

# L P A S C O P E O F S E R V I C E S F O R M

## A. Project Identification

County-Route-Section (Project Name): HAS Rabbit Rd Rehabilitation

Project Sponsor / Maintenance Responsibility: Green Township

- ☐ Local Let  
☒ ODOT Let

PID (ODOT assigned): 122492

Scope Field Review: November 21, 2025

Scope Meeting: November 21, 2025

Proposed Sale Date: April 2027

State Fiscal Year: 2027

Highway Functional Classification: 07 – Local

Federal Aid System (ODOT assigned): No

## B. Design Standard

ODOT Location and Design Manuals

## C. Project Description

Paving and pavement repairs on Rabbit Rd (TR 521) from W Main St to Mill St (SR 151). Work includes 3" mill and fill, pavement repairs, replacement of two (2) culverts, and other associated roadway items. Culverts are to be replaced within the existing Right-of-Way, allowing new channels to be naturally established beyond the Right-of-Way limits post construction. Potential drainage structure replacement and pavement widening at the NW corner of the TR 521/SR 151 intersection (ROW dependent).

Prior studies / plan (identify):

SFY 2024 Local Roads Oil and Shale Application (January 2024)

Estimate Project Length:

(begin pavement to end pavement including bridge) 0.46 mile +/-

Work Length:

(including project length & approach work) 0.47 mile +/-

Alignment: ☒ Existing  
☐ Relocated (explain)

Profile: ☒ Existing  
☐ New (explain)

Minor adjustments as/if needed for tie-ins

Logical Termini:

(w/ explanation) W Main St to Mill St (SR 151)

## D. Typical Sections

Existing	Pavement Width:	<input type="checkbox"/> curb to curb	Graded Shoulder:	<i>Varies</i>
	<i>Varies; 18' +/-</i>	<input checked="" type="checkbox"/> edge to edge	Treated Shoulder:	<i>Varies</i>
	R/W Width:	<i>40'</i>		
	Bridge Width:	<i>N/A</i>		
		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets		

Existing	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section:

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Proposed	Pavement Width:	<input type="checkbox"/> curb to curb	Graded Shoulder:	<i>Varies</i>
	<i>Match Exist.</i>	<input checked="" type="checkbox"/> edge to edge	Treated Shoulder:	<i>Varies</i>
	R/W Width:	<i>40' (Existing)</i>		
	Bridge Width:	<i>N/A</i>		
		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets		

Proposed	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Potentially; see comments below.</i>
Curb ramps (*)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**Note (\*) – Curb ramps must be updated to current ADA standards.**

Additional Things To Note About **Proposed** Typical Section:

*Depending on the ROW, widening the pavement at the NW corner of the Rabbit Rd (TR 521)/Mill St (SR 151) intersection is to be investigated. Per the Township, there is a drainage issue at this location due to a buried drainage structure. Investigate widening the pavement and adding curb against the existing retaining wall to convey water to a new drainage structure.*

**Supplemental Information: TR 521 (Rabbit Rd)**

ADT (2027)	<u>620</u>	Design ADT (2039)	<u>650</u>
DHV (2039)	<u>78</u>	Certified Traffic	<u>N/A</u>
T24 (2039)	<u>14%</u>	Legal Speed	<u>55 MPH</u>
Design Speed	<u>55 MPH</u>		
Comments:			
<u>Opening Year – 2027; Design Year - 2039</u>			

**E. Right-of-Way**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approximate Number of Parcels:			
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Name:			
Encroachments:	<input type="checkbox"/>	<input type="checkbox"/>	<u>To be verified by the Township/Consultant</u>
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Airport Name:			
Comments:			

**Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.** A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

## F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>		
<b>Aerial</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Horizon-Chillicothe Tele</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Charter Comm/Spectrum, Windstream Ohio</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP Ohio</i>		
<b>Underground</b>	Phone	<input type="checkbox"/>	<input type="checkbox"/>	<i>Potentially (same Company as above)</i>		
	Cablevision	<input type="checkbox"/>	<input type="checkbox"/>	<i>Potentially (same Company as above)</i>		
	Power	<input type="checkbox"/>	<input type="checkbox"/>	<i>Potentially (same Company as above)</i>		
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Columbia Gas of Ohio</i>		
	Pipelines:	<input type="checkbox"/>	<input type="checkbox"/>	<i>Potentially – Markwest Utica EMG</i>		
				<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Village of Hopedale</i>
	Sanitary	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Green Township</i>	
Other: _____						
Comments: <i>Unknown what telecom/fiber/cable/power is underground or overhead</i>						

