

# **VAR-STW- Ped Bike Design 24-25**

## **CENTRAL OFFICE SAFETY PROGRAM**

### **Scope of Services**

The consultant may be required to perform miscellaneous tasks associated with engineering and design tasks for bikeway and pedestrian facility projects, assist with bicycle and pedestrian initiatives, and provide technical assistance needs like studies, data analysis, feasibility studies, and mapping. Main tasks for this contract will be to support awarded Safe Routes to School projects with all phases of project development from PE through Stage 3 Design. More information on ODOT's Bicycle and Pedestrian initiatives is available at [Active Transportation | Ohio Department of Transportation](#).

The basic services will include:

- Bicycle Facility Design**
- Pedestrian Facility Design**
- Feasibility Studies**
- Cost Estimates**
- R/W Plans**
- Geographic Information Systems (GIS) mapping**
- Walkability/Bikeability Studies**
- Bicycle/Pedestrian Road Safety Audits**
- Basic Traffic Signal Design**
- Non-Complex Roadway Design**
- Development of EA/EIS, CE, Sec 4(f) Environmental Documents**
- Preparation of Preliminary Engineering Studies and Final Design Plans**
- Mapping**
- Facility Renderings**
- Signage Plan Sets**
- Traffic Counts**
- Basic Mapping**

All work shall be performed on an actual cost basis. The consultant shall maintain a project cost accounting system that will segregate costs for individual task orders.

The electronic price proposal shall consist of a statement from the consultant that they have a clear understanding of the scope of services. The proposal shall also include the hourly labor rates for the various employee classifications that may be used, overhead rate, cost of money rate, analytical rates and testing rates (if applicable).

If subconsultants are used, the amount to be expended annually with each subconsultant shall be shown in a tabular format. A proposal by cover letter from the subconsultant to the prime

consultant showing hourly rates, overhead rate, cost of money rate, analytical rates and testing rates (if applicable).

The electronic price proposal shall consist of a statement from the consultant that they have a clear understanding of the scope of services. The proposal shall also include the names and starting hourly rates of the personnel doing the work, average overhead rate (based on the length of the agreement), average cost of money rate, analytical rates and testing rates (if applicable).

If subconsultants are used, the amount to be expended annually with each subconsultant shall be shown in a tabular format. A proposal by cover letter from the subconsultant to the prime consultant showing hourly rates, average overhead rate, average cost of money rate, analytical rates and testing rates (if applicable).

**Important Resource:**

- [Design | Ohio Department of Transportation](#)
- [Project Development Process | Ohio Department of Transportation](#)

**ODOT's Active Transportation Information:**

- [Safe Routes to School \(SRTS\) | Ohio Department of Transportation](#)
- [State & US Bike Route System | Ohio Department of Transportation](#)
- [S/USBR OverviewImplementationGuide.pdf \(ohio.gov\)](#)
- [Walk.Bike.Ohio Policy Plan | Ohio Department of Transportation](#)
- [Strategic Highway Safety Plan \(SHSP\) | Ohio Department of Transportation](#)

**Other National Active Transportation Information:**

- AASHTO Guide for the Development of Bicycle Facilities
- AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities
- [FHWA Bikeway Selection Guide](#)
- [Adventure Cycling - US Bike Route System](#)
- [Safe Transportation of Every Pedestrian](#)
- [National Association of City Transportation Officials](#)