

Wooldridge, John

From: Moorman, Patty
Sent: Friday, August 2, 2024 2:24 PM
To: Heim, Kimber
Cc: Missler, Travis; Wooldridge, John
Subject: RE: 115989 PCL 010-1

Kimber,

Travis and I are in the process of reviewing the information for Parcel 10-1 and are compiling a complete list of issues that need addressed. Below is a list of things we need from you, or need you to correct now before we can continue with our review.

Is there a lease that has all the required signed signatures? Where is the utility worksheet to support the numbers for the replacement site? Since the replacement site is owned by the father, please ask for support that it was a previous rental and that the rent being charged is market rent. Since the son will be renting from the father, we need more support that it is arms length and he will actually be paying rent. Has he been paying rent and does he have proof of payment? The Rent and Utility verification form is only partially completed and is not signed. There are a lot of open blanks on the RE610 that need filled in. You are showing an owner RHP. I assume that is the FMVE and does not go in that location on the form. You need to show the status of the acquisition on the form. We need clarification when the move was completed as the dates are conflicting between date authorized (needs to match date on the move authorization letter), date moved (needs to match the post move inspection), post move inspection and possession Needs to match the RE95R) and all need to be noted in the relocation notes. Do you have the signed RE95R form yet for possession? The claim form for the move is in the RSP folder. Not all the documents needed for the RSP are in the RSP folder. I do not see a claim for the RSP. I do not see the assignment of warrant or very little documentation for the father's parcel.

As you would expect from a consultant or any agent, we need a clear request for approving a claim, a clear, complete package with all documents correctly filled in, all required documents found listed on the billing package checklists. It is not our job to try to find all the parts and pieces, fill in all the blanks, and try to understand the parcel from the limited notes. We simply do not have the time to sort through the documents and duplicates to find the right information. We cannot approve a claim when we do not have all the support documentation and when the required documentation is not signed by all required parties. Until we have all that is needed, we cannot approve any claims. I understand that the Displacees are anxious for their money, but the delay is not in our review. The manual lays out what is needed for each billing package for each type of benefit. Please prepare a memo itfile and attached the billing check list to show everything is there that we need. Please review the forms and fill in all the data needed and correct dates. The relocation notes need to tell the story of the parcel discussing all the payments, dates, etc., so we can understand at the parcel. If you would like to have a TEAMS call to review each parcel in detail and what we need, we can schedule a meeting next week.

Patty Moorman

Relocation Unit Manager

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1980 W. Broad St., Columbus, OH 43223
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**Department of
Transportation**

From: Heim, Kimber <Kimber.Heim@dot.ohio.gov>
Sent: Tuesday, July 30, 2024 3:30 PM
To: Moorman, Patty <Patty.Moorman@dot.ohio.gov>
Subject: 115989 PCL 010-1

Afternoon Patty:

Have you completed your review? If not, do you agree with the payment as the Thomas has contacted me the landlord is antsy? If you do, I will process the 1st installment and Move Reimbursement.

Kimber L. Heim

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