

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (*Project Name*): JEF Univ. Blvd/Wellesley Ave

Project Sponsor / Maintenance Responsibility: City of Steubenville

Local Let
 ODOT Let

PID (*ODOT assigned*): 126147

Scope Field Review: 05/12/2026 Scope Meeting: 05/12/2026

Proposed Sale Date: February 2029 State Fiscal Year: 2029

Highway Functional Classification: 04 – Minor Arterial, 07 – Local

Federal Aid System (*ODOT assigned*): Yes

B. Design Standard

ODOT (applicable design standards and guidelines from L&D Manuals, Multimodal Design Guide, etc.)

C. Project Description

Addition of sidewalk and shared use path along University Blvd. (south side) and Wellesley Ave.(east side) in the City of Steubenville at a minimum width of 6'. Work will include adding/updating pedestrian crossings as needed (striping, refuge islands, and RRFBs as determined during PDP).

Prior studies / plan (identify):

Estimate Project Length:
(begin pavement to end pavement including bridge) 1 mile +/-

Work Length:
(including project length & approach work) 1 mile +/-

Alignment: Existing
 Relocated (*explain*)

Profile: Existing
 New (*explain*)

Logical Termini: University Blvd: From just west of 7th St to Wellesley Ave; Wellesley Ave: Continuing from University Blvd to Carnegie St
(w/ explanation)

D. Typical Sections

Existing	Pavement Width: <i>Wellesley: 20'</i> <i>University: 36'</i>	<input checked="" type="checkbox"/> curb to curb	Graded Shoulder:		
		<input type="checkbox"/> edge to edge	Treated Shoulder:		
	R/W Width:	<i>Wellesley: Varies University: Avg 55'</i>			
	Bridge Width:	<i>n/a</i>			<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets

Existing	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Curb ramps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <i>University: Varies 4-6'</i>
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>In some areas</i>

Additional Things To Note About **Existing** Typical Section:

Proposed	Pavement Width: <i>Existing</i>	<input checked="" type="checkbox"/> curb to curb	Graded Shoulder:		
		<input type="checkbox"/> edge to edge	Treated Shoulder:		
	R/W Width:	<i>TBD based on proposed construction limits</i>			
	Bridge Width:	<i>N/A</i>			<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets

Proposed	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Curb ramps (*)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>ADA Compliant curb ramps to be added as required</i>
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <i>Varies (per design standards and existing R/W)</i>
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>In some areas</i>

Note (*) – *Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section:

Where conditions allow, accommodate Shared Use Path design widths (likely east of Franciscan Way along the south side of University Blvd., but to be verified during PDP). Intent is to run sidewalk along the east side of Wellesley Ave., but if site conditions make the west side more practical for a stretch, than the City is open to pedestrian crossings where needed.

Supplemental Information: University Blvd/Wellesley Ave

ADT (2029)	<u>8,400 / 1,600</u>	Design ADT (2041)	<u>8,900 / 1,700</u>
DHV (2041)	<u>890 / 187</u>	Certified Traffic	<u>N/A</u>
T24	<u>10% / 1%</u>	Legal Speed	<u>35 MPH / 25 MPH</u>
Design Speed	<u>35 MPH / 25 MPH</u>		
Comments:			
<u>Opening Year – 2029; Design Year - 2041</u>			

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Approximate Number of Parcels:			<u>17 (exact number of impacted parcels and owners TBD)</u>
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Name:			
Encroachments:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Unknown; to be determined during the PDP</u>
Airway Highway Clearance:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Airport Name:	<u>Jefferson County Airport approx. 4 miles away</u>		
Comments:	<u>Number of impacted parcels to be finalized at Stage 1/Preliminary ROW Submission</u>		

Note: Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.

F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>			
Aerial	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>ATT</i>			
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Comcast</i>			
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AEP</i>			
Underground	Phone	<input type="checkbox"/>	<input type="checkbox"/>	<i>Unknown</i>			
	Cablevision	<input type="checkbox"/>	<input type="checkbox"/>	<i>Unknown</i>			
	Power	<input type="checkbox"/>	<input type="checkbox"/>	<i>Unknown</i>			
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Columbia Gas</i>			
	Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
					<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Steubenville</i>	
Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Steubenville</i>		
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Steubenville</i>		
Other:		<i>Possible Fiberoptic cable for communications for FUS; Lighting near FUS (on AEP poles)</i>					
Comments:							

