

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (Project Name): COL EL Riverfront Trail Phase 1.2

Project Sponsor / Maintenance Responsibility: City of East Liverpool

☐ Local Let

☒ ODOT Let

PID (ODOT assigned): 124011

Scope Field Review: June 10, 2025

Scope Meeting: June 10, 2025

Proposed Sale Date: April 2029

State Fiscal Year: 2029

Highway Functional Classification: N/A

Federal Aid System (ODOT assigned): Yes (Enhancement)

B. Design Standard

ODOT (applicable design standards and guidelines from L&D Manuals, Multimodal Design Guide, etc.)

C. Project Description

Phase 2 of the construction of a 10-foot-wide trail from the end of Phase 1 construction (near the E 4th Street/Pennsylvania Avenue intersection) to Monaca Street or proposed Lincoln Highway/Ohio River Overlook, whichever funding allows. Environmental and Right of Way Services are required.

Prior studies / plan (identify):

East Liverpool Riverfront Trail Alignment Study (2021)

Estimate Project Length:

(begin pavement to end pavement including bridge) 1 mile +/-

Work Length:

(including project length & approach work) 1 mile +/-

Alignment: ☐ Existing

☒ New (explain)

New trail alignment along old Pennsylvania Avenue alignment.

Profile: ☐ Existing

☒ New (explain)

New trail profile.

Logical Termini: E 4th Street/Pennsylvania Avenue intersection to Monaca Street or proposed Lincoln Highway/Ohio River Overlook (depending on final project funding)
(w/ explanation)

D. Typical Sections – N/A

Existing	Pavement Width:	☐ curb to curb	Graded Shoulder:	
		☐ edge to edge	Treated Shoulder:	
	R/W Width: <i>Varies [to be verified during the Plan Development Process (PDP)]</i>			
	Bridge Width:	☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Existing	Yes	No	Comment / Type
Median	☐	☐	
Curbs	☐	☐	
Curb ramps	☐	☐	
Sidewalks	☐	☐	Width: _____
Guardrail	☐	☐	

Additional Things To Note About **Existing** Typical Section:

Proposed trail on new alignment (no existing roadway or trail typical section)

Proposed	Pavement Width: 10'	☐ curb to curb	Graded Shoulder:	<i>Varies</i>
		☒ edge to edge	Treated Shoulder:	<i>2' (each side)</i>
	R/W Width: <i>TBD based on proposed construction limits</i>			
	Bridge Width: <i>N/A</i>	☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Proposed	Yes	No	Comment / Type
Median	☐	☒	
Curbs	☐	☒	
Curb ramps (*)	☒	☐	<i>ADA compliant curb ramps to be added if/as required</i>
Paved Trail	☐	☒	Width: <i>See dimensions listed above</i>
Guardrail/Railing	☒	☐	<i>As needed per design/safety standards</i>

Note (*) – Curb ramps must be updated to current ADA standards.

Additional Things To Note About **Proposed** Typical Section:

Supplemental Information: N/A [proposed trail on new alignment (not along existing roadway)]

ADT (2029)	_____	Design ADT (2041)	_____
DHV (2041)	_____	Certified Traffic	_____
T24	_____	Legal Speed	_____
Design Speed	_____		
Comments:			
<i>Opening Year – 2029; Design Year – 2041</i>			

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	☒	☐	_____
Approximate Number of Parcels:			<u>Unknown; to be determined during PDP (ROW impacts to be minimized)</u>
Known Relocations:	☐	☒	_____
Railroad Involvement:	☐	☒	_____
Railroad Name:			<u>N/A</u>
Encroachments:	☐	☒	<u>To be verified during PDP</u>
Airway Highway Clearance:	☐	☒	_____
Airport Name:			_____
Comments:			<u>ROW impacts are to be minimized, but it is expected that ROW will be required.</u>

Note: Provide a footprint of proposed and existing right of way limits with the Stage 1 Submission.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.

F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
Aerial	Phone	☒	☐	<i>AT&T</i>
	Cablevision	☒	☐	<i>Comcast</i>
	Power	☒	☐	<i>AEP</i>
Underground	Phone	☒	☐	<i>AT&T</i>
	Cablevision	☒	☐	<i>Comcast</i>
	Power	☒	☐	<i>AEP</i>
	Gas	☒	☐	<i>Columbia Gas of Ohio</i>
	Pipelines:	☒	☐	<i>Columbia Gas Transmission</i>
				<u>Private</u> <u>Public</u> <u>Name of Company</u>
	Water	☒	☐	☐ ☒ <i>City of East Liverpool</i>
	Sanitary	☒	☐	☐ ☒ <i>City of East Liverpool</i>
	Storm	☒	☐	☐ ☒ <i>City of East Liverpool</i>
Other: _____				
Comments: _____				

G. Structure Requirements – N/A

Existing Structure Information:	Structure type: _____
	Bridge No.: _____ Structural File No.: _____
	Sufficiency Rating: _____ General Appraisal: _____
	Crossing: _____
	Bridge Length: _____ Number of Spans: _____
	Eligible for the National Historical Register: ☐ Yes ☐ No

Proposed Structure Information:	New Structure: ☐ Yes ☐ No
	Rehabilitate Existing Bridge by: _____
	Structure Type: _____
	Beam Type: ☐ Concrete Box; ☐ Steel; ☐ n/a
	Structure Width: _____ Number of Spans: _____
	Local must have proposed structure's load rating on file
Other Design Considerations / Explanation of Change in Line/Grade:	
Guardrail Type: _____	