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 11 Utilities Coordinator with the appropriate reference numbers:

*Ohio 811: 1-800-362-2764 or 811*

A listing of all utility companies within the project limits shall be included in the Stage 1 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 11 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

## G. Structure Requirements – N/A

<b>Existing Structure Information:</b>	Structure type: _____	
	Bridge No.: _____	Structural File No.: _____
	Sufficiency Rating: _____	General Appraisal: _____
	Crossing: _____	
	Bridge Length: _____	Number of Spans: _____
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>Proposed Structure Information:</b>	New Structure: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Rehabilitate Existing Bridge by: _____	
	Structure Type: _____	
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a	
	Structure Width: _____	Number of Spans: _____
	<b>Local must have proposed structure's load rating on file</b>	
	Other Design Considerations / Explanation of Change in Line/Grade: _____	
Guardrail Type: _____		

## H. Design Exception(s) Required

☐ Yes Explain: *Consultant to verify per ODOT L&D Manual – Volume 1*  
☐ No

## I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Remove and re-erect or remove and replace as needed within project limits</i>
Striping:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signals:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

## J. Maintenance of Traffic

Type of MOT: ☒ Detour, ☐ Part Width, ☐ Daily Flagging

Remarks/Describe: *Local traffic is to be maintained throughout construction*

Will Pedestrian Traffic need to be maintained? *No*

Remarks/Describe: *No pedestrian facilities within the project limits*

## K. Driveways

☒ Yes Type: *Various*  
☐ No

## L. Project Funding

Project Cost Estimate: \$387,900.00

Quantity splits needed in plans to differentiate funding participation: ☐ Yes ☒ No Comments: \_\_\_\_\_

Coordination with Concurrent Projects Required: ☐ Yes ☒ No Comments: \_\_\_\_\_

Funding Source: Oil & Shale (4SH7) State Maximum: \$387,900.00

Funding Split: 100

### Cost Estimates:

	Local Information			State Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total State Funds	Percent Split	
Preliminary Engineering				4SH7	\$28,500.00	100	\$28,500.00
Detailed Design				4SH7	\$7,000.00	100	\$7,000.00
Construction				4SH7	\$320,400.00	100	\$320,400.00
Construction Engineering				4SH7	\$32,000.00	100	\$32,000.00
<b>Total:</b>					<b>\$387,900.00</b>		<b>\$387,900.00</b>

Additional remarks about funding:

Cost estimates are to be monitored and updated throughout the Plan Development Process (PDP).

## M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate<sup>1</sup>
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)<sup>2</sup>
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☐ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If so, does that system track both payroll and project hours concurrently?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)*

Does the LPA ensure that timecards are signed by the employee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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## N. Environmental – see NEPA Scope of Services




































## O. Roles/Responsibilities

**Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.**

Construction Plan Development:	<a href="#">ODOT Prequalified Consultant</a>
Proposal/Specification Development:	<a href="#">ODOT</a>
LPA Agreement:	<a href="#">ODOT/LPA</a>
Form and Preliminary Legislation:	<a href="#">ODOT/LPA</a>
Environmental Tasks:	<a href="#">ODOT (per NEPA SOS)</a>
Advertising and Award of Contract:	<a href="#">ODOT</a>
Construction Inspection:	<a href="#">ODOT</a>
R/W Plan Development:	<a href="#">N/A</a>
R/W Acquisition / Appraisals:	<a href="#">N/A</a>
Utility Relocation:	<a href="#">Coordination and Relocation by LPA/ODOT Prequalified Consultant</a>

## P. Field Review – held on November 21, 2025 with ODOT D11 and Green Township personnel

## Q. Commitment Dates

Milestone 	Date 	Completed	SFY (Qtr)
 Initial Project Scope Complete 	11/28/2025		2026 (Q2)
 Stage 1 Plans - Submitted 	05/15/2026		2026 (Q4)
 Stage 2 Plans - Submitted 	08/14/2026		2027 (Q1)
 Stage 3 Plans - Submitted 	10/16/2026		2027 (Q2)
 Environmental Document Approved 	12/18/2026		2027 (Q2)
 District R/W Certification 	12/21/2026		2027 (Q2)
 Plan Package Received in C.O. 	01/01/2027		2027 (Q3)
 Sale 	04/01/2027		2027 (Q4)
 Award 	04/01/2027		2027 (Q4)
 Begin Construction 	06/01/2027		2027 (Q4)
 End Construction 	09/30/2027		2028 (Q1)