approve the following as substitute custodians on an as needed basis pending the appropriate paperwork effective 12-1-2021 **pending the appropriate paperwork.**

Cristal White Travon Jeffrey

4. **RESIGNATION**
Approve the resignation of Doug Wilson as Groundskeeper/Maintenance/Custodial for the District effective November 19, 2021.

5. **CUSTODIAN/CHS/SECOND SHIFT**
Approve Doug Wilson as custodian for 2nd shift at the high school for 8 hours per day to be paid per the negotiated agreement effective 11/22/21.

6. **UNPAID LEAVE OF ABSENCE**
Approve unpaid leave of absence for Linda Carpenter for the following days. November 8th – 11th (4 days) and November 15th – 19th (5 days).

Certified

7. **SUBSTITUTE TEACHERS**
Approve the following as substitute teachers on an as needed basis **pending the appropriate paperwork** for the 2021-22 school year.

Roberta Henderson	Jensen Lanning
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8. **RETIREMENT**
Approve the retirement of Steve Taylor effective January 31, 2022.

9. **ATHLETIC SUPPLEMENTAL CONTRACTS**
Approve the following for one-year athletic supplemental contracts for the 2022-2023 school year.

Alexa Beskid	Head Volleyball Coach
Kevin Smith	Head Golf Coach
JR Fox	Head Boys Soccer Coach
Tim Gibson	Head Girls Tennis
Raymond Leek	Head Football Coach

10. **SUBSTITUTE TEACHER**
Approve the following as a substitute teacher on an as needed basis **pending the appropriate paperwork.**

Marissa Ritz

Resolution FY2022-037 On a motion by Mr. Carpenetti and seconded by Mr. Miller, the Board moved to approve items 1-10.

Roll Call: Mr. Carpenetti, aye, Mr. Miller, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Peoples, aye, Motion Passed 5-0

J. NEW BUSINESS

No New Business

K. BOARD RECOMMENDATIONS

1. **RESOLUTION**

~~Approve for administration to competitively bid for the construction of a new transportation facility to be built at 1431 Wills Creek Valley Drive Cambridge, Ohio. The competitive bidding process will be completed in consultation with V2 Architects Cambridge, Ohio.~~

1. **RESOLUTION**

Approve for Superintendent or Treasurer to enter into Agreements to utilize Quality Care Partners, Ohio PPO Connect, PHCS and Multi-Plan as Preferred Provider Networks for Medical Claims and Medical Benefits as Third Party Administrator for Medical Claim Processing effective January 1, 2022.

Resolution FY2022-038 On a motion by Ms. Kissinger and seconded by Mr. Miller, the Board moved to approve items 1.

Roll Call: Ms. Kissinger, aye, Mr. Miller, aye, Mr. Carpenetti, aye, Mr. Kerns, aye, Mr. Peoples, aye, Motion Passed 5-0

2. PRESIDENT PRO-TEM

Motion to open the floor for nominations for President Pro-Tem – By Mr. Kerns

Nominations: Amy Kissinger

Motion to close the floor for President Pro-Tem – By Mr. Carpenetti

Mr. Kerns – Amy Kissinger
Mr. Carpenetti – Amy Kissinger
Ms. Kissinger – Amy Kissinger
Mr. Miller – Amy Kissinger
Mr. Peoples – Amy Kissinger

L. POLICYS CONSIDERATION/ADOPTION

No Policy Consideration/Adoption

1. REQUEST EXECUTIVE SESSION

No Executive Session

M. NEXT MEETING

DATE: January 13, 2022

TIME: 5:30 p.m.

PLACE: Garfield Administrative Center

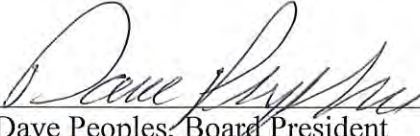
N. ADJOURNMENT


Motion and Roll Call

Resolution FY2022-039 On a motion by Mr. Carpenetti and seconded by Mr. Kerns, the Board moved to adjourn.