H. Design Exception(s) Required

☐ Yes Explain: *Non-roadway project*
☒ No

I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	☒	☐	<u>As needed</u>
Striping:	☒	☐	<u>As needed</u>
Lighting:	☐	☒	_____
Signals:	☐	☒	_____
RPMs:	☐	☒	_____

J. Maintenance of Traffic – N/A (all construction off road with no existing pedestrian facilities)

Type of MOT: ☐ Detour, ☐ Part Width, ☐ Daily Flagging

Remarks/Describe: _____

Will Pedestrian Traffic need to be maintained? _____

Remarks/Describe: _____

K. Driveways

☐ Yes Type:
☒ No

L. Project Funding

Project Cost Estimate: \$6,438,940.03

Quantity splits needed in plans to differentiate funding participation: ☐ Yes Comments: *All Enhancement (Plan Spit Code 01/ENH)*
☒ No

Coordination with Concurrent Projects Required: ☒ Yes Comments: *Maybe COL SR 39 20.480 (PID 121462)*
☐ No

Funding Source: *OMEGA RTP0, TAP, and Safety* Federal Maximum: *See below* Funding Split: *See below*

Cost Estimates:

	Local Information			Federal Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total Federal Funds	Percent Split	
Preliminary Engineering 1				4TF7	\$300,000	100	\$300,000
Preliminary Engineering 2	LNTP	\$30,000	100				\$30,000
Detailed Design	LNTP	\$60,000	100				\$60,000
Right-of-Way	LNTP	\$40,000	100				\$40,000
Construction 1				4B37/ 4HJ7	\$3,300,000	100	\$3,300,000
Construction 2	4BG7	\$23,806.38	5		\$452,321.31	95	\$23,806.38
Construction 3	4BG7	\$1,839,704.11	100				\$1,839,704.11
Construction Engineering	4BG7	\$393,108.23	100				\$393,108.23
Totals:		\$2,386,618.72			\$4,052,321.31		\$6,438,940.03

Additional remarks about funding:

OMEGA RTP0 (4TF7/OM05) funds at 100% (utilizing 20% TRC) up to \$300,000 maximum.

TAP (4B37)/Safety (4HJ7) funds at 100% (80/20) up to \$3,300,000 maximum.

TAP (4B37) funds at 95% (utilizing 15% TRC) up to TBD maximum (pending 117785 award)

Cost Estimates to be confirmed and monitored throughout the Project Development Process (PDP); the scope of the project can/will be reduced based on funding constraints (trail can end further west).

M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project? ☐ Yes ☒ No

Does the LPA intend to recover any Fringe and Overhead Costs associated with this project? ☐ Yes ☒ No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate¹
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)²
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☐ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place? ☐ Yes ☐ No

If so, does that system track both payroll and project hours concurrently? ☐ Yes ☐ No

If there are different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets? ☐ Yes ☐ No

(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)

Does the LPA ensure that timecards are signed by the employee? ☐ Yes ☐ No

N. Environmental – see Environmental (NEPA) Scope of Services**O. Roles/Responsibilities**

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<i>ODOT Prequalified Consultant</i>
Proposal/Specification Development:	<i>ODOT</i>
LPA Agreement:	<i>ODOT/LPA</i>
Form and Preliminary Legislation:	<i>ODOT/LPA</i>
Environmental Tasks:	<i>ODOT Prequalified Consultant/ODOT (see Environmental SOS)</i>
Advertising and Award of Contract:	<i>ODOT</i>
Construction Inspection:	<i>ODOT</i>
R/W Plan Development:	<i>ODOT Prequalified Consultant</i>
R/W Acquisition / Appraisals:	<i>ODOT Prequalified Consultant</i>
Utility Relocation:	<i>Coordination and relocation by LPA/ODOT Prequalified Consultant (responsible for completion of the Utility Note for any relocations)</i>

P. Field Review – held on June 10, 2025, with ODOT D11 and City of East Liverpool personnel

Q. Commitment Dates

Milestone  	Date  	Completed	SFY (Qtr)
 Initial Project Scope Complete	 09/08/2026		2027 (Q1)
 Stage 1 Plans - Submitted	 04/02/2027		2027 (Q4)
 Preliminary R/W Review Submission - Submitted	 04/02/2027		2027 (Q4)
 NEPA Start Date	 04/16/2027		2027 (Q4)
 Stage 1 Plans - Complete	 05/03/2027		2027 (Q4)
 Preliminary R/W Review Submission - Approved	 05/03/2027		2027 (Q4)
 Stage 2 Plans - Submitted	 10/29/2027		2028 (Q2)
 Compliance R/W Review Submission- Submitted	 10/29/2027		2028 (Q2)
 Stage 2 Plans - Complete	 11/29/2027		2028 (Q2)
 Compliance R/W Review Submission - Approved	 11/29/2027		2028 (Q2)
 Environmental Document Approved	 12/17/2027		2028 (Q2)
 Final R/W Plan Submission - Approved	 12/17/2027		2028 (Q2)
 R/W Authorized	 12/31/2027		2028 (Q2)
 Stage 3 Plans - Submitted	 09/29/2028		2029 (Q1)
 Stage 3 Plans - Complete	 10/30/2028		2029 (Q2)
 R/W Acquisition Complete	 11/22/2028		2029 (Q2)
 Final Tracings - Submitted	 12/01/2028		2029 (Q2)
 Final Tracings - Complete	 12/15/2028		2029 (Q2)
 District R/W Certification	 12/28/2028		2029 (Q2)
 Plan Package Received in C.O.	 01/01/2029		2029 (Q3)
 Sale	 04/01/2029		2029 (Q4)
 Award	 04/01/2029		2029 (Q4)
 Begin Construction	 05/01/2029		2029 (Q4)
 End Construction	 10/31/2029		2030 (Q2)