

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (*Project Name*): TUS West Third Ped Gateway

Project Sponsor / Maintenance Responsibility: City of Dover

- Local Let
- ODOT Let

PID (*ODOT assigned*): 123481

Scope Field Review: October 6, 2025

Scope Meeting: October 6, 2025

Proposed Sale Date: April 30, 2027

State Fiscal Year: 2027

Highway Functional Classification: 05 – Major Collector

Federal Aid System (*ODOT assigned*): Yes

B. Design Standard

ODOT Location and Design Manuals

C. Project Description

Construction of new sidewalks along both sides of West Third Street along with other associated items.

Prior studies / plan (identify):

TAP Application (January 2024)

Estimate Project Length:

(begin pavement to end pavement including bridge) 0.6 mile +/-

Work Length:

(including project length & approach work) 0.6 mile +/-

Alignment: Existing

Relocated (*explain*)

Profile: Existing

New (*explain*)

Logical Termini:

(w/ *explanation*) From Charles Drive to Broad Street

D. Typical Sections

Existing	Pavement Width: Varies	<input type="checkbox"/> curb to curb <input checked="" type="checkbox"/> edge to edge	Graded Shoulder: Varies
			Treated Shoulder: Varies
R/W Width: 60 ft. or within ODOT Limited Access (L.A.) along I.R. 77			
Bridge Width: N/A		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Existing Yes No Comment / Type

Median _____

Curbs _____

Curb ramps _____

Sidewalks Width: **5 ft. +/-**

Guardrail _____

Additional Things To Note About **Existing** Typical Section:

Proposed	Pavement Width: Match Exist.	<input type="checkbox"/> curb to curb <input checked="" type="checkbox"/> edge to edge	Graded Shoulder: Varies
			Treated Shoulder: Varies
R/W Width: Existing			
Bridge Width: N/A		<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Proposed Yes No Comment / Type

Median _____

Curbs _____

Curb ramps (*) **ADA Compliant curb ramps to be added as required**

Sidewalks Width: **5 ft. except may be reduced to 4 ft. under I.R. 77 bridge**
Due to lack of space and guardrail deflection, parapets are likely

required under I.R. 77 bridge. Sidewalks behind existing pier columns are likely unfeasible due to the required earthwork.

Note (*) – Curb ramps must be updated to current ADA standards.

Additional Things To Note About **Proposed** Typical Section:

Supplemental Information: West Third Street

ADT (2027)	<u>5900</u>	Design ADT (2039)	<u>6200</u>
DHV (2039)	<u>620</u>	Certified Traffic	<u>N/A</u>
T24 (2039)	<u>4%</u>	Legal Speed	<u>35 MPH</u>
Design Speed	<u>35 MPH</u>		
Comments:	<u>Opening Year – 2027; Design Year - 2039</u>		

E. Right-of-Way

Yes No Remarks

Right-of-Way Plan:

Approximate Number of Parcels:

Known Relocations:

Railroad Involvement:

Railroad Name:

R.J. Corman

Encroachments:

To be verified by the City/Consultant

Airway Highway Clearance:

Airport Name:

Comments: Project includes two (2) Railroad track crossings; portion within ODOT L.A. will be via permit.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
Aerial	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Frontier</i>
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Frontier, Omni, Spectrum</i>
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP, City of Dover</i>
Underground	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Frontier</i>
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Frontier, Omni, Spectrum</i>
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP, City of Dover</i>
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Enbridge, Redhill</i>
	Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>City of Dover</i>
Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>City of Dover</i>
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <i>City of Dover</i>
Other:	<hr/>			
Comments:	<hr/>			

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 11 Utilities Coordinator with the appropriate reference numbers:

Ohio 811: 1-800-362-2764 or 811

A listing of all utility companies within the project limits shall be included in the Stage 1/Stage 2 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 11 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

G. Structure Requirements – N/A

Existing Structure Information:	Structure type:				
	Bridge No.:		Structural File No.:		
	Sufficiency Rating:			General Appraisal:	
	Crossing:				
	Bridge Length:		Number of Spans:		
	Eligible for the National Historical Register:	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Proposed Structure Information:	New Structure:	<input type="checkbox"/> Yes		
		<input type="checkbox"/> No		
	Rehabilitate Existing Bridge by:			
	Structure Type:			
	Beam Type:	<input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a		
	Structure Width:		Number of Spans:	
Local must have proposed structure's load rating on file				
Other Design Considerations / Explanation of Change in Line/Grade:				
Guardrail Type:				

