

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (*Project Name*): TUS Tiger Drive Sidewalk

Project Sponsor / Maintenance Responsibility: Village of Strasburg

☐ Local Let

☒ ODOT Let

PID (*ODOT assigned*): 124606

Scope Field Review: August 5, 2026

Scope Meeting: August 5, 2026

Proposed Sale Date: April 2028

State Fiscal Year: 2028

Highway Functional Classification: 07 – Local

Federal Aid System (*ODOT assigned*): N/A

B. Design Standard

ODOT (applicable design standards and guidelines from L&D Manuals, Multimodal Design Guide, etc.)

C. Project Description

Construction of new sidewalk along the east side of Tiger Dr NW and north side of 3rd St SW within the Strasburg-Franklin Local School District property limits, except for a small piece on the north end to tie into the Grandview Union Cemetery drive/pedestrian path.

Prior studies / plan (identify):

2025 Strasburg-Franklin Local Schools Safe Routes to School Travel Plan

Estimate Project Length:

(*begin pavement to end pavement including bridge*) 2,550' +/-

Work Length:

(*including project length & approach work*) 2,600' +/-

Alignment: ☒ Existing

☐ Relocated (*explain*)

Profile: ☒ Existing

☐ New (*explain*)

Logical Termini: Tiger Dr NW (east side) – 3rd St SW to first cemetery drive north of school property
(*w/ explanation*) 3rd St SW (north side) – Tiger Dr NW to the end of school property

D. Typical Sections

Existing	Pavement Width:	☒ curb to curb	Graded Shoulder:	<i>Varies</i>
	<i>28' +/-</i>	☒ edge to edge	Treated Shoulder:	<i>N/A</i>
	R/W Width:	<i>50' (owned in fee by Strasburg-Franklin Local School District)</i>		
	Bridge Width:	<i>N/A</i>		
		☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Existing	Yes	No	Comment / Type
Median	☐	☒	
Curbs	☒	☐	<i>Only 90' +/- at school parking entrance and 140' +/- at north project limit</i>
Curb ramps	☐	☒	
Sidewalks	☐	☒	Width: _____
Guardrail	☐	☒	

Additional Things To Note About **Existing** Typical Section:

Proposed	Pavement Width:	☒ curb to curb	Graded Shoulder:	<i>Varies</i>
	<i>Existing</i>	☒ edge to edge	Treated Shoulder:	<i>N/A</i>
	R/W Width:	<i>Existing</i>		
	Bridge Width:	<i>N/A</i>		
		☐ f/f of rails, ☐ t/t of curbs, or ☐ t/t of parapets		

Proposed	Yes	No	Comment / Type
Median	☐	☒	
Curbs	☒	☐	<i>Only 90' +/- at school parking entrance and 140' +/- at north project limit</i>
Curb ramps (*)	☒	☐	<i>ADA Compliant curb ramps to be added as required</i>
Sidewalks	☒	☐	Width: <i>5' with 3' grass buffer (edge to edge sections); 8' (curb to curb sections); back of walk should tie in at transition sta.</i>
Guardrail	☐	☒	

Note () – Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section:

Supplemental Information: Tiger Drive (assume Low Volume Roadway)

ADT (2028)	<u><400 (Low Volume)</u>	Design ADT (2040)	<u><400 (Low Volume)</u>
DHV (2040)	<u>Unknown</u>	Certified Traffic	<u>N/A</u>
T24	<u>Unknown</u>	Legal Speed	<u>20-25 MPH</u>
Design Speed	<u>25 MPH</u>		
Comments:			
<u>Opening Year – 2028; Design Year – 2040; traffic varies depending on school events/functions</u>			

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	☐	☒	
Approximate Number of Parcels:			
Known Relocations:	☐	☒	
Railroad Involvement:	☐	☒	
Railroad Name:			
Encroachments:	☐	☒	
Airway Highway Clearance:	☐	☒	
Airport Name:			
Comments:			<u>All work within school property limits except at north end to tie into Grandview Union Cemetery drive/pedestrian path where work should be able to be kept within the existing 50' R/W width; any work on school property will be handled via SRTS letter and maintenance agreements.</u>

Caution: Environmental must be clear prior to the beginning of right of way acquisition (if needed).

F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>
Aerial	Phone	☐	☒	
	Cablevision	☐	☒	
	Power	☒	☐	<i>AEP</i>
Underground	Phone	☐	☒	
	Cablevision	☐	☒	
	Power	☒	☐	<i>AEP</i>
	Gas	☒	☐	<i>Red Hill Development (Kimble Gas Well)</i>
	Pipelines:	☒	☐	<i>Red Hill Development (Kimble Gas Well Transport Lines)</i>
				<u>Private</u> <u>Public</u> <u>Name of Company</u>
	Water	☒	☐	☐ ☒ <i>Village of Strasburg</i>
	Sanitary	☐	☒	☐ ☐
Storm	☒	☐	☐ ☒ <i>Village of Strasburg</i>	
Other: _____				
Comments: _____				

