**Meeting Minutes**

**Meeting Purpose:** ROS 23 and Rozelle Creek Rd

**Date:** July 30, 2015

**Time:** 2:30 PM

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**Reason for the meeting:** Funding was approved for $200,000 Safety Funds in FY2017 to remove structure on east leg of the intersection. The funding is currently scheduled to file 4th quarter.

**Introduction:** This topic has been discussed previously at different times. There is a bridge on this leg of Rozelle Creek Rd that is deficient and could be eliminated if this leg is closed. The bridge was slated to be replaced in 2020.

Crash Study/Collison Diagram: Several angle crashes at this intersection, 3 from the leg that would be closed and 5 from the leg that would remain open (4 crashes in the collision diagram were snow/ice conditions).

**Discussions:**

The project manager was announced as Matt Hauck, who was introduced to the project at this meeting.

The scheduled bridge work will need to be removed from plans on the original project.

There was discussion of temporarily barricading the lane since the replacement (striping) job will be going on soon.

Abandon all ROW to property owners. Utilities may need to keep ROW for the utilities or relocate. ODOT will keep possession of the ROW until the project is complete. There was some questions regarding giving the easement to the utility company, but it was mentioned that AEP is allowed to use ODOT’s easement as their own.

The Highway Patrol agreed to stay involved until after the public hearing takes place.

Patricia will wait to pass the project to the design phase until after the public meeting.

**Conclusion/Action Items:**

Patricia Wetzel will email the safety study Charlie Ortman and Steve Neal.

Dan will have Steve Pennington look at the utilities associated with the project.

Dan/Real Estate will do some preliminary title work to double check.

Emily will contact all business owners and adjacent owners located near east leg of Rozelle Creek Road to schedule a one on one meeting with Patricia Wetzel and Dan Frazee.

After the individual meetings have taken place, there will be a public meeting held for all interested property owners and/or community members. The public meeting will be organized by Kathleen Fuller and Greg Manson. It was suggested to have a 30 day notice to public regarding meeting.