

## PEER REVIEW FOR BILLING / APPROPRIATION

<b>PID</b>	<b>115989</b>
<b>C-R-S</b>	<b>MUS-376-5.09</b>
<b>Parcel # (Owner Name)</b>	PCL 011, WD; Jennifer N. & Todd A. Bunger, Sr.
<b>Date Review Completed</b>	Friday, April 26, 2024
<b>Preparer</b>	<a href="#">Megan Matrka</a>
<b>Reviewer</b>	<b>Samantha Weeks</b>

Type of Take	Warranty Deed	Easement	Temporary	TOTALS
Net Take	<b>0.294</b>	<b>0.000</b>	<b>0.000</b>	<b>0.294</b>
PRO	<b>0.438</b>	<b>0.000</b>	<b>0.000</b>	<b>0.438</b>
Total Compensation	<b>\$2,831.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,831.63</b>

	YES	NO
Is There Salvage?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is There a Structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is There a Holdback?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
More Than One (1) Warrant Needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**SPECIAL INSTRUCTIONS OR COMMENTS: FMVE for land \$2,058.00 + \$1.00 for PRO + \$1.00 Water well (recognition value) = \$2,060.00. Admin Settlement was agreed to in amount of \$2,831.63 (using the highest comp value per acre of \$9,628.61)**

	YES	NO
Bill Tracking & All Review Forms	<input checked="" type="checkbox"/>	<input type="checkbox"/>
W-9 and VIF w/Title Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>
IOC to AGO	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Partial Mortgage Release IOC	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Memo to File	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative Settlement / Action Req	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RE-22, Appraisal, VF, or VA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RE-46 Title Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Contract (RE-220L or RE-220B)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Instruments (Deeds & Easements)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RE-100 & RE-240 Part Mort Release	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-60 Negotiation Summary Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RE-60-1 Negotiator Notes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emails & Other Correspondences	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Relocation Counselor Notes	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-61 Appropriation Summary	<input type="checkbox"/>	<input checked="" type="checkbox"/>

	YES	NO
Notice of Intent to Appropriate Letter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NIAGFO Offer Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Introductory Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation Letter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-56 Consent, Grant & Disclaimer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-66 Removal of Improvements	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-68 Salvage Value Estimate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-69-AC(Owner)/-CC(Tenant) Bill of Sale	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-76 Agreement not in accordance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-95 Property Inventory Classify	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-222 Right of Entry	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RE-230 Corporate Resolution	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Miscellaneous Documentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Preliminary Closing Documents if needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Plan Letter Attachment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Colored R/W Plan & Cross Section	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**COMMENTS: \*\*Warranty Deed needs to be corrected to show the Admin. Settlement amount and needs to be signed by all parties. \*\* Did not see W9 and SIF forms in RealOS but RE 60-1 states owners emailed them back on 2/29/2024 along with the contract. \*\* Owner questioned if they could receive back two checks instead of one, that way the back taxes they owe on the property could be paid?**

**BILLING/APPROPRIATION TRACKING PROCESS**

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		<b>INITIALS</b>	<b>DATES</b>
<b>NEG to RSM</b>	Package Submitted		
<b>RSM to REV</b>	Review Assigned		
<b>REV to RSM</b>	Review Completed	SW	4/26/24
<b>RSM to FAE</b>	To Prepare RE-24		
<b>FAE to RSM</b>	For Review of RE-24		
<b>RSM to REA</b>	For Signature(s)		
<b>REA to FAE</b>	To Order Warrant		
<b>FAE to RSM</b>	Return PKG with Warrant		
<b>RSM to NEG</b>	For Closing ... or ...		
<b>RSM to AGO</b>	For Appropriation <span style="float:right">Package Warrant</span>		

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<b>Encumbrance # &amp; (%)</b>	<b>623304; 100% State</b>
<b>Amount (\$) &amp; Object Code</b>	<b>\$2,831.63; AA,</b>
<b>Mail Warrant to:</b>	<b>N/A - District Personel</b>



**STATUS OF MORTGAGE RELEASE(S) "IOC"**

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**MEMO to file regarding need for mortgage release(s)**

A mortgage release is not required when FMVE has been established at an amount that is \$25,000 or less.	
Negotiator is obtaining the Partial Release. Negotiator will notify RSM via email if the original executed Partial Release is not "in hand" at least 60 days prior to clear date.	
The take is a "T" with no serious impact on the residue. No Partial Release is required. See Section 5203.09(II)(B) of the Real Estate Manual.	
This parcel is a "Total Take". All mortgages will be paid off and closed.	
There is no Mortgage.	<b>XX</b>
Other:	

  
\_\_\_\_\_  
RS Samantha Weeks

4/26/2024  
\_\_\_\_\_  
Date

\_\_\_\_\_  
RSM Kimber L. Heim

\_\_\_\_\_  
Date

### ACTION REQUEST

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Indicate the Action(s) Requested		Requested Counter Offer Approval	
TITLE UP-DATE		COUNTER OFFER	<b>\$2,831.63</b>
STAKE TAKE AREA		FMVE	<b>\$2,060.00</b>
REQUEST PLAN CHANGE(S)		DIFFERENCE	<b>\$771.63</b>
MODIFY AN INSTRUMENT			
ADMINISTRATIVE REVIEW			
ADMINISTRATIVE SETTLEMENT	<b>XX</b>		

OTHER - EXPLAIN: FMVE for land \$2,058.00 + \$1.00 for PRO + \$1.00 Water well (recognition value) = \$2,060.00. Admin Settlement was agreed to in amount of \$2,831.63 (using the highest comp value per acre of \$9,628.61)

COMMENTS:



4/26/2024

RS: Samantha Weeks

Date

COMMENTS:

RSM: Kimber L. Heim

Date

COMMENTS: The requested administrative review is approved as reasonable, prudent and in the public interest, as it mitigates public expense which would be incurred if the parcel was litigated or continued further negotiations.