G. Structure Requirements – N/A

Existing Structure Information:	Structure type:	_____		
	Bridge No.:	_____	Structural File No.:	_____
	Sufficiency Rating:	_____	General Appraisal:	_____
	Crossing:	_____		
	Bridge Length:	_____	Number of Spans:	_____
	Eligible for the National Historical Register:	☐ Yes ☐ No		

Proposed Structure Information:	New Structure:	☐ Yes ☐ No		
	Rehabilitate Existing Bridge by:	_____		
	Structure Type:	_____		
	Beam Type:	☐ Concrete Box; ☐ Steel; ☐ n/a		
	Structure Width:	_____	Number of Spans:	_____
	Local must have proposed structure's load rating on file Other Design Considerations / Explanation of Change in Line/Grade:			
Guardrail Type: _____				

H. Design Exception(s) Required

☐ Yes Explain: *Low Speed Roadways*
☒ No

I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	☒	☐	<u><i>Remove and re-erect or remove and replace as needed within project limits.</i></u>
Striping:	☒	☐	<u><i>Remove and replace as needed; add crosswalk markings as needed.</i></u>
Lighting:	☐	☒	_____
Signals:	☐	☒	_____
RPMs:	☐	☒	_____

J. Maintenance of Traffic

Type of MOT: ☐ Detour, ☐ Part Width, ☒ Daily Flagging

Remarks/Describe: *Flagging as needed to facilitate construction.*

Will Pedestrian Traffic need to be maintained? *No (no existing Pedestrian Traffic facilities)*

Remarks/Describe: _____

K. Driveways

☒ Yes Type: *Cemetery, school, and well driveways (aggregate, asphalt, and concrete).*
☐ No *Proposed concrete apron or as appropriate at well driveway (exist. aggregate).*

L. Project Funding

Project Cost Estimate: \$400,000.00

Quantity splits needed in plans to differentiate funding participation: ☐ Yes Comments: _____
☒ No

Coordination with Concurrent Projects Required: ☐ Yes Comments: _____
☒ No

Funding Source: *SRTS (4SC7)*

Federal Maximum: *\$400,000.00*

Funding Split: *100%*

Cost Estimates:

	Local Information			Federal Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total Federal Funds	Percent Split	
Preliminary Engineering				<i>4SC7</i>	<i>\$56,000.00</i>	<i>100</i>	<i>\$56,000.00</i>
Detailed Design				<i>4SC7</i>	<i>\$14,000.00</i>	<i>100</i>	<i>\$14,000.00</i>
Construction				<i>4SC7</i>	<i>\$300,000.00</i>	<i>100</i>	<i>\$300,000.00</i>
Construction Engineering				<i>4SC7</i>	<i>\$30,000.00</i>	<i>100</i>	<i>\$30,000.00</i>
Totals:					<i>\$400,000.00</i>		<i>\$400,000.00</i>

Additional remarks about funding:

Utilizing 100% Federal funds (80% SRTS-4SC7 matched with 20% Soft Match-TRC) up to Fed. max.

M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	☐ Yes	☒ No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	☐ Yes	☒ No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- ☐ 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- ☐ 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate¹
- ☐ 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)²
- ☐ 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- ☐ 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?	☐ Yes	☐ No
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If so, does that system track both payroll and project hours concurrently?	☐ Yes	☐ No
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If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?	☐ Yes	☐ No
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(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)

Does the LPA ensure that timecards are signed by the employee?	☐ Yes	☐ No
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N. Environmental – see Environmental (NEPA) Scope of Services

O. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	ODOT Prequalified Consultant
Proposal/Specification Development:	ODOT
LPA Agreement:	ODOT/LPA
Form and Preliminary Legislation:	ODOT/LPA
Environmental Tasks:	ODOT
Advertising and Award of Contract:	ODOT
Construction Inspection:	ODOT
R/W Plan Development:	N/A
R/W Acquisition / Appraisals:	N/A
Utility Relocation:	Coordination and relocation by LPA/ODOT Prequalified Consultant (responsible for completion of the Utility Note for any relocations)

P. Field Review – held on August 5, 2026 with ODOT D11 and Village of Strasburg personnel

Q. Commitment Dates

Milestone  	Date  	Completed	SFY (Qtr)
 Initial Project Scope Complete	 08/17/2026		2027 (Q1)
 Stage 1 Plans - Submitted	 02/15/2027		2027 (Q3)
 NEPA Start Date	 03/01/2027		2027 (Q3)
 Environmental Document Approved	 06/01/2027		2027 (Q4)
 Stage 2 Plans - Submitted	 06/01/2027		2027 (Q4)
 Stage 3 Plans - Submitted	 09/15/2027		2028 (Q1)
 Final Tracings - Submitted	 11/15/2027		2028 (Q2)
 District R/W Certification	 12/23/2027		2028 (Q2)
 Plan Package Received in C.O.	 01/01/2028		2028 (Q3)
 Sale	 04/01/2028		2028 (Q4)
 Award	 04/01/2028		2028 (Q4)
 Begin Construction	 06/01/2028		2028 (Q4)
 End Construction	 08/31/2028		2029 (Q1)