



**Permit-to-Install/Plan Approval Application**

FOR AGENCY USE ONLY		
Date Received: / /	Application/Revenue ID:	Organization ID:
Document ID:	Place ID:	Check ID:
Check Date: / /	Check Number:	Check Amount:

**1. Project Name:** ODOT Portsmouth By-Pass, Sunshine Church Sanitary Sewer

**2. Applicant** (see note after signature)

Name: Ohio Department of Transportation – District 9

Mailing Address: 650 Eastern Avenue

City: Chillicothe State: Ohio Zip: 45601

Contact Name: Mike Loeffler, P.E.

Title: Portsmouth ByPass – Project Design Engineer

Phone: (740) 637-5796 Fax: (740) 775-4889 E-mail : Mike.Loeffler@dot.state.oh.us

**3. Application/Plans Prepared by:**

Name: HDR Engineering, Inc

Mailing Address: 9987 Caver Rd Suite

City: Cincinnati State: Ohio Zip: 45242

Contact Name: Justin Bolender, P.E.

Title: Project Manager

Phone: (513) 984-7500 Fax: (513) 984-7580 E-mail : Justin.bolender@hdrinc.com

**4. Billing Address** (if different than Applicant)

Name: N/A

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: ( ) - Fax: ( ) - E-mail : \_\_\_\_\_

**5. Future Owner** (if different than Applicant)

Name: Scioto County Sewage Department

Mailing Address: 602 Seventh Street, Room 104 Courthouse

City: Portsmouth State: Ohio Zip: 45662

Contact Name: Joe DeLong, P.E.

Title: Scioto County Sanitary Engineer

Phone: (740) 355-8249 Fax: (740) 353-8410 E-mail : jdelong@sciotocounty.net



**16. Attachments**

The following are included in this application package (check appropriate box(es) and indicate how many copies of each are provided):

<input checked="" type="checkbox"/> Detail Plans	4 Copies	<input type="checkbox"/> Management Plan	_____
<input type="checkbox"/> Soil Evaluation Form	_____	<input type="checkbox"/> Engineering Report	_____
<input type="checkbox"/> Hydrogeologic Site Investigation Report	_____	<input type="checkbox"/> Engineering Specifications	_____
<input type="checkbox"/> Site Evaluation Form	_____	<input type="checkbox"/> Sewer Authority Letter	_____
<input type="checkbox"/> Other (describe):	_____	<input type="checkbox"/> Antidegradation Addendum	_____
<input type="checkbox"/> Narrative Plans			

**17. Form B / C Submission** (check all that apply):

Sewer and Pump Station Construction – Form B1

Onsite Sewage Treatment Systems – Form B2

Wastewater Treatment Plants Less Than 100,000 GPD – Form B3

Wastewater Treatment Plants Greater Than or Equal to 100,000 GPD and all Pond Systems – Form B4

Industrial Direct Discharge Facility – Form B5

Industrial Indirect Discharge Facility – Form B6

Underground Storage Tank Remediation – Form B7

Holding Tanks – Form B8

Industrial Impoundment Ponds – Form B9

Land Application Management Plan for Sludge or Waste other than Treated Sewage – Form C1

Treated Sewage Land Application Management Plan – Form C2

Sewage Holding Tank Management Plan – Form C3

**18. Fee Calculations:**

Permit-to-Install (maximum total fee \$15,100)

a. Application fee:	\$ 100.00
b. Plan review fee:	\$ 100.00
c. Plan review fee (installation/construction cost x .0065):	\$ _____
d. Total Fee (a + b + c):	\$ 200

Sludge Management Plan Approval\*

a. Application fee:	\$ 100.00
b. Plan review fee:	\$ 100.00
c. Total fee (a + b):	\$ 200.00

\* No separate fee is needed for land application

**19. Antidegradation**

Is this project subject to the Antidegradation Rule (OAC 3745-1-05)?  Yes  No

If **Yes**, an antidegradation addendum must be submitted (Note: It applies even if an exclusion and/or waiver is met)

If **No**, check all that apply:

- Application with no direct surface water discharge (Projects that do not meet the applicability section of 3745-1-05 (B)1, i.e., onsite sewage treatment systems, sanitary sewer extensions, indirect discharger to POTW, etc.).
- Renewal NPDES application or PTI application with no requested increase in loading of currently permitted pollutants.
- Narrative Plans (Examples: Land Application, General Plans, etc.)

**20. Submittals:**

To be considered complete, this application must include the following unless otherwise directed by Ohio EPA:

- Four copies of the detail plans including profile and plan views of all sewers (shown on the same sheet), existing (as applicable) and proposed pump station facilities, incorporating all of the details outlined in Section 20.1, 20.2 and 20.3 of *Recommended Standards for Wastewater Facilities*.
- Two copies of complete technical specifications.
- Two copies of the Permit-to-Install Application including Form A, pertinent B & C form(s), and the antidegradation addendum *(if applicable)*
- Fee check payable to "Treasurer, State of Ohio."

**21. Signature of the Applicant:** (see Ohio Administrative Code 3745-42-03)

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision and that all the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are substantial penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.*

Typed name: Mike Loeffler Title: Portsmouth ByPass – Project Design Engineer

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**NOTE (Who Must Sign):**

The person signing as ΔApplicant@ is not the applicant=s engineer or architect or any other person submitting the Permit-to-Install Application on behalf of the owner. The ΔApplicant@ should be owner of the facility, business, corporation, company, etc. or the legal responsibly entity. It is not the engineer who prepared the plans.