H. Design Exception(s) Required

Yes Explain: *Consultant to verify per ODOT L&D Manual – Volume 1*
 No

I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Remove and re-erect or remove and replace as needed within project limits. RRFBs at West Third Street crossings.</i>
Striping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Remove and replace as needed; add crosswalk markings as needed</i>
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signals:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

J. Maintenance of Traffic

Type of MOT: Detour, Part Width, Daily Flagging

Remarks/Describe: *Flagging as needed to facilitate construction.*

Will Pedestrian Traffic need to be maintained? Yes

Remarks/Describe: *A section within the project limits has existing pedestrian facilities.*

K. Driveways

Yes Type: *Various materials (all commercial)*
 No

L. Project Funding

Project Cost Estimate: **\$450,000.00 (Construction Phase Only)**

Quantity splits needed in plans to differentiate funding participation: Yes Comments: _____
 No _____

Coordination with Concurrent Projects Required: Yes Comments: _____
 No _____

Funding Source: **TAP(4B37)/Safety(4HJ7)** Federal Maximum: **\$450,000.00** Funding Split: **100 (80/20)**

Cost Estimates:

	Local Information			State Information			Total
	<u>SAC</u>	<u>Total Local Funds</u>	<u>Percent Split</u>	<u>SAC</u>	<u>Total State Funds</u>	<u>Percent Split</u>	
Construction				<i>4B37/ 4HJ7</i>	\$409,091	100	\$409,091
Construction Engineering				<i>4B37/ 4HJ7</i>	\$40,909	100	\$40,909
Total:					\$450,000		\$450,000

Additional remarks about funding:

Federal maximum set at \$450,000 (at 100%). Cost estimates are to be monitored and updated throughout the Plan Development Process (PDP). All PDP costs are to be paid with Local funding.

M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate¹
- 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)²
- 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If so, does that system track both payroll and project hours concurrently?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If different systems, how does the LPA reconcile project hours to payroll?		
How often are payroll records prepared?		
For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)</i>		
Does the LPA ensure that timecards are signed by the employee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

N. Environmental – see NEPA Scope of Services

O. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<i>ODOT Prequalified Consultant</i>
Proposal/Specification Development:	<i>LPA/ODOT Prequalified Consultant</i>
LPA Agreement:	<i>ODOT/LPA</i>
Form and Preliminary Legislation:	<i>N/A (Local Let)</i>
Environmental Tasks:	<i>ODOT (per NEPA SOS); assuming no deep excavation</i>
Advertising and Award of Contract:	<i>LPA</i>
Construction Inspection:	<i>LPA/ODOT Prequalified Consultant</i>
R/W Plan Development:	<i>N/A</i>
R/W Acquisition / Appraisals:	<i>N/A</i>
Utility Relocation:	<i>Coordination and Relocation by LPA/ODOT Prequalified Consultant</i>

P. Field Review – held on October 6, 2025 with ODOT D11 and City of Dover personnel

Q. Commitment Dates

Milestone	Date	Completed	SFY (Qtr)
Initial Project Scope Complete	01/09/2026	—	2026 (Q3)
Stage 1 Plans - Submitted	06/26/2026	—	2026 (Q4)
Stage 2 Plans - Submitted	06/26/2026	—	2026 (Q4)
NEPA Start Date	07/03/2026	—	2027 (Q1)
Stage 1 Plans - Complete	07/27/2026	—	2027 (Q1)
Stage 2 Plans - Complete	07/27/2026	—	2027 (Q1)
Stage 3 Plans - Submitted	11/02/2026	—	2027 (Q2)
Stage 3 Plans - Complete	12/04/2026	—	2027 (Q2)
Final Tracings - Submitted	02/01/2027	—	2027 (Q3)
Environmental Document Approved	02/03/2027	—	2027 (Q3)
Plan Package Submitted to District	02/12/2027	—	2027 (Q3)
District R/W Certification	02/25/2027	—	2027 (Q3)
Plan Package Received in C.O.	03/01/2027	—	2027 (Q3)
Sale	04/30/2027	—	2027 (Q4)
Award	05/31/2027	—	2027 (Q4)
Begin Construction	07/01/2027	—	2028 (Q1)
End Construction	09/30/2027	—	2028 (Q1)