G. Structure Requirements – N/A

Existing Structure Information:	Structure type:	_____		
	Bridge No.:	_____	Structural File No.:	_____
	Sufficiency Rating:	_____	General Appraisal:	_____
	Crossing:	_____		
	Bridge Length:	_____	Number of Spans:	_____
	Eligible for the National Historical Register:	<input type="checkbox"/> Yes <input type="checkbox"/> No		

K. Driveways

Yes Type: *Commercial and residential drives of various materials.*
 No

L. Project Funding

Project Cost Estimate: \$1,950,000.00

Quantity splits needed in plans to Yes Comments:
differentiate funding participation: No

Coordination with Concurrent Yes Comments:
Projects Required: No

Funding Source: *BHJ CMAQ (4TB7)* Federal Maximum: *\$1,560,000.00* Funding Split: *80/20*

Cost Estimates:

	Local Information			Federal Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total Federal Funds	Percent Split	
Preliminary Engineering	<i>LNTP</i>	<i>\$59,500.00</i>	<i>20</i>	<i>4TB7/BH11</i>	<i>\$238,000.00</i>	<i>80</i>	<i>\$297,500.00</i>
Detailed Design	<i>LNTP</i>	<i>\$10,500.00</i>	<i>20</i>	<i>4TB7/BH11</i>	<i>\$42,000.00</i>	<i>80</i>	<i>\$52,500.00</i>
Construction	<i>LNTP</i>	<i>\$280,000.00</i>	<i>20</i>	<i>4TB7/BH11</i>	<i>\$1,120,000.00</i>	<i>80</i>	<i>\$1,400,000.00</i>
Construction Engineering	<i>LNTP</i>	<i>\$40,000.00</i>	<i>20</i>	<i>4TB7/BH11</i>	<i>\$160,000.00</i>	<i>80</i>	<i>\$200,000.00</i>
Totals:		<i>\$390,000.00</i>			<i>\$1,560,000.00</i>		<i>\$1,950,000.00</i>

Additional remarks about funding:

Utilizing 80% Federal funds (BHJ CMAQ) matched with 20% Local funds.

M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

- 1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
- 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate¹
- 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)²
- 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
- 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?

Yes No

If so, does that system track both payroll and project hours concurrently?

Yes No

If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?

Yes No

(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)

Does the LPA ensure that timecards are signed by the employee?

Yes No

N. Environmental – see Environmental (NEPA) Scope of Services















































O. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<i>ODOT Prequalified Consultant</i>
Proposal/Specification Development:	<i>LPA/ODOT Prequalified Consultant</i>
LPA Agreement:	<i>ODOT/LPA</i>
Form and Preliminary Legislation:	<i>LPA</i>
Environmental Tasks:	<i>ODOT Prequalified Consultant/ODOT (see Environmental SOS)</i>
Advertising and Award of Contract:	<i>LPA</i>
Construction Inspection:	<i>LPA/ODOT Prequalified Consultant</i>
R/W Plan Development:	<i>ODOT Prequalified Consultant</i>
R/W Acquisition / Appraisals:	<i>ODOT Prequalified Consultant</i>
Utility Relocation:	<i>Coordination and relocation by LPA/ODOT Prequalified Consultant (responsible for completion of the Utility Note for any relocations)</i>

P. Field Review – held on May 12, 2026 with BHJ, ODOT, and City of Steubenville personnel

Q. Commitment Dates

Milestone  	Date  	Completed	SFY (Qtr)
 Field Review	 05/12/2026		2026 (Q4)
 Initial Project Scope Complete	 05/15/2026		2026 (Q4)
 Stage 1 Plans - Submitted	 03/01/2027		2027 (Q3)
 Stage 2 Plans - Submitted	 11/01/2027		2028 (Q2)
 Environmental Document Approved	 12/01/2027		2028 (Q2)
 R/W Authorized	 01/01/2028		2028 (Q3)
 Stage 3 Plans - Submitted	 09/01/2028		2029 (Q1)
 Local Let PS&E Package to District	 11/01/2028		2029 (Q2)
 District R/W Certification	 11/16/2028		2029 (Q2)
 Plan Package Submitted to C.O.	 12/01/2028		2029 (Q2)
 Sale	 02/01/2029		2029 (Q3)
 Award	 03/01/2029		2029 (Q3)
 Begin Construction	 05/01/2029		2029 (Q4)
 End Construction	 10/31/2029		2030 (Q2)