

# MEMO TO FILE

|  |  |
| --- | --- |
| **Date:** | **July 22, 2024** |
| **TO:** | **Patty Moorman – Relocation Reviewer** |
| **FROM:** | **Kimber L. Heim, Realty**  **Specialist Manager** |
| Rent Supplement Payment was approved as $18,453.00. The displacees, Thomas Rodgers, Jr. and Hope Mills have moved to a replacement site at 883 Goddard Street, Zanesville, OH. A residential lease was provided indicating the rent at $850.00 plus utilities. Utilities for this location taken from the approved HUD Utility  Move inspection completed 05/06/2024 by Patty Moorman and Kimber Heim, pictures attached. Upon entering the house, and inspecting each accessible room, we determined the Fixed Move Reimbursement should be three (3) pay rooms, $1,000.00. Discussion about the amount of furniture to move, couch, two (2) curio cabinets, headboard and footboard, mattress and box springs (2 sets), armoire and large dresser with mirror, wrought iron shelf and wrought iron stool, kitchen table and chair, stove, antique trunk, small wooden table (2), wooden bench, wooden, drawered end table, hanging picture, various personal property. There are personal property items Thomas Jr. and Hope are not going to take and have asked if a dumpster would be allowed for refuse and unwanted items which are scattered about the interior and exterior of the displacement site. Patty and I spoke about this and feel a dumpster is warranted in order to get the property as clean as possible for demolition.  Thomas Jr., is in the process of contracting with Redline Roll Offs in Zanesville to drop a dumpster at the displacement site by Friday, 05/10/24. Thomas Jr. has assured me he and his father, Thomas Sr., PP move only, want to move out completely this weekend.  I am respectfully asking for approval of my assessment of three (3) pay rooms, reimbursement of $1,000.  Thank you for your review! | |

**Kimber L. Heim**

**Realty Specialist Manager Relocation Agent**