

Heim, Kimber

From: Wooldridge, John
Sent: Friday, October 9, 2020 1:41 PM
To: Heim, Kimber
Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE
Attachments: 110412 FAI 037 PCL 001 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 001 Intro Letter Safety OWN.pdf; 110412 FAI 037 PCL 002 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 002 Intro Letter Safety OWN.pdf; 110412 FAI 037 PCL 006 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 006 Intro Letter Safety OWN.pdf; 110412 FAI 037 PCL 008 Intro Letter Safety OWN.pdf; 110412 FAI 037 PCL 008 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 009 Intro Letter Safety OWN.pdf; 110412 FAI 037 PCL 009 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 011 Intro Letter Safety.pdf; 110412 FAI 037 PCL 012 Intro Letter Safety.pdf; 110412 FAI 037 PCL 015 Intro Letter Safety.pdf; 110412 FAI 037 PCL 016 Intro Letter Safety.pdf; 110412 FAI 037 PCL 017 Intro Letter Safety.pdf; 110412 FAI 037 PCL 018 Intro Letter Safety.pdf; 110412 FAI 037 PCL 020 Intro Letter Safety.pdf; 110412 FAI 037 PCL 021 Intro Letter Safety REGA.pdf; 110412 FAI 037 PCL 021 Intro Letter Safety OWN.pdf

Happy Holiday Kimber,

Hope the long weekend was great. These are completed and saved into the network folders. For your convenience; they are attached so you can select all and print all. There should be 19 letters for the 13 parcels and each letter is 2 pages. Please send with ODOT Booklet and a business card for you or Allison. FYI, I ordered a box of 50 more when ODOT needs your property brochures from CO; Carly may have seen them if you run out of booklets. Please let me know if you need anything else.

Please let me know if you have any questions, comments, or concerns. Thank you.

Respectfully,

John R. Wooldridge

Real Estate Administrator

ODOT District 5

9600 Jacksontown Road, Jacksontown, OH 43030

740.323.5427

transportation.ohio.gov



From: Wooldridge, John
Sent: Thursday, October 8, 2020 3:08 PM
To: Heim, Kimber <Kimber.Heim@dot.ohio.gov>
Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE

Thanks Kimber,

I think we should (going forward) have Allison/you prepare the doc and print it to PDF (save in file). I will go in and sign and resave the PDF file. It can then be sent by email or printed and mailed (I made the NEW WEN offer digitally without printing a single piece of paper). This is how Carly is doing the RE-24 for payments ... all electronically.

For this one, I will print them tomorrow and sign them all. They should be signed in PDF and ready for you to print and mail (or I can ask Carly to do it if you want?) on Tuesday. Thanks. I think Carly is in office tomorrow and could get them mailed if I ask ... would you like me to see if Carly can help us with that?

Please let me know if you have any questions, comments, or concerns. Thank you.

Respectfully,

John R. Wooldridge

Real Estate Administrator

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**OHIO DEPARTMENT OF
TRANSPORTATION**

From: Heim, Kimber

Sent: Thursday, October 8, 2020 8:08 AM

To: Wooldridge, John <John.Wooldridge@dot.ohio.gov>

Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE

How is best to get the letters to you. All are saved in the files and you retrieve and sign or do you want me to send them all to you in an email? The letter has edits..and we can remove but once we save they were coming back, so I worked on them last night and hopefully when you open them they will be in final form...lol!

Kimber L. Heim

Realty Specialist Manager

ODOT – District 5

9600 Jacksontown Road

Jacksontown, OH 43030

Ph: 740-323-5422 (direct) Cell: 740-814-0708

FAX: 740-323-5125



**OHIO DEPARTMENT OF
TRANSPORTATION**

From: Wooldridge, John

Sent: Wednesday, October 7, 2020 8:10 AM

To: Heim, Kimber <Kimber.Heim@dot.ohio.gov>

Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE

Hi Kimber,

It was emailed to us some time ago (attached).

It is saved here (both "Julie" and "150" which I believe to be same).

I:\ProjectData\FAI\110412\RealEstate\Parcels

Also Saved in Forms:

I:\Real_Estate\FORMS

I think all the different dated and named versions are the same as approved by CO and CPA around the start of Teleworking.

Please let me know if you have any questions, comments, or concerns. Thank you.

Respectfully,

John R. Wooldridge

Real Estate Administrator

ODOT District 5

9600 Jacksontown Road, Jacksontown, OH 43030

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From: Heim, Kimber

Sent: Wednesday, October 7, 2020 8:05 AM

To: Wooldridge, John <John.Wooldridge@dot.ohio.gov>

Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE

Where is this 150 letter?

From: Wooldridge, John

Sent: Wednesday, October 7, 2020 7:46 AM

To: Heim, Kimber <Kimber.Heim@dot.ohio.gov>

Subject: RE: 110412 Intro Letters & 113512 RECORDED ROE

Good Morning Kimber,

I did not sign the letters. CO wants us to use the special 150-Safety Intro Letter (Attached - not the form from web). When you have a chance; have Allison (or maybe Carly if you want to try that) prepare the word letters and then either PDF them to me by email or let me know they are in the network drive. I can add my signature to the PDF and resave it in the folder. Just print and mail.

As long as you worked on Friday 10-1; it can be entered. You are approved to flex. I approve any of your flexes as long as they are M-F, 6-6 and reasonable (not over 80 hours please)

Thanks for taking care of the Kendrick's. I already saved the doc from the web (poor scan) and sent it to The Energy Cooperative. A good color scan of the ROE may be good for the file. Thanks!

Please let me know if you have any questions, comments, or concerns. Thank you.

Respectfully,

John R. Wooldridge

Real Estate Administrator

ODOT District 5

9600 Jacksontown Road, Jacksontown, OH 43030

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From: Heim, Kimber

Sent: Wednesday, October 7, 2020 7:35 AM

To: Wooldridge, John <John.Wooldridge@dot.ohio.gov>

Subject: 110412 Intro Letters & 113512 RECORDED ROE

Morning JR:

Were you able to get the letters signed? We are going to pick them up so we can get them in the mail tomorrow.

Thanks so much JR.

Also, last Friday, I did not clock in but I worked about three hours due to phone calls, one from Candy and one from Shell Miller and one from Bill Cole. Can I just add in the three hours in my Kronos, from 10:00 am to 1:00 pm? If so, I will flex tomorrow in the morning as we have the public meeting after 5.

We received recorded ROE from Muskingum County. I will scan and get copy for the Kendricks.

BTW, Stephanie looked great yesterday. Treatments must be working well for her.

Talk to you soon.

K