Roll Call: Mr. Carpenetti, aye, Mr. Kerns, aye, Ms. Kissinger, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0

The meeting adjourned at 7:45 p.m.


Mr. Dave Peoples, Board President


Mr. Ed Wright, Treasurer

ORD. NO. 88-2021

AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ADOPT THE REVISED SAFE ROUTES TO SCHOOLS SAFE TRAVEL PLAN.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMBRIDGE, COUNTY OF GUERNSEY AND STATE OF OHIO:

SECTION 1: City Council hereby authorizes the Administration to adopt the Revised Safe Routes to Schools Safe Travel Plan.

SECTION 2: This Ordinance shall take effect and be in force from and after its passage, approval by the Mayor and the earliest period allowed by law.

PASSED: Feb. 22, 2021

ATTEST: Feb. 23, 2021



PRESIDENT OF COUNCIL



CLERK OF COUNCIL

APPROVED: 11-23-2021



MAYOR



Connecting Communities to Resources

PLEDGE OF SUPPORT

Cambridge City Schools Safe Routes to School Program & School Travel Plan

Administrators and parents of students at the Cambridge City Schools are joining together to improve safety and encourage more students to walk and bicycle to school. By implementing the Safe Routes to School Travel Plan, Cambridge City Schools' goals are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school.
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age.
- To facilitate the planning, development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of our school.

This plan and the implementation thereof are consistent with the goals and strategies of the Long-Range Transportation and Development Plan for the Ohio Mid-Eastern Governments Association (OMEGA). OMEGA is the Regional Transportation Planning Organization that serves eight counties in eastern Appalachian Ohio to include Guernsey County.

As Executive Director of OMEGA, I am fully supportive of the Cambridge City Schools Safe Routes to School Travel Plan and program, and pledge to support the efforts of the School District and the City of Cambridge and to provide resources as appropriate.

OHIO MID-EASTERN GOVERNMENTS ASSOCIATION

Jeannette M. Wierzbicki, P.E.
Executive Director

326 Highland Avenue, Suite B, Cambridge, OH 43725
740.439.4471 | www.omegadistrict.org

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**APPENDIX H –
TRANSPORTATION POLICY**

District Bus Policies *(for all schools)*

Policy: 8600—Transportation

It is the policy of the Board of Education to provide transportation for those students whose distance from their school makes this service necessary within the limitations established by State law. Such laws and rules shall govern any question not covered by this policy.

School buses shall be purchased, housed, and maintained by the Board for the transportation of resident students between their home areas and the schools of the District to which they are assigned or to their nonpublic or community schools. The Superintendent may substitute smaller buses for reasons of economy or efficiency of operation.

Children living beyond the following walking limits shall be entitled to bus transportation:

- A. Grades K through 5 - 1.5 mile
- B. Grades 6 through 12 - 1.5 mile

Exceptions to the foregoing limits may be made in the case of a temporarily or permanently disabled child who has been so certified by a physician and in the case of adverse safety conditions.

Transportation of eligible vocational or special education children between their home areas and schools outside the District shall be arranged through the use of Board-owned vehicles, through cooperation with other districts, through commercial carriers, and/or by other means in the most efficient and economical manner. The governing authority of a community school shall provide or arrange for transportation free of charge for any eligible special education student enrolled in the community school for whom the student's individualized education program specifies transportation.

Transportation to and from school shall be provided for each student residing in the District and attending a State-chartered nonpublic school that is located within the thirty (30) minute travel limitation established by State law on the same basis as established for resident students as set forth above. Chartered nonpublic school students who are transported by the Board may be assigned to ride on buses upon which resident students are also assigned.

Furthermore, transportation to and from school shall be provided for each native student (i.e., student entitled to attend school in the District under R.C. 3313.64 or 3313.65) attending an approved community school. However, if that community school is located outside the District, transportation will only be provided consistent with the thirty (30) minute travel limitation established by State law. Native students attending an approved community school located within the District will be provided transportation on the same basis as established for resident students set forth above. Students transported to an approved community school may be assigned to ride on buses upon which resident students are also assigned.

Transportation of eligible nonpublic or community school children between their home areas and schools shall be arranged through the use of District-owned vehicles, through cooperation with other districts, through commercial carriers, and/or by other means in the most efficient and economical manner. However, if the Board determines that said transportation is impracticable, then the parent(s) shall be provided payment-in-lieu of transportation at the amount established by State law, unless otherwise directed by action of the State Board of Education.

The Board will not be required to provide transportation for any native student enrolled in a community school if the Board has entered into an agreement with the governing authority of the

community school that designates the community school as responsible for providing or arranging the transportation of the District's native students to and from the community school and is certified by the State Board of Education as having met certain requirements established by State law. The governing authority of a community school must provide or arrange for transportation in a manner that is comparable to the transportation that the District provides or arranges for its native students of the same grade level and distance from school who are enrolled in the District. Also, the governing authority must provide or arrange for the transportation under such agreement free of charge for each of its enrolled students who are eligible to be transported in accordance with R.C. 3327.01 or who would otherwise be transported by the District under the District's transportation policy. If the Board enters into an agreement with the governing authority regarding the transportation of the District's native students, the State Board of Education shall make payments to the community school in accordance with the terms of the agreement for each student actually transported.

Likewise, the Board will not be responsible for providing transportation for any native student enrolled in an approved community school if the governing authority of the community school submits a written notification to the Board, by a date prescribed by the State Board of Education, stating that the governing authority will accept responsibility for providing or arranging for the transportation of the District's native students to and from the community school. The governing authority's unilateral acceptance of the responsibility to provide transportation must cover the entire school year and shall remain in effect for subsequent school years unless the governing authority submits written notification to the Board relinquishing the transportation responsibility. However, the governing authority cannot relinquish the transportation responsibility before the end of the school year and shall submit such notice by a date prescribed by the State Board of Education in order to allow the District a reasonable period of time to prepare for the transportation of its native students enrolled in the community school. If the governing authority unilaterally accepts the transportation responsibility, the State Board of Education shall make payments to the community school for each student actually transported calculated in accordance with existing State law governing the calculation of transportation payments to the District from the State and any rules implemented by the State Board of Education and that otherwise would be paid to the District.

Bus routes shall be established so that an authorized bus stop is available within reasonable walking distance of the home of every transported resident student. The Board shall approve the bus routes annually. The Superintendent is authorized to make any necessary changes in the approved route and shall inform the Board at the next regular meeting.

The Board authorizes the installation and use of video recording devices in the school buses to assist the drivers in providing for the safety and well-being of the students while on a bus.

Students meeting the Federal definition of "homeless" will be transported from their temporary place of residence to their school of assignment, at the request of the parent, guardian, or unaccompanied minor, to the same extent as all other students of the District and consistent with this Policy. If the homeless student's temporary residence is located outside the boundaries of the District, the Liaison for Homeless Children will coordinate with the Director of Transportation to contact the district in which the student temporarily resides to arrange for joint transportation of the student and to seek inter-district agreement on a method for apportioning the cost of such joint transportation. In no event will a homeless student be denied enrollment based on issues related to student transportation.

The Superintendent shall be responsible for developing and implementing appropriate administrative guidelines for this policy.

How it affects student travel modes:

Most transportation outside of the typical walking/bicycling radius (0.5 – 1 mile) is provided by the school district with buses. Within the 1-1.5-mile radius, this may be supplemented by parental/caregiver transportation. There is no policy in place discouraging walking or bicycling to school.

School Travel Policies**Policy: 5514 – Use of Bicycles**

The Board of Education regards the use of bicycles for travel to and from school by students as an assumption of responsibility on the part of those students – a responsibility in the care of property, in the observation of safety rules, and in the display of courtesy and consideration toward others.

The Board will permit the use of bicycles by students in accordance with the administrative guidelines of the Superintendent.

The Board will not be responsible for bicycles which are lost, stolen, or damaged.

How it affects student travel modes:

Bicycle travel is not discouraged. Liability is held by the student, though, which may incentivize the use of bike racks